Under the Patronage of His Highness Sheikh Hamdan bin Rashid Al Maktoum, Deputy Ruler of Dubai, Minister of Finance of the UAE and President of DEWA

As part of Dubai Electricity and Water Authority’s Green Week Initiative

WETEX 2017
WATER, ENERGY, TECHNOLOGY AND ENVIRONMENT EXHIBITION

At The Forefront of Sustainability

ZA’ABEEL HALLS 1-3 & HALLS 1-8

DUBAI SOLAR SHOW
THE BIGGEST GLOBAL SOLAR EXHIBITION IN THE REGION
SHEIKH SAEED HALL 1 & TRADE CENTRE ARENA

EXHIBITOR’S MANUAL

23-25 October 2017 | Dubai International Convention and Exhibition Centre
Organizer

Dubai Electricity & Water Authority

As part of Dubai Electricity and Water Authority’s Green Week Initiative

WETEX 2017
WATER, ENERGY, TECHNOLOGY AND ENVIRONMENT EXHIBITION

At The Forefront of Sustainability

23 - 25 October 2017 Zabeel Hall & Halls 1-8
Dubai International Convention and Exhibition Centre

Tel: +971 4 3220003 / +971 4 3220607
E-mail: branlyn@dewa.gov.ae
Website: www.wetex.ae

DUBAI SOLAR SHOW PART OF WETEX

Sheikh Saeed Hall
Tel: +971 4 3223031 / +971 4 5150631
E-mail: may.apuya@dewa.gov.ae
Website: www.dubaisolarshow.com

EXHIBITION OPEN HOURS

<table>
<thead>
<tr>
<th>Trade visitors</th>
<th>Exhibitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 October 2017</td>
<td>08.00 hrs to 19.00 hrs</td>
</tr>
<tr>
<td>24 October 2017</td>
<td>09.00 hrs to 19.00 hrs</td>
</tr>
<tr>
<td>25 October 2017</td>
<td>09.00 hrs to 19.00 hrs</td>
</tr>
</tbody>
</table>
كلمة سعادة/ سعيد محمد الطيار، العضو المنتدب الرئيس التنفيذي لهيئة كهرباء ومياه دبي، رئيس ومؤسس معرض "ويتكس" (دليل معرض ويتكس)

علي مدى ثمانية عشر عاماً، تطور معرض تكنولوجيا الماء والطاقة والبيئة (ويتكس) ليصبح أكبر وأهم المعارض المتخصصة في المنطقة في هذه القطاعات الحيوية. ويات المعرض، الذي ينظم بتوجيهات صاحب السمو الشيخ محمد بن راشد آل مكتوم، نائب رئيس الدولة رئيس مجلس الوزراء حاكم دبي رؤية الله، وتحت رعاية سمو الشيخ حمدان بن راشد آل مكتوم، نائب حاكم دبي ووزير المالية ورئيس هيئة كهرباء ومياه دبي، حدد يرتبط على أجندة الفعاليات العالمية بصفته منصة مهمة تجمع العارضين والزوار مع الخبراء والمختصين وصناع القرار والمستثمرين والمهتمين بقطاعات الطاقة والمياه والبيئة. وبحالي الرابع على التوالي، تنتج هيئة كهرباء ومياه دبي معرض "ويتكس" تحت مظلة "الإسبوع الأخضر"، الذي يتضمن سلسلة من الأنشطة والفعاليات المجتمعية المتعلقة بالبيئة والتي تهدف إلى زيادة الوعي بأهمية الحفاظ على موارد الطاقة، والتنمية المستدامة، وتوفير مقومات الاقتصاد الأخضر في دبي.

حقق الديرة الثامنة عشرة من "ويتكس" والدورة الأولى من "معرض دبي للطاقة الشمسية" في أكتوبر 2016، ناجحاً لفترة وإقبالاً واسعاً من العارضين والزوار والمشاركين والجهات الحكومية، حيث استثقب المعرض 1985 عاماً ونحو 47 دولة، إضافة إلى 27 جهة راعية، وعلي مدى أيام المعرض الثلاثة، تم تنظيم نحو 500 لقاء تجارياً ضمن خدمة B2B لقاءات، وتحديد عقد اللقاءات بين الرعاة والعارضين والزوار التجاريين لاتاحة الفرصة للعارضين لتوسيع أعمالهم والتعريف بها. وشك المعرض، على مساحة 1,300 متر مربع، منصة مهمة للشركات والمؤسسات العامة في قطاعات الطاقة والطاقة المتعددة والمياه والبيئة وحلول الاستدامة وغيرها للترويج لتفانيها ورؤيتها، وإطلاق الأعمال المستمرين والمهارات من مختلف أنحاء العالم، وعقد الصفقات وبناء الشراكات، والاطلاق على أحدث التكنولوجيا، ويدر على احتفاليات الصيف والعازار الحالية والمستقبلية في المنطقة.

يعتبر نجاح معرض "ويتكس" و"معرض دبي للطاقة الشمسية" على مشاركة كهرباء ومياه دبي، في تحسين القطاع في المعرضين والندوات والجلسات المصاحبة والتي تبحث مستجدات قطاعات الطاقة والطاقة المتعددة والمياه والبيئة، وتتضمن هذه الدليل معلومات شاملة تستهم في تعزيز مشاركات وتحقيق الاستفادة القصوى من المعرضين. تمكنني لحك البودوط مسلم.

سعيد محمد الطيار,
العضو المنتدب الرئيس التنفيذي لهيئة كهرباء ومياه دبي،
مؤسسة ورئيس معرض "ويتكس"
Over the last 18 years, the Water, Energy, Technology, and Environment Exhibition (WETEX) has grown to be the largest and most important specialised exhibition in the region. WETEX is organised under the directives of HH Sheikh Mohammed bin Rashid Al Maktoum, Vice President and Prime Minister of the UAE and Ruler of Dubai; and under the patronage of HH Sheikh Hamdan bin Rashid Al Maktoum, Deputy Ruler of Dubai, Minister of Finance, and President of Dubai Electricity and Water Authority (DEWA). The exhibition has established itself as a key international event and a platform that brings together exhibitors, visitors, experts, specialists, decision makers, and investors in the water, energy, and environment sectors. For the fourth consecutive year, DEWA is organising WETEX under the umbrella of Green Week, which includes various environmental activities and events, aimed at promoting energy conservation, sustainable development, and creating a viable green economy in Dubai.

The 18th WETEX and the 1st Dubai Solar Show in October 2016 were a huge success with large participation from exhibitors, visitors, participants, and government organisations. The two shows attracted 1,975 exhibitors and around 25,000 visitors from 47 countries as well as 67 sponsors. Over three days, around 400 business meetings were conducted as part of the free B2B service to facilitate meetings between sponsors, exhibitors, and trade visitors. This service provides an opportunity for exhibitors to expand and promote their businesses. The two exhibitions, covering over 63,700 square metres, were an important platform for companies and organisations working in the energy, renewable energy, water, environment sectors and sustainability solutions. These companies were able to promote their technologies and projects, meet with decision makers, investors, buyers and interested people from around the world to strike deals, build partnerships, learn about the latest solar technologies, market needs, current and future projects, and opportunities to take part in the solar energy projects and programmes in the region.

The success of WETEX and the Dubai Solar Show depends on your active participation in the exhibitions and accompanying seminars and sessions that discuss the latest developments in energy, renewable energy, water, and the environment with the participation of leading international experts. This book contains comprehensive information that will enhance your participation and help you benefit from the two exhibitions. I wish you a fruitful experience.

Saeed Mohammed Al Tayer,
MD & CEO of DEWA
Founder and Chairman of WETEX
Message from the Organizer

Dear Exhibitor,

The Water, Energy, Technology and Environment Exhibition 2017 (WETEX 2017) is under the patronage of His Highness Sheikh Hamdan Bin Rashid Al Maktoum, Deputy Ruler of Dubai and UAE Minister of Finance.

The main objective of the exhibition is to provide unique platform for participants from all over the world to meet and interact with decision-makers in government departments and organizations, and various other authorities seeking and sharing the latest developments in water, energy, environment, oil and gas sectors.

This Exhibition Manual has been specially compiled to ensure a pleasant and fruitful experience at WETEX 2017. Every possible measure will be taken to accommodate the requirements of the exhibitors.

Exhibitors are requested to read the manual carefully and thoroughly in order to familiarize themselves with the preparations and procedures for the event. Exhibitors are to please adhere to the deadlines stipulated in the Order Forms, and submit the completed forms to relay your requirements to us. These forms are binding once they are submitted.

Should you require any further information or assistance, please contact us or our official contractor. We will assist you in every aspect relating to your participation at WETEX 2017.

We also take this opportunity to thank you for your participation at WETEX 2017 and we look forward to the pleasure of welcoming you to Dubai.

WETEX ORGANIZING COMMITTEE
DUBAI ELECTRICITY & WATER AUTHORITY
P.O.Box: 564, Dubai, U.A.E
Tel: +97143220003
Fax: +97143248111
E-mail: branly.nassour@dewa.gov.ae
Website: www.wetex.ae
## EXHIBITOR MANUAL INDEX

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<td>System Form 7A-7B</td>
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<td>16</td>
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<td>17</td>
<td>Audio Visual Form 8</td>
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<td>Electrical Items Form 9-9A</td>
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<td>DWTC Telecommunication Services Form 12</td>
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<td>DWTC Data Services Form 12A</td>
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<td>Stand Building Contractor Form 13</td>
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<td>DWTC Exhibition Stand Structure Form 13A1-13A3</td>
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<td>Hotel Reservation Form 16</td>
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<td>DWTC Catering Services Form 17A-17H</td>
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</table>
Dear Exhibitor,

Dubai Electricity & Water Authority (DEWA) has specially prepared this Exhibitor Manual to assist you in your participation. Exhibitors are requested to read the manual carefully and thoroughly in order to familiarize themselves with the preparations and procedures for the event.

Some of Prices such as Water, Electricity, Internet, Cleaning, Telecommunication, main charges are subject to change incase the Venue owners -Dubai international exhibition center change their prices. Also Amendment / changes if any will be notified separately by Al Fajer information services with approval of WETEX -DEWA organizing committee.

Should you require any further information or assistance, please contact the concerned person in the key contacts below or at the Organizer’s Office during the exhibition period.

Your key contacts are listed below:

The Organizer

DUBAI ELECTRICITY AND WATER AUTHORITY
P.O. Box: 564, Dubai, U.A.E.

Contact : Branly Nassour
Vice President
Email: branly.nassour@dewa.gov.ae
Tel: +971 4 3220003 / +971 4 3220604

Marketing Seminars

Mr. Ribal Dayekh
Mr. Ahmed Al Banna
Dubai Electricity and Water Authority
P.O. Box: 564, Dubai, U.A.E.
Tel: +971-4-3222405 / +971-4-5151057
E-mail: media@wetex.ae
ahmed.albanna@dewa.gov.ae
ribal.dayekh@dewa.gov.ae

Shahla Ahmed Mohd Bin Suleiman
Dubai Electricity and Water Authority
P.O. Box: 564, Dubai, U.A.E.
Tel: +971-4-3222403
Fax: +971-4-3248111
E-mail: shahla.binsuleiman@dewa.gov.ae

Visitor Promotion & Badges

Ms. Monette Milar
Dubai Electricity & Water Authority
P.O. Box: 564, Dubai, U.A.E.
Tel: +971-4-5150889 / +971-55-2234916
E-mail: exhibitors2017@wetex.ae
monette.milar@dewa.gov.ae

We look forward to the pleasure of welcoming you at WETEX 2017

With Best Regards,

WETEX ORGANIZING COMMITTEE,
DUBAI ELECTRICITY AND WATER AUTHORITY
# OFFICIAL SERVICE PROVIDERS

<table>
<thead>
<tr>
<th>DWTC Management</th>
<th>Security Control</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dubai World Trade Centre</strong>&lt;br&gt;Customer Care Centre&lt;br&gt;Hotline Number +971 4 308 6333&lt;br&gt;Fax: +971 4 318 8741&lt;br&gt;Email: <a href="mailto:exhibitors@dwtc.com">exhibitors@dwtc.com</a></td>
<td>Tel: +971 4 308 6299 (24hrs Service)&lt;br&gt;Tel: +971 4 308 6199 (24hrs Service)</td>
</tr>
<tr>
<td><strong>Emergency Medical Services</strong>&lt;br&gt;Tel: +971 4 308 4040 (0700 - 2200)</td>
<td><strong>Official Stand Contractor</strong></td>
</tr>
</tbody>
</table>

| **Sumit Verma**<br>Head - Production and Operations<br>Exhibitions & More<br>Tel: +9714 3406888 ext 250<br>Fax: +9714 3403608<br>Email: sumit@alfajer.net | **Ibrahim Sayed**<br>Dy. Head - Production & Operations<br>Exhibitions & More<br>Tel: +971 4 3406888 extn 217<br>Fax: +971 4 3403608<br>Mobile: +97150 5535820<br>Email: ibrahim@alfajer.net |

| **Kedar Zagade**<br>Production Manager<br>Exhibitions & More<br>Tel: +971 4 3406888 extn 251<br>Fax: +971 4 3403608<br>Mobile: +971 50 6400428<br>Email: kedar@alfajer.net | **Mohd Sameer**<br>Project Coordinator<br>Exhibitions & More<br>Tel: +971 4 3406888 extn 246<br>Fax: +971 4 3403608<br>Mobile: +971 50 6456793<br>Email: sameer.m@alfajer.net |

| **Irfan**<br>Al Fajer Travels & Tourism<br>Tel: +9714 2869499<br>Fax: +9714 2869438<br>Irfan +971 55 7869594 / +971 50 2286291<br>Email: irfan@afttc.ae / afttc@emirates.net.ae | **Bridgeway Shipping & Clearing Services**<br>PO BOX 8109, DUBAI, UAE<br>Tel: +971 4 3474150<br>Fax: +971 4 3476115<br>Mr. Malik: +971 55 4720397<br>Mr. Waki Rais: +971 55 4720310<br>Email: malik@bridgewayexhibitions.com<br>Email: waki.rais@bridgewayshipping.com |

<table>
<thead>
<tr>
<th><strong>Design &amp; Graphics</strong></th>
<th><strong>Shippi</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sujeet Bagchi</strong>&lt;br&gt;Sr. Graphic Designer&lt;br&gt;Al Fajer Information &amp; Services&lt;br&gt;Tel: +9714 3406888 ext 219 Fax: +9714 3403608 Mobile: +971 50 6562962 Email: <a href="mailto:sujeet@alfajer.net">sujeet@alfajer.net</a></td>
<td></td>
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## EXHIBITION TIMETABLE

### Build Up Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday 21st Oct</td>
<td>00:01 – 23:00</td>
<td>Official Stand Contractor</td>
<td></td>
</tr>
<tr>
<td>Saturday 21st Oct</td>
<td>08:00 – 23:00</td>
<td>Space Only Exhibitors</td>
<td></td>
</tr>
<tr>
<td>Sunday 22nd Oct</td>
<td>08:00 – 22:00</td>
<td>Space Only Exhibitors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11:00 – 22:00</td>
<td>Shell Scheme possession of stands</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>All exhibit and displays to be completed on or before 22:00 hr</td>
<td></td>
</tr>
</tbody>
</table>

Off-loading, re-loading and moving of heavy exhibits should be under the supervision of Bridgeway Shipping & Clearing Services. Exhibitors are therefore advised to use the service of Bridgeway Shipping & Clearing Services during the build-up and break-down dates. Any damage or injury caused without Bridgeway Shipping & Clearing Services supervision is sole responsibility of the exhibitor and may result in penalties by the venue providers or any concerned authorities. For your logistics needs and onsite freight handling, you may contact Bridgeway Shipping & Clearing Services, Tel +971 4 8861170 Fax : +971 4 8861335, Email : malik@bridgewayexhibition.com / waki.rais@bridgewayshipping.com

### Show Timing

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 23rd Oct</td>
<td>10:00 - 11:00</td>
<td>Inauguration Ceremony / Show Opening</td>
</tr>
<tr>
<td></td>
<td>10:00 – 18:00</td>
<td>Open to Business Visitors</td>
</tr>
<tr>
<td>Tuesday 24th Oct</td>
<td>10:00 – 18:00</td>
<td>Open to Business Visitors</td>
</tr>
<tr>
<td>Wednesday 25th Oct</td>
<td>10:00 – 18:00</td>
<td>Open to Business Visitors</td>
</tr>
</tbody>
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### Breakdown

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Wednesday 25th Oct</td>
<td>18:00 hrs onwards</td>
<td>Product Removal &amp; Shell Scheme</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Shell Scheme Stands will start dismantling from 19:00 hrs and exhibitors occupying shell scheme should ensure that their products &amp; displays are removed promptly</td>
</tr>
<tr>
<td>Thursday 26th Oct</td>
<td>08:00 – 15:00</td>
<td>Space Only</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Stand fitting materials, machinery equipment &amp; all exhibits items should be cleared no later than 15:00hrs</td>
</tr>
</tbody>
</table>

Goods left unattended at the end of the exhibition with no written instruction to Organizers will be moved from the halls at 16:00 hrs of October 26th, 2017. The Organizers and their Official service provider are not responsible for any of the unattended items at the stands during the build-up or breakdown period. The organizer reserves the right to remove any exhibit. After 20:00 hrs on the breakdown date

The Organizers Office will be transferred/functioning in The Dubai International Exhibition Centre effective from Sunday October 21st, 2017 onwards till Thursday October 25th, 2017.
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<thead>
<tr>
<th>S No.</th>
<th>EXHIBITOR CHECK LIST &amp; ORDER FORM</th>
<th>RETURN TO</th>
<th>FORM</th>
<th>DEADLINE</th>
<th>ACTIONED</th>
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<tbody>
<tr>
<td>1</td>
<td>Fascia</td>
<td>Al Fajer</td>
<td>1</td>
<td>10th Oct 2017</td>
<td></td>
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<tr>
<td>2</td>
<td>Exhibitor Admission Passes</td>
<td>DEWA</td>
<td>2</td>
<td>10th Oct 2017</td>
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<tr>
<td>3</td>
<td>Catalogue Entry</td>
<td>Al Fajer</td>
<td>3</td>
<td>10th Oct 2017</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Catalogue Advertisement</td>
<td>DEWA</td>
<td>4</td>
<td>10th Oct 2017</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Exhibitor Banner</td>
<td>Al Fajer</td>
<td>5</td>
<td>10th Oct 2017</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Freight Forwarder</td>
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**PLEASE NOTE:**
All Forms must be returned to the representative bodies within the stipulated deadline. In order to expedite requirements, please enclose all the necessary design plans, publicity materials and payments to the parties concerned. Exhibitors participating in the exhibition after the stipulated deadline are requested to submit ALL the necessary FORMS immediately.
SERVICES

“SPACE ONLY” EXHIBITORS, PLEASE NOTE:
*Design and dimensioned drawings must be sent for the approval of DWTC & Al Fajer 30 days prior to the event.* All materials used in the construction of any items of stand fitting or display work must be fireproofed or of non-flammable materials. They must be pre-fabricated and decorated prior to arrival at the halls. Oil based paints and glues are strictly forbidden. Double-decker stands are allowed provided it is checked and approved by DWTC & Al Fajer. All stands should be free standing. Digging holes, nails and screws is not allowed within the halls.

2. In-Hall Operations Schedule
During the build-up period, the exhibition halls will be open from 0800 hours to 2300 hours everyday.

FOR EXHIBITORS WHO AVAL OF THE SHELL SCHEME STAND
The Exhibit Builders will take a day to build the stands. Exhibitors are not allowed entry into the halls during the first day of the build-up. We prefer that Exhibitors unload their goods and arrange their displays only after the stands have been set-up. This will greatly facilitate our operations. Exhibitors would be given one full day (11:00 am to 22:00 hours) to arrange their exhibits for display. The furniture and electrical items requested in your order forms will be placed at your stand on the first day of build-up. Additional items can be ordered at the Organizer’s Office on site. However such orders will be subject to availability and a surcharge of 20%.

FOR “SPACE ONLY” EXHIBITORS
Exhibitors who will have their stands built by non-official contractors, can start the build-up (Sunday 21st October 2017, 0800 hours onwards) They are however, requested to check with our Technical Manager for the exact time when they can actually start.

FREIGHT DELIVERY
Our Official Freight Forwarder will bring the goods to your stand inside the Exhibition Hall once the stands are ready. If your goods have been delivered to Dubai by other freight forwarders, please ensure that your freight forwarder coordinates with the Official Freight Forwarder.

MOVING OF GOODS
Large and heavy goods that cannot be hand-carried by the Exhibitor can only be taken in/out through the exit gates of the hall and not through the main entrance of the foyer. For any goods being taken out of the hall, a Gate Pass from the Accounts Section of the Organizer’s Office will have to be presented to the Security Guards manning the exit gates.

No trolleys will be allowed in the aisles of the hall when the exhibition is open to visitors. Trolleys can only pass through the exit gates of the hall and are not allowed to go through the main entrance.

RE-STOCKING/MAINTENANCE OF
Normally, re-stocking can be done during the lunch break. However, all exhibitors are requested to check with the Organizer’s Office on site for the exact timings.

Under special circumstances, permission may be granted for maintenance or repair work after the Exhibition closes. However, the Organizer’s Office on site must be notified at least 30 minutes before the exhibition closes. This will enable arrangements for the admission of workmen and the provision of lighting, etc. Any changes imposed upon the Organizer by the Dubai World Trade Centre will be passed on to the Exhibitors concerned.

REMOVAL OF EXHIBITS
Light and small Exhibits must be packed and carried away right after the exhibition closes on the last day. Exhibitors must ensure that heavy exhibits and other goods are properly packed and marked and removed from the exhibition hall by 1500 hours on 26th October. Dismantling of the stands will be begin at close of exhibition on the last day i.e. 25th October at 1800 hours. The halls will be open the next day i.e. 26th October from 0800 to 1500 hours for this purpose. The Official Freight Forwarder will assist you in re-packing heavy Exhibits upon your request.

ACCOUNTS
All outstanding accounts must be settled DURING THE COURSE OF THE EXHIBITION. Gate passes for removal of Exhibits will be issued by the Accounts Department at the Organizer’s Office on site only if all accounts are cleared and settled.

3. Communication Facilities
The Emirates Telecommunications Corporation Limited (ETISALAT) are the official suppliers and installers of telecommunication equipment in the Emirates. They provide telephone, facsimile, telex, and internet access.

Public telephones (card operated) are available in the foyer of the Exhibition Halls for use of exhibitors and visitors. Temporary telephone or facsimile lines with worldwide access and code-barring facility can be installed at your stand during the Exhibition period. Exhibitors who wish to avail of this facility, should place their order in Form No. 12 **(30 days prior to the event).** Mobile telephones on daily rental basis are available. Please contact the Organizer’s Office on site for hire of the same.

4. Freight Information
Off-loading, re-loading and moving of heavy exhibits should be under the supervision of Bridgeway Shipping. Exhibitors are therefore advised to use the service of Bridgeway Shipping during the build-up and break-down dates. Any damage or injury caused without Bridgeway Shipping is sole responsibility of the exhibitor and may result in penalties by the venue providers or any concerned authorities. For your logistics needs and onsite freight handling, you may contact Bridgeway Shipping, Tel: +971 4 3474150, Email: malik@bridgewayexhibitions.com / waki.rais@bridgewayshipping.com.
Below is a brief outline of the documentation requirements to custom clear exhibition cargo in Dubai. You are requested to kindly read and follow the information below and contact the Official Freight Forwarder for detailed Shipping instructions. All the business transactions are undertaken in accordance with latest version of the National Association of Freight & Logistics (NAFL) Standard Trading Conditions, copy of which will be provided on request.

Note: Handling equipment or labour other than provided by the freight forwarder and on-site handling agent may not be allowed.

A) SHIPMENT ARRIVAL DEADLINES

Sea freight
- Documents: Originals 5 working days prior to the vessel arrival
- Shipment: Latest 10 working days prior to opening of show or your intended work commencement date on site
- Seaport: Port Jebel Ali
- Freight: PRE PAID

Airfreight
- Documents: Copies by fax and originals Attached to the AWB
- Shipment: Latest 5 working days prior to opening of the show or your intended work commencement date on-site
- Airport: Dubai International Airport
- Freight: PRE PAID

B) CONSIGNEE DETAILS

All Bills of Lading and the Airway Bills should be consigned as follows:

Consignee: BRIDGEWAY SHIPPING & CLEARING SERVICES
Notify: Name of the Exhibitor at Wetex 2017
P.O. Box 30344, Dubai, UAE
Tel: +971 4 3474150 Fax: +971 4 3476115
For: Wetex 2017, 23-25 October

C) DOCUMENTATION

Bill of Lading, Airway Bill, Commercial invoice, Packing List, Certificate of Origin and other documents must be made as follows. All Houseway Bills will be treated as separate shipment.

Documents

<table>
<thead>
<tr>
<th>Sea freight</th>
<th>Air freight</th>
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<tbody>
<tr>
<td>Bill of Lading</td>
<td>- 3 Originals</td>
</tr>
<tr>
<td>Commercial Invoice</td>
<td>- 3 Originals</td>
</tr>
<tr>
<td>Packing List</td>
<td>- 3 Originals</td>
</tr>
<tr>
<td>Certificate of Origin</td>
<td>- 1 Original</td>
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</tbody>
</table>

The Certificate of Origin should be issued by the Chamber of Commerce in your country. Exhibitors and Forwarders Certificate of Origin is not acceptable to Dubai Customs.

Original documents as stated above are a must. There is a penalty of USD 300 per document if the originals are not produced. Original documents implies documents signed in blue ink with company seal / stamp in Original. No Photocopies please. Also, in absence of the original documents the shipment would undergo more procedures that would take longer for custom clearance and cause delays.
Commercial Invoice
Commercial Invoice and all other documents should be made out in English language and as per the regulations laid down by UAE Customs Authorities. Word ‘Proforma’ should not be mentioned on the invoice. The invoices should be consigned as:

BRIDGeway SHIPPING & CLEARING SERVICES
PO BOX 8109, DUBAI, UAE
Tel +971 4 3474150  Fax : +971 4 3476115
Mr. Malik : +971 55 4720397
Email : malik@bridgewayexhibitions.com / waki.rais@bridgewayshipping.com
For Wetex 2017
Hall.No Booth.No

Each invoice should be explicit with Individual value for each items, quantity, type, serial numbers, HS Code. The value of the invoice should be CIF and a clear breakup (separate) of cost, Insurance and Freight should be mentioned. In absence of the breakup/separate values, the customs would treat the value as FOB and load insurance and Freight to determine the CIF value. Please note the customs duty applicable is on the assessed CIF value and not as declared on the invoice, which we will have no choice but to accept. Separate invoices should be made for temporary and permanent imports. Invoices should include:

“Goods are intended for exhibition purpose only and would be exported after the close – Temporary imports.” OR “Goods are for free distribution purpose at “Name of the exhibition” – Permanent Imports”

It is absolutely essential that the Commercial Invoice/Packing List have the same identification mark that on goods for customs examination for the purpose of claiming duty refund.

Packing List
Packing List must be in detail indicating identification mark of each product, the number of cases, gross weight and measurement of individual case. It is suggested that a copy of the packing list be kept in each box.

Certificate of Origin
Details on the Certificate of Origin is issued by the Chamber of Commerce must correspond with those shown on all the other documents.

D) CASE MARKING
All packages must be marked clearly and markings, except for food products, must be in English and should be displayed at least 2 sides of each package.

Name of the exhibitor (as in Fascia)
Hall number / Stand Number
Gross Weight in kgs
Dimensions L x W x H in cms
Case Number (This should tally with the packing list and invoice)

E) CUSTOMS DUTY/DEPOSIT
All shipments will be cleared on temporary import against payment of 5% of CIF value unless advised in advance. All duty Deposit amount must be paid in advance. Deposit amount may be re-claimed upon proof of re-export of the goods, within 45 days of the import date. However, final decision rests with Customs Authorities.

Under normal circumstances it takes 2 to 3 months from the date of re-export to receive the duty refund from the customs authorities. If the duty amount is less than US$ 300 outright duty will be paid, as it will not be worth claiming the duty refund.

ELF shipping LLC, can make a customs deposit / Bond on behalf of the exhibitor, using our customs standing guarantee, for which bond fee will be applied @ 0.75 % of the CIF Value subjected to minimum USD 50.00 per shipment

F) INSURANCE
Bridgeway Shipping & Clearing Services, does not insure the goods unless specifically advised to do so. It is the exhibitor’s responsibility to ensure that all goods are covered by a fully comprehensive marine insurance for round the trip journey, i.e. from their premises to stand, during the exhibition until return to the exhibitor’s premises. Such insurance shall include a waiver of subrogation against Bridgeway Shipping & Clearing Services and its subcontractors.

G) DANGEROUS GOODS/ RESTRICTED GOODS
Any goods of hazardous nature and/or containing radioactive materials should be listed on the Commercial Invoice with any relating pictures, codes, stand position and specification by the deadline. Full particulars should be supplied to Bridgeway Shipping & Clearing Services to arrange suitable storage / transportation / handling. Exhibitors who are in doubt as to whether the import of certain goods into the UAE is restricted should contact the relevant government trade offices in their country of origin. It is strictly prohibited to import alcohol.
H) OVERSIZE GOODS
All single pc., more than 1.5mts in any dimension and or above 2500kgs is considered as oversized goods. Since these exhibits would be the first to move in, it is essential that the following is advised to Bridgeway Shipping & Clearing Services.

- Arrival details of the shipment
- Stand layout plan
- Exhibit weight/ dimensions and Handling method/ instructions
- Machine drawings/catalogues.

It is also a must that the exhibitor or their representative is available on the 1st day of move in to supervise handling and placement / positioning of the exhibits. Any non compliance of the above will cause delays and may jeopardize the smooth buildup of the exhibition.

I) TERMS OF PAYMENT
All services for shipments attending the event must be paid in advance, either by bank transfer or by cash at our office before the exhibition begins.

5. Security
Dubai International Exhibition Centre will engage a security agency to ensure the security and safety of your exhibits at the Exhibition Halls. While we will make all reasonable arrangements for security coverage, we are not responsible for the security of a stand, its exhibits and contents (that includes personal property). The mentioned items will be the sole responsibility of the Exhibitor. All Exhibitors must arrange their own insurance to cover all risks and stages (right from the shipment date till the re-shipment of goods).

General security arrangements for the exhibition will be controlled by the Organizers in conjunction with the local authorities in Dubai. Security personnel will patrol the exhibition halls in general but their duties will not include special attention to individual stands. Exhibitors should exercise due care and attention with regards to safety of their exhibits. Valuable items and smaller exhibits, which may be easily stolen, should be kept in a secure place. If your displays are valuable and sensitive, it is advisable to hire security personnel to attend to your stand exclusively.

Any Queries related to service departments is now handled by Customer Contact Centre Helpline: +9714 308 6333, Fax: +9714 3188741, E-mail: exhibitors@dwtc.com

It is recommended that a member of staff man the stand at least half an hour before the exhibition opens and until all visitors have left the hall. Under no circumstances should a stand be unmanned during the open periods of the exhibition.

While the Organizers will make all reasonable arrangements for security coverage, they are not responsible for any loss or damage, which may occur, and it will be the exhibitor’s responsibility for the security of their stand, its exhibits and contents including personal property. Appropriate insurance coverage should be arranged.

6. Temporary Personnel
DWTC is no more responsible for providing Temporary Staff / Personnel anymore for any events held at the Venue. This service is available widely in market. Preferred suppliers are Hostex

**TEMPORARY-WORK PERMIT FEES**

- One Month 300 Dhs + 10 Dhs (Knowledge Fee)
- 3 Months 500 Dhs + 10 Dhs (Knowledge Fee)
- 6 Months 700 Dhs + 10 Dhs (Knowledge Fee)
- One Year 1500 Dhs + 10 Dhs (Knowledge Fee)

Recruitment Documents for the Temporary Work Permit:-
1) Letter from the sponsor company that shows the name of the person who will work & the period of work, with stamp and signature of the authorized person on the company.
2) Copy of Company License.
3) Copy of Establishment Card.
4) Passport copy of the person who will work, and the residence should be issued with occupation (Not authorized to work).
5) Passport copy of the current sponsor.
6) 2 PHOTOS
7) No objection letter from the current sponsor.

Any Queries related to service departments is now handled by Customer Contact Centre Helpline: +9714 308 6333, Fax: +9714 3188741, E-mail: exhibitors@dwtc.com
REQUEST FOR TEMPORARY WORK PERMISSION

Demand Number: ______________________________________________________________

Applicant Details: ______________________________________________________________

Full Name: ___________________________________________________________________________

Sex: _______________________________________________________________________________

Date of Birth: _________________________________________________________________________

Nationality: _________________________________________________________________________

Passport No: _________________________________________________________________________

Date of Issue: _________________________________________________________________________

Expiry Date: _________________________________________________________________________

Contact Number: _________________________________________________________________________

File Number: _________________________________________________________________________

Expiry Date: _________________________________________________________________________

Sponsor Details: _________________________________________________________________________

Sponsor Name: _________________________________________________________________________

Nationality: _________________________________________________________________________

Establishment Details: _________________________________________________________________________

Sponsor Name: _________________________________________________________________________

Fledge: ______________________________________________________________________________

The establishment is committed upon employee right by following the Labor Law number (8) 1980 or Civil Transactions Law number (5) 1985 & the Law entry and residence of foreigners.

Naturalization & Residency Administration-Dubai: ____________________________________________

We agreed for the above mentioned person to have a permit-work in the mentioned establishment to work


For period of: _______ months

From: _______/_____/______

To: _______/_____/______

Naturalization & Residency Administration

Date: _______/_____/______
7. Car Parking
The main car park for Wetex 2017, Car Park is Opposite Novotel Hotel.

8. Admission of Exhibitor Stand Personnel
For the convenience and easy movement of Exhibitors, “Exhibitor Passes” will be issued for use throughout the Exhibition.

A limited number of 3 Passes/9 sqm. will be issued “FREE OF COST” to each Exhibitor. Details of staff manning your stand should be entered in Form No.2 and returned to the Organizer 30 days prior to the event.

For security reasons, Exhibitors are requested to wear the badges provided throughout the Exhibition. The badges are non-transferable.

All Exhibitors are requested to collect their passes from the Organizer’s Office on arrival at the fair ground and prior to the opening of the Exhibition.

9. Insurance
The Organizer shall not be responsible for the loss or damage to any property of the Exhibitor or any other person caused by theft, fire, defect in the Trade Centre Exhibition Hall, storm, tempest, lightning, national emergency, civil unrest, war, labor disputes, lockouts, explosions, acts of God and general cases of force majeure whether or not ejusdem generis with the foregoing or any cause not within the Organizer’s control or for any loss or damage sustained in the event that the opening or holding of the Exhibition is prevented, postponed or abandoned or if the Hall becomes totally or partially unavailable for the holding of the Exhibition due to any of the foregoing causes. The Exhibitor shall indemnify and hold the Organizer safe and harmless from all loss and damage to person or property and all claims arising out of the Exhibitor’s stand fittings and for the exhibitor’s portion of the shell scheme and for any loss or damage to the basic shell scheme stand. The Exhibitor is advised to take out insurance cover for the purpose of indemnifying the Organizer as a foresaid and also to cover itself against all risks in respect of the Organizer is expressed not to be responsible in these conditions.

10. Admission of Contractor Personnel
“Contractor Badges” permitting Non-Official Contractors and their workmen to enter the Exhibition Halls for the purpose of construction and dismantling during the build-up and dismantling period, will be issued by DWTC.

Details of the Non-Official Contractors should be filled in Form No. 13 Before being granted such badges, the Non-Official Contractor will be required to pay a refundable “Performance Bond” of Dhs 100/- per square meter or a maximum of Dhs 10,000/- to the Official Stand Building Contractor. This is to ensure completion of work, complete removal of debris and to cover any damages done by the Non-Official Contractors to the Exhibition Halls and exhibits. Please ensure that all your workmen/contractors wear their badges at all times during the build-up and dismantling periods while working on their stands. Workmen without their identification passes may be denied access to the Exhibition Hall by our Security Personnel.

11. Rules & Regulations
The rules and regulations stipulated herein are for security and safety reasons. Exhibitors and Contractors must observe the rules and regulations to ensure smooth operation.

DUBAI INTERNATIONAL EXHIBITION CENTRE
EXHIBITION HALLS 1 to 8 (Maximum height allowed - 6 meters).
ZA’ABEEL HALL (Maximum height allowed - 5 meters).

Please note: As per Dubai Municipality law, the entire complex has been declared non-smoking venue. Smoking is allowed outdoor in designated areas.

Exhibition Halls 1 to 8 are purposely built, fully serviced Exhibition Halls, located side by side, providing a combined total area of 34,832 square meters of gross floor space. The Halls form the major part of the Dubai World Trade Centre Exhibition complex which includes associated marshalling/goods yards and car parking for up to 3000 vehicles. The Exhibition Halls are located within 100 meters of the Dubai World Trade Centre Tower, the World Trade Centre Hotel (formerly HILTON) and the Congress Centre.

Exhibition Halls 1 to 8 have lighting, air-conditioning, exhaust fans, public address systems, full fire protection systems and under floor trunking (this trunking can also be used for water and compressed air). Electrical distribution points are located along the rear and side walls and water, waste and compressed air connections are available for perimeter sites and island sites.

REGULATIONS FOR USE
The Organizer will endeavor to inform the exhibitor of changes to rules, regulations, bye-laws and ordinances that would affect the Exhibition.

Subject to the clause above, the Organizer will not permit anything in or near the Trade Centre which in any way conflicts with any regulation of the Fire, Police or Health Department or with any rules, regulations, bye-laws or ordinances of the Municipality of Dubai or of any other government authority having jurisdiction over the Trade Centre or the business conducted therein, and the License shall prohibit any such act.

The Exhibitor shall take care of the premises and shall observe and comply with the Regulations For Use prevailing at the time the Exhibition is held. The Exhibitor is always notified by the Organizer in due time of said regulations.
Thus, the Exhibitor shall not without the express consent of the Organizer:

- Fix or permit to be placed any nails, hooks, tacks, screws or other similar items on to any of the premises.
- Paint any part of the premises
- Apply any adhesives to the floor, walls, ceilings or other parts of the premises.
- Place or permit to be placed any signs on any walls or in any passageways of the premises.
- Make alterations, additions or improvements to the premises.
- Bring any animal into the Trade Centre

Perform any such act or acts which might damage the premises of the Trade Centre or be a nuisance to the exhibitors in the Trade Centre and in particular (without prejudice to the generality of the foregoing) shall not use any loudspeaker systems or other apparatus to transmit and amplify voice and/or music sounds in such a manner as would disturb or cause a nuisance to other exhibitors in the Trade Centre.

All loading and unloading of merchandise, supplies, materials, garbage and refuse shall be done only through or by means of such doorways, passage and elevators as the Organizer shall designate at the time.

1. **Contract for Space**: The contract for space, the formal notification of space assignment and the full payment fees constitutes together a contract between the exhibiting organization, hereinafter known as Management, for the right to use space for Wetex-2017. The contract is based upon the plan of exhibit rates shown thereon and the general information contained in the exhibition prospectus and sales kit, all of which are to be considered along with details on all pages of this form as part of the contract. All measurements shown on the floor plan are approximate and the Management reserves the right to make such modifications as deemed necessary making equitable adjustment with any exhibitor or exhibitors thereby affected. The management also reserves the right to adjust the floor plan to meet the needs of the exposition.

2. **Installation and Dismantling of Exhibits**: Delivery of freight, installation of exhibits and completion of erection of exhibits will take place on the dates specified. The exhibits must be ready for inspection not later than 8:00am on the first show day. Should an exhibit not be set by 10:00am of the first show day, the Management reserves the right to have the Official exhibit Services Contractor install the Exhibit or remove unopened freight at the expense of the exhibitor. Dismantling may not begin until the close of the exposition on the final show day. Goods and materials used in any display shall not be removed from the exhibit hall until the exhibition has officially been closed. Any exception to this rule must have written approval of Management. Dismantling must be completed and all exhibit materials removed by the final move out date and hour shown. **(NOTE: Exhibitors are advised to remove small, portable items immediately upon conclusion of the exposition.)**

3. **Storage Boxes and Packing Crates**: Exhibitors will not be permitted to store boxes or packing crates in or behind exhibit booths. Prior to 8:00am of the first show day all boxes and crates will be placed in storage provided they are properly labelled for storage. Those not so labelled will be removed and destroyed as refuse.

4. **Floor Plan**: The floor plan for this exhibit will be maintained as originally presented wherever possible. However, Management reserves the right to reject applications for space. It is a policy to limit the use of exhibit spaces to firms whose products or services contribute to the purposes of Wetex 2017. No cash sales will be permitted.

5. **Applications for Space-Conditions**: Reservations must be made on the Space Application form which must contain complete information. Management reserves the right to reject applications for space. Therefore, the exhibitor shall provide the necessary information.

6. **Payment Schedule/Cancellation or Reduction of Space**: The payment details are listed on the brochure. Cancellation of this contract or reduction of space must be in writing, and by mutual consent of the applicant and Management, except that Management may unilaterally cancel this contract for non-payment if any balance due by the date specified, if cancellation or deduction of space is agreed, applicant will be entitled to a refund based on the following schedule:

- **Cancellation of Reduction of Space Penalty**: Space cancelled or reduced on or before 4th July 2017 will be charged a service charge Dhs.5000 on the net cost of the original space. The full contract price is due and payable and non-refundable for any space cancelled or reduced after 31st July 2017. All demonstrations must be within the confines of the exhibit space. Aisles must not be obstructed at any time by exhibitor personnel or attendees. Management reserves the right to unilaterally determine if a demonstration interferes with adjacent exhibit spaces and may, if necessary order its discontinuation.

**Note: Please refer to the exhibitor manual for specific booth dimension instructions.**

7. **Space Assignment**: Space assignment will be indicated on the accepted contract. However, should conditions or situations warrant, Management have the unqualified right to reassign space for the best interest of the exhibition. Exhibitors must rent sufficient space to contain their exhibit completely within the confines of booth lines. Heights and Depths address in Section 11 must be observed. Exhibitors may take photos or videos of their display, however, they are not allowed to directly take pictures of any other display or instruct others to take such pictures, without written permission by Management and the exhibitor whose display is being photographed. Exhibitors must respect the privacy of other exhibitors and not intrude or disrupt another exhibitor while they are conducting business on the show floor.

8. **Sharing/Subletting Space**: No Exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted, or have representatives, equipment or materials from other than their own firm in the said space. Management policy prohibits subcontracting of exhibit space. Should the exhibitor decide to cancel exhibit space reverts back to Management. Independent Contractors Notification to use an independent contractor to install/dismantle exhibits must be received sixty (60) days prior to the first day of the show.
If an exhibitor selects to use any contractor other than the official contractors assigned by DEWA, DEWA is not in a position to intercede in disputes on behalf of the exhibitor. Notification to use independent contractor(s) must go to both show Management and the Official Exhibit Services Contractor.

9. **Exhibitor Personnel:** Each Exhibitor will furnish Management in advance, the name of those persons who will staff the booth on behalf of the exhibitor. Personnel will be admitted to the show floor at 8:00 AM each day. In the event earlier admission is required special permission must be obtained from Management. Exhibitor’s representatives manning the exhibit will be owners, employees, or agents of exhibiting companies, and such representatives will wear proper badge identification furnished by the exposition. Such badges will be supplied upon presentation of the list of personnel by the exhibitor. Each exhibitor will place on file in the Show Management Office the name of the representative including (hotel or local phone number) who has primary responsibility on the floor for the exhibitor’s display and who is authorized to make decisions for the exhibitor as requested by the Management onsite or in case of emergency.

**Note:** Supplying exhibitor personnel badges to current or prospective customers by exhibitors is expressly forbidden. If such use of exhibitors badges is made and this is recognized, individuals wearing said badges will be removed from the premises and badges will be confiscated. Management will supply visitors passes which the Exhibitor may distribute to said customer for purpose of attendee registration. The Exhibitor personnel registration is to be used solely for employees or agents of the Exhibitor.

10. **Displays and Construction:** Management has arranged for a standard uniform booth background, including header sign with exhibitor’s name and booth number. Equipment must be spotted within the confines of the exhibit space and allow sufficient space for attending exhibitors to conduct business within the space. Management is not responsible for music used by exhibitors, and Exhibitor hereby agrees to indemnify, defend and hold harmless Management for any and all costs or damages, related to any copyright violations that result from Exhibitor’s failure to obtain the appropriate license(s). Balloons, horns, odours, or congestion in Exhibitors’ booths are not permitted.

11. **Contractors Services:** All services such as furniture, carpeting, labour, cleaning, storage of boxes and crates shipping and other special services must be arranged through the Official Exhibit Services Contractor. An Exhibitor Service Manual will be provided with proper forms for ordering such services.

Forms should be carefully prepared and returned by the deadlines noted to avoid late charges. Giveaways, demonstration, and/or entertaining the attendees, booths must be arranged so attendees coming into the exhibit do not block aisles or overlap in to neighbouring exhibits. The operation of equipment indoors will not be permitted on a continuous basis. Operation of equipment may be approved for demonstration purposes for short periods approximately one to five minutes, provided Management is notified in writing thirty (30) days prior to the first day of the show. Booths must be policed by each exhibitor so disruption or level from any demonstration or sound system or equipment producing sound is kept to a minimum and does not interfere with others. Remember, the use of sound systems or equipment producing sound is an exception to the rule, not a right. Management reserves the exclusive right to determine at what point a disruption or sound level constitutes interference with other exhibits and must be discontinued. All property of the exhibitor is understood to remain in the exhibitor’s custody and control in transit to or from or within the confines of the exhibit hall and subject to the rules and regulations for the exposition.

**Note:** Exhibitors are to carry insurance to cover exhibit materials against damage and loss and public liability insurance against injury to the person and property of others. By executing the Contract for Exhibit Space, Exhibitor warrants that there is in effect said insurance policy covering the Exhibitor, with coverage remaining current through Exhibitor’s occupancy. Exhibitor’s must comply with all state, local, and exposition facilities’ safety regulations. Corrections will be made at Exhibitor’s expense. If corrections cannot be made, exhibit shall be removed at Exhibitor’s cost with no liability accruing to Management. Under no circumstances may the weight of any exhibit materials exceed the specified maximum floor load of the exhibit hall. Exhibitors accepts full and sole responsibility for any injury or damage to persons or property resulting from failure to distribute the placement of his exhibit material to conform with the floor loading specifications.

12. **Indemnity:** Exhibitor agrees to indemnify, defend, and hold harmless Management, its officers, employees and agents from and against any and all third party claims and other liabilities (including reasonable attorney’s fees) that are caused by, arise from, or grow out of the negligent acts or omissions of the Exhibitors, its agents, officers, employees, representatives, servants, invitees, patrons, or guests. The exhibitor is charged with knowledge of all local laws, ordinances, and regulations pertaining to business licenses, health, fire prevention, and public safety affecting his participation in the exposition. Compliance with such laws is mandatory for all exhibitors and is the sole responsibility of the exhibitor. If unusual equipment is to be installed, the exhibitor must communicate with Management for information concerning the facility or applicable regulations.

Management will not be liable for the fulfilment of this contract as to the delivery of space if non-delivery is due to any of the following causes: By reason of the building being destroyed or substantially damaged by fire; act of God; public enemy; strikes; authority of law; or any other cause beyond the control of Management. In the event of not being able to hold the exposition for any of these reasons, Management will refund to each exhibitor the amount they paid for their space less a prorated share of all the expenses incurred for the exposition up to the date of required cancellation.

13. **Character of Exhibits:** It is the desire of Management that each exhibitor design and create and exhibit of an attractive nature which will enhance the overall appearance of the exposition and be a credit to the industry.

Management reserves the right to approve the character of the display and to prohibit any display which, because of noise or other objectionable features, detracts from the general character of the exposition. Exhibits must be in good taste as determined by Management. It is the exhibitors’ responsibility to create an attractive display area. The exhibitor is required to provide carpet to cover the area contracted, including under carpet equipment. Any part of an exhibit space which does not compliment the purpose of the exhibition must be corrected at the exhibitor’s expense. Management reserves the unilateral right to correct any unsightly exhibit and the exhibitor agrees to pay Management for expenses incurred in making the necessary alterations.
17. Flammable Materials: Flammable fluids, substances, or materials of any nature are prohibited in the booth and in the storage area. The possession of flammable materials will subject the exhibitor to forfeiture of any monies paid on account thereof. Upon written notice of such cancellation, Management shall have the right to take possession of the exhibitor’s space, remove all persons and properties of the exhibitor and hold the exhibitor accountable for all risks and expenses incurred in such removal.

18. Beverages and Foods: Food and/or beverages may be supplied by the exhibitor, with the prior written consent of Management and the Facility. Alcohol bevera ugs may not be served in the exposition.

19. Liability: Neither Management, the official service contractors, exhibit hall management, security services, nor any of the officers or employees of the above will be responsible for safety of property from theft, strikes, damage by fire, water, storm, or vandalism or other causes. Management will take reasonable precautions through the employment of security personnel to protect exhibits from such loss. All property of the exhibitor is understood to remain in the exhibitor’s custody and control in transit to or from or within the confines of the exhibit hall and subject to the rules and regulations for the exposition.

20. Damage: Exhibitors will be liable for any damage caused by fastening fixtures to the floors, walls, columns, or ceilings of the exhibit building and for any damage to equipment furnished by Management or service suppliers designated by them.

21. Violation: The interpretation and application of these rules and regulations are the responsibility of Management. Any violation by the exhibitor of any of the terms or conditions herein shall subject exhibitor to cancellation of its contract to occupy booth space and to forfeiture of any monies paid on account thereof. Upon written notice of such cancellation, Management shall have the right to take possession of the exhibitor’s space, remove all persons and properties of the exhibitor and hold the exhibitor accountable for all risks and expenses incurred in such removal.

22. Social Functions/Special Events: Any social function or special event during Wetex-2017 is reserved for exhibiting companies and must be approved by Show Management.

23. Show Rules: In the event that unforeseen events make it necessary Management will have the right to amend these rules and delegations or make additions thereto and all such amendments or additions shall be made known promptly to each exhibitor. Show rules are promulgated separately and are tailored to the individual exhibit hall.

**DWTC SERVICE**

Food & Beverage:- Due to Health and Safety regulations of Dubai Municipality and as per Dubai World Trade Centre (L.L.C.) policy, all food & beverage items that are consumed within the exhibition must be supplied by the Dubai International Catering Centre ONLY. Any food or beverage that is brought in from outside will not be allowed into the venue. For your catering requirements you can contact telephone +971 4 3086979 or fax +9714 3086955 or e-mail fb@dwtc.com. Should you require catering services during the exhibition, please complete Form No 17.

For your convenience the following facilities are available within the Dubai International Convention and Exhibition Centre:

1. **Exhibition Halls:** The Cafes are located at the rear of Halls 6, 7, 8 & Zabeel Hall. We have a cafe built in Hall 4 as well They serve wide varieties of light snacks, sandwiches, salads and beverages.

2. **The World Trade Club:** Located on Level 33 of the Dubai World Trade Centre Tower, the facilities include a luxury restaurant serving international cuisine, four private function rooms and an elegant bar lounge Open 9.00am through 12.00midnight. Access to this private business Club only with prior reservation. For bookings. Please contact +971 4 3097979, fax +971 4 3097980.

3. **Bubble Lounge:** To celebrate your business deals you can come to Bubble Lounge located on Mezzanine Floor of the Drum opposite Hall 5 entrance. Offers a wide variety of beverages and a lunch buffet.

4. **Trolley Service:** Trolley service with a selection of hot & cold beverages and light snacks is available inside the exhibition halls for your convenience. The trolley comes to you at your stand for service.

5. **Refreshment Carts:** Refreshment carts serving a variety of snacks and beverages are available in the concourse. You can enjoy a hot dog or sandwich or sweet corn etc while moving the concourse.
6. **Stand Catering**:
   Stand Catering is available in the exhibition halls. You fill the stand catering order form and give it to the organizer's office or send directly to DWTC by fax or e-mail and they shall make sure that the order is delivered to your stand. This is recommended for your lunch orders and special menus can be provided upon request.

7. **Catering Service**:
   Catering service for your stands is also available. You can hire a waiter/waitress to serve you and your guests at your stand. For further inquiries please contact +971 4 3086979, fax +971 4 3086955 or e-mail: fb@dwtc.com

8. **Restaurants & Cafes**:
   Branded cafes and restaurants are available within the concourse.

9. **Accor Hotels**:
   Novotel and Ibis hotels are located within the Dubai International Convention and Exhibition Centre offering a range of facilities including Restaurants and Cafes.

**HOUSEKEEPING**

Dubai World Trade Centre (L.L.C.) has the exclusive rights for housekeeping services inside the halls. Stand cleaning are not part of the stand rental cost. Stand cleaning services will have to be ordered separately from our Housekeeping Department. For details please refer to the attached Housekeeping Services Form No. 18. Any Queries related to service departments is now handled by Customer Contact Centre Helpline: +9714 308 6333, Fax: +9714 3188741, E-mail: exhibitors@dwtc.com

We trust that you share our opinion that the condition of the exhibition floor is an important factor of creating an impression and overall experience about an event. Therefore, with the intention of ensuring that the floors of the exhibition halls are maintained at their optimum appearance, we have identified three recommended types of adhesives types for the use in the halls. We would request that you revert to the below document for further information on the approved adhesive tapes and share the same with your customers.

**Adhesive tapes used for exhibition halls (Space only exhibitors)**

In the effort to ensure that the floors of the exhibition halls are kept at the highest standard of appearance, we have set guidelines for the use of adhesive tapes and for a mutual benefit, we would like to request your adherence to the same.

1. The only recommended type of tapes to be used are:
   - Euro tape
   - Eurocel tape
   - Advance tape

2. Plastic packing tape, gaffer tape, masking tape or drafting tape, which are the most difficult to remove from floors, are not to be used.

3. The Licensee is responsible for ensuring that adhesive tapes used to fix carpets or other materials to floor areas are removed after use, without damages to the floor.

4. The Company will examine floors after the removal of tapes and if the floor surface is found to be damaged particularly from the use of tapes other than as approved by the Company, the Licensee will be liable for the cost of repairs. Any tapes not removed by the contractor will be removed by the Company at the licensee's expense.

5. A higher rate will be charged for the removal of tapes, which are not approved by the Company.

We are confident that this process will have a positive impact on the quality of the product and service, and ultimately will reflect on your satisfaction level from the event as a whole.

The Dubai World Trade Centre offers cleaning and waste disposal services for all areas of the exhibition and convention industry. Our fully trained staffs are here to advise on all requirements from carpet cleaning, glass cleaning to special waste removal. We offer a one-stop-shop for all your cleaning requirements with our years of experience in this very challenging industry. We have a commitment to superior service and an eye for details.

In order to provide the best service we require a minimum of two business days notice prior to the tenancy. Cancellation of service can be done 24 hours prior to service. DWTC shall not provide any cleaning material to be used by the exhibitor. We have also introduced a Housekeeping Valet Service.

All housekeeping service ordered must be paid in full prior to any service commencing. DWTC will accept cash or Visa, Maaster & American Express cards. All service orders during the show must be guaranteed by credit card; any balance of charges due will be billed to your credit card unless payment is received to the end of the show.

DWTC cannot be held responsible for any loss, claim or damage related to cleaning of exhibits or items claimed as lost after the event is over. Dubai World Trade Centre Housekeeping Department holds exclusive rights to call housekeeping services within the DWTC complex.

For more information on services for daily cleaning of the stand, please refer to Form No. 18

**RECREATION**

The Club, adjacent to the Dubai International Exhibition Centre, located behind building B of the Dubai Trade Centre Hotel Apartments and set in landscaped garden surroundings, can be seen as an oasis of peace and relaxation during the mid-day break of a hectic exhibition place where exhibitors can relax. The Club features two temperature-controlled swimming pools, Jacuzzi, sauna and steam room, three squash courts, state-of-the-art fitness gymnasium fully equipped with a complete range of the latest exercise equipment, table tennis, billiards, four flood-ill tennis courts and an outdoor activities court. It also offers a multi-cuisine restaurant and a bar. Upon presentation of the exhibitor’s badge, you can get access to The Club’s facilities between 11am and 4pm at a nominal fee. Please note however that the offer is not valid on Fidays and public holidays. For further details please call The Club on telephone +971 4 3065050.

**ACCOMMODATION**

The Dubai Trade Centre Hotel Apartments conveniently located adjacent to the Dubai International Exhibition Centre represent a comfortable accommodation option. The apartments, fully furnished and serviced are available in one, two and three-bedroom configurations. All units are equipped with bedroom and bathroom linens, televisions featuring satellite channels and international direct
dial telephones. Kitchens are equipped with refrigerators, electric oven cookers, irons, ironing boards, cooking utensils, glassware, chinaware and cutlery, as well as washing machines with dryers. Each apartment has an allocated covered car park space. You can avail of a special Exhibitors Rate, details of which will be furnished to you upon request.

For further details please call the Reservations Department on +971-4-3065032 or +971-4-3314555.

**STAND FITTING AND SHELL SCHEME REGULATIONS**

The organizer has appointed Exhibitions & More as the official Stand Building Contractor to carry out stand fitting, stand decoration, general signage’s, plumbing and electrical works, in connection with the event. Please contact them in the following details:

No Stand Building Contractor is allowed to carry out construction of stands until necessary permission is obtained from the Organizer. The organizer reserves the “right to refuse” such permission without assigning any reasons. For obtaining permission from the Organizers, the exhibitor is requested to fill Form 13 and forward the same to Al Fajer along with the stand design, layout and specifications, at least 30 days prior to the exhibition opening date. If the necessary permission is granted to the Contractor, he/she must abide by the terms and conditions laid down by the Organizer & DWTC.

The following Regulations must be observed when planning a stand presentation

**RULES & REGULATIONS FOR STAND DESIGN (for space only exhibitors)**

1. Exhibitors appointing outside Stand Contractor (other than the Official Contractor) should submit a copy of the plan (from DWTC) to the organizer at least one month prior to the show scaled drawing at least 1:200. Non submission of the plan for approval could result in stopping of stand work by the Organizer. The plan should have:
   a) The form and dimensions of every structural member of the stand
   b) The materials to be used in the construction of the stand
   c) The form and dimensions of every staircase including balustrades and method of fixing
   d) The width and position of any fire or emergency exit and escape route within the stand
   e) The width and position of every gangway within the stand
   f) The provision made in the structure of the stand for protection against fire and the spread of flame
   g) All contractors carrying out work shall observe the Safe Working Practices and hold a Public Liability Insurance Policy

2. The following additional drawings and particulars must be submitted:
   a) Specification of any materials proposed to be used
   b) Calculations of loading and strength
   c) A certificate or details of the result of any relevant test carried out in any materials or other substance

3. No part of any stand shall be suspended/supported by the Hall's ceiling structure, only lightweight items may be suspended from the ceiling after permission has been granted from DWTC Halls Operations.

4. All stand built with a raised platform MUST have WHEELCHAIR access and have rounded corners to prevent injury.

5. All contractors must finish work and vacate the exhibition halls by 11:00 pm on the night before the opening day to allow Master Clean and Bomb Squad uninterrupted access.

Exhibitors appointing their own Stand Contractor must get an 'Official' Clearance in writing from the official Stand Contractors or the Organizers, before starting the work. The decision by the Organizers will be final & binding on the exhibitor & the appointed contractor by the exhibitor and also they shall deposit the approval fee to DEWA.

**ISLAND LOCATION**

Space Only exhibitors, who have an island site (four sides open), are reminded that the use of walls is restricted, to the minimum. We expect island site exhibitors to provide access to their stand on all sides.

**DOUBLE DECKER STAND APPROVAL POLICY**

The charging fees for the approval is 1000 AED (273$ US).

The stand drawing should include the followings:

1. Design calculation for beam columns and base plate.
   * Connections detail and design
   * General layout and location of the structure
   * Staircase details
   * Total load structure detail (material)

2. The client shall submit a method statement for building the stand.

3. The client shall submit structure details.

4. Late submission (Within the last 14 days before the opening date) is subject to Surcharges with an amount not exceeding 50% of the standard charge.

5. The installment shall be paid along with the request submission.

6. All the measurements in the submitted drawings shall be as per Standard International (IS) Unit system.
DOUBLE DECKER STAND APPROVAL PROCEDURE.

* The client shall submit the drawings six (4) weeks before the construction date.
* The client shall submit two drawings for approval.
* The stand erection shall be completed 24 hours before the opening of the event.
* The installation shall be paid along with the submission.

CONTRACTORS BADGES FOR NON OFFICIAL STAND CONTRACTORS

“Contractor Badges” permitting Non-Official Contractors and their workmen to enter the Exhibition Halls for the purpose of construction and dismantling during the build-up and dismantling period, will be issued only upon direct application to the DWTC Security Desk located at the Cargo entrance gate. All the outside stand contractors should approach directly to DWTC for collection of contractor pass. The organizer requests all such exhibitors using their own stand contractor to ensure the same.

Please ensure that all your workmen/contractors wear their badges at all times during the build-up and dismantling periods while working on their stands. Workmen without their identification passes may be denied access to the exhibition hall by our Security Personnel.

MATERIALS

All materials used in constructing any wall or floor or ceiling shall be either:

* Non-combustible materials
* Flame resisting plastic
* Flame resisting boarding
* Timber of any thickness, treated so as to be flame resisting
* Timber of thickness more than 25mm
* Chipboard or blackboard more than 18 mm thick

All materials used for decorative finished to stand shall be:

* Able to pass a test for flammability or for surface spread of flame
* Be fixed taut or in tight pleats to a solid backing
* Be secure at floor level Shall not ignite when subjected to a flame for 10 seconds
* Shall not have an afterglow when subjected to a heat source for 10 seconds
* Any paint used shall be water based and the use of paint sprayers in the Halls is not permitted.
* Cavities and spaces around stand shall not be used for storage of empty crates, cartons, boxes or packaging material.

STRUCTURAL STABILITY OF THE STAND

The structure of a stand shall safely sustain and transmit to the floor the combined “dead” and “imposed” loads without any deflection or deformation as will impair stability. Any beams and or flooring that are for the purpose of lateral distribution shall be designed to carry a uniformly distributed load per square meter of not less that 1KN/m. Any imposed loads shall be calculated as being equivalent to a uniformly distributed load per square meter of area measured on plan of not less than 5KN/m.

ELECTRICAL REQUIREMENT

For every 9m², we provide the stand with 3 x 100w spotlights and 1 x 500W socket. For any additional or special requirement of Electrical Requirements supply, please fill up Form No. 9, 9A, 9B, 9C and 9D.

Electrical installations of shell scheme stands require special fastenings, clips and brackets to fit the aluminum extrusions. Under no circumstances may exhibitors modify this work or carry out their own installations.

General hall lighting will be provided by the Organizer. The standard supply of electricity available for use in stands is single phase 220 volts, 50 cycles, three phase 380 volts, 50 cycles. Supply to stands will normally be switched off at source 30 minutes after the Exhibition closes each evening. However, 24 hours supply can be provided by arrangement with the Official Stand Building Contractor. Any cost involved must be paid by the Exhibitor.

An Exhibitor requiring electrical supply at times other than the stated time must make an application to the Organizer’s Office 24 hours prior to the closing time of the Exhibition. Such supply cannot be arranged at short notice.

Electrical specifications are shown in the Exhibition Halls Specifications Chart Electrical Order Form is available in this Manual - Form No.9

To avoid any power supply tripping/disruption to your stand and to neighboring stands, please check with Official Stand Contractor if you require extra power supply for the equipment that you are demonstrating /using at the site. Contractor/Organizer will not be responsible for insufficient power supply that causes power tripping.

The cost for providing single-phase mains supply and connection, including energy consumed to shell scheme stands is covered by the stand rental charges. Installation of three-phase supplies and connections on 24 hour supply will, however be charged extra.

The Official Contractor will be solely responsible for the installation of electrical cables and necessary switchgear between the main supply and each individual exhibitor’s requirements. The organizer reserves the right to disconnect any installation, which, in their opinion, is dangerous or likely to cause annoyance to visitors or other exhibitors. Should action be required by the Official Contractor to render any installation safe for use, the exhibitor may be charged for this service.

ELECTRICAL INSTALLATION

For safety reasons, all electrical installations on stands must be carried out by the Official Stand Building Contractor.

NO OTHER CONTRACTORS ARE ALLOWED TO CARRY OUT ELECTRICAL INSTALLATION.
EARTH LEAKAGE
Each Exhibitor shall provide exact details of earth leakage to prevent tripping and shall have provided by the contractors, earth leakage (RCD/ELCB) protection (30mA for lighting and 100mA for exhibit power) suitably positioned beyond the termination point of the supplied mains cable.

GUIDELINES REGARDING ELECTRICS AT EXHIBITIONS:
* Each installation shall be effectively bonded to earth
* Wiring shall be 3 core twin and earth not less than 1.5mm cross sectional and be in PVC, electrometric or other plastic sheathing.
* Joints shall not be made except when connecting into a circuit and insulated screwed connectors shall be used and totally enclosed in insulated enclosures.
* All wiring shall be effectively protected and fixed to prevent damage and risk of injury.
* Cables placed under carpets are prohibited
* Power circuits for exhibits are to be designed with consideration taken for earth leakage and suitable protected.
* The use of one socket per piece of equipment is recommended.
* Extension leads are not to be used.
* Adaptors should not be used.
* Never put 2-pin plugs into 3-pin sockets.

OTHER IMPORTANT GUIDELINES
In the interest of the exhibition as a whole, it may be necessary to remove or alter part of a stand. If we feel this action must be taken, this will be at the expense of the exhibitor concerned.

It is the responsibility of exhibitors taking space only to make their own arrangement for the provision of platform for their stand area.

Provision for the special ramp for handicapped visitors on stand with a platform is a MUST, and we, therefore, requested exhibitors to adhere to this requirement. The above rules will be closely monitored, by DWTC staff incharge.

GENERAL GUIDELINES
* Where it is proposed that apparatus involving a specific risk of fire is to be operated, then DWTC must give their approval.
* No fixing, attachment or penetration of any part of the fabric, structure or floors of the building is permitted unless given in writing by DWTC.
* Suspension of stand fitting is not allowed. However suspension from the Hall roof of banners or overhead suspended light banks may be allowed, subject to:
  - application with full information being submitted to DWTC Operation Manager
  - the work being carried out by the exhibitors contractor
  - the proposed suspension does not over stress the roof structure
  - sufficient time is available during the tenancy to install and remove
* The only recommended type of tapes to be used are: Euro tape, Eurocel, Advance tape
* Trenches in the floor are not to be used except by authorized personnel of DWTC

GENERAL RULES
1. Exhibitors must ensure that all gangways adjoining the stand are not blocked during build-up and break-down to a degree, which inhibits the movement of other exhibitors and freight. The exhibitor is also responsible for ensuring that no obstruction is placed in the aisle adjacent to his stand throughout the open hours of the exhibition. The organizers reserve the right to restrict the area of scaffolding or plan and limit the times during which it shall remain in the Halls or on the stand

2. No part of any stand or exhibits including fascia, signs, lighting, corner post or other fitting shall project into or overhang any gangway or adjacent stands or obscure any fire or exit signs, or be suspended from the roof. Additionally, any display or other items attached must not project over the frontage of space taken by another exhibitor.

3. It is strictly prohibited to affix nails, hook, tacks, screws, adhesives, paint or similar items to the floor, walls, ceiling or other parts of the premises.

4. Cinematographs, photographic slides, amplifiers, videos and neon signs may only be used with Organizer’s prior written consent. Exhibitors are requested to keep the noise levels of videos, music systems, etc., down. As a rule of thumb to volume levels, they should not interfere with normal conversation on neighboring stands.

5. The exhibitor is not allowed to pass or otherwise to affix or exhibit advertisements anywhere in the exhibition Halls except on his own stand. The exhibitors should not interfere with normal conversation on neighboring stands.

6. The exhibitor is not permitted, and shall not permit others, to connect or otherwise interfere with the electrical, gas, water or other fittings of the Halls and shall not introduce into or use in the Halls any supplementary plant for the generation or supply of electricity or of other means of artificial lighting or generating power.

7. Exhibitors providing their own display must ensure that these are completely finished including pre-mounting of samples, exhibits. Lettering, photographs, etc., on plywood or other suitable board before delivery to site.
8. It will not be possible for exhibitors to obtain on-site services or labour for the erection of their stands and displays unless prior arrangements have been made. If on-site service or labour is required, please contact the Official Stand fitting Contractor for the rates. Advance notice of at least one month must be given.

9. The floor loading capacity is 1500 kgs per sq m on all main floor areas in the Halls. Exhibitors with heavier exhibits should provide the Organizers with details of the exhibits together with their exact position so that they can ascertain whether special weight spreading facilities are necessary.

10. Maintenance of stands and delivery of stock, catalogue, etc., during the exhibition period, should be carried out before the exhibition opens or after it is closed to visitors.

11. Public Liability Insurance Cover All stand fitting contractors must hold a Public Liability Insurance Policy.

All Contractors to Note: All work must be carried out in accordance with the Rules and Regulation, which form part of this Manual. All contractors carrying out work shall observe the ‘Safe Working Practices’ as follows: Licensee’s staff and contractors shall be vigilant regarding health and safety of themselves and others in the Halls, and they shall observe the following practices, which will be monitored and enforced, as necessary.
* The understanding of the Fire and Accidents Procedures.
* The need to maintain emergency gangways, through the Centre and the Halls in build-up and break-down situation.
* The use of hard hats when working beneath or near overhead working or if this be impracticable, restricting access in such areas.
* The needs of operatives to wear suitable protective clothing relevant to their job which includes eye, hearing, foot and hand protection.
* The safe use and storage of flammable liquids and substances and segregation from waste and other risk areas.
* Ensuring that portable power equipment is used for the purpose for which it was designed and those safety guards are correctly fitted and used.
* Ensuring that portable electric tools are used with the minimum length of trailing leads and that such equipment is not left unattended with a live power supply to it.
* That stacker trucks are not used other than by fully trained personnel.
* That chemicals and flammable liquids are, after use, removed from the Exhibition Halls by the user for safe and proper disposal. Such products must not be placed in general rubbish bins or skip.
* That any work area is maintained free from general waste materials which could hazard operatives.
* That proper scaffolding is used during the construction of any building within the Halls, safety features of the scaffolding are provided, in acceptance with established standards and that any tower scaffold in use is properly established and propped.
* Use of 3-pin adaptor with earth clips to connect European sockets to British sockets and never to use a 2-pin plug in a 3-pin socket or vice versa.

PLEASE NOTE: The Organizers must be informed to give their written approval, where any of the following is proposed:
* Any materials, exhibit or substances that are of a hazardous, dangerous, noxious, explosive or objectionable nature
* Petrol-fuelled motor vehicles as exhibits
* Exhibits that produce fumes, exhaust and smoke
* Operating machinery and apparatus
* Use or display of radioactive materials
* Use or display of pyrotechnics and lasers
* Use or display of firearms, weapons and ammunition whether replica or fully-functional
* Use or display of flammable liquids, oil and gases
* Welding or similar processes where acetylene or compressed gas is being used
* Any use of compressed air
* Any use of water
* Any recording, broadcasting or use of radio (two-way or for microphones), film sound, music or video or any other presentation likely generates excessive noise.
* The use of balloons, Public entertainment including fairgrounds, amusements, display and live performances

SHELL SCHEME STRUCTURE
STAND CONSTRUCTION AND CARPET:- Octanorm white panels in an aluminum framing are provided in the rear and side walls of a shell scheme stand measuring 2.5 meters high and 1 meter wide. Carpet roll is laid directly in the hall floor.

FASCIA (NAME PANEL):- 300mm wide set at 2.2mtrs to the underside, to each open elevation comprising aluminum frame with infill panel fitted between dividing walls with additional supports at corners and where fascias exceed 3m in length. The Exhibitor’s Name and Stand Number will be in standard 50mm blue Helvetica Medium Capital lettering and fixed directly to white fascia panel. Please fill up Form 1.

FURNITURE REQUIREMENT:- For every 9m2, we provide the stand with 1 Lockable Cupboard (Reception Desk), and 2 Chairs, (standard table is not included in the package). For any additional furniture requirement, please refer Form 07.
The official Stand contractor offers furniture such as counters, shelf units, display panels and plinths on rental basis for the duration of exhibition. Full details, specifications, prices and order forms are available in the Manual. As supplies may be limited, it is advisable to apply early, as there are only limited stocks for certain furniture items. Exhibitors, please ensure that all stand fitments and furniture are ordered through the Official Stand Contractors only. Exhibitor using non official stand contractor should order furniture/electrical items through their own contractor.

STAND BUILDING REGULATIONS

“SHELL SCHEME”
✓ No additional stand fitting or display may be attached to the shell stand structure i.e. no nailing or drilling is allowed.
✓ No painting on the shell stand panels is allowed. Exhibitors who wish to have panels painted must inform the Organizer.
✓ No free standing structure may exceed the height of 2.5 meters or extend beyond the boundaries of the site allocated.
✓ Any change to the type or color of the floor covering provided, must be by prior negotiation with the Official Stand Building Contractor.
✓ Any costs incurred will be paid by the Exhibitor concerned. No financial credit will be given by the Organizer/Contractor for any standard carpet not utilized.
✓ An Exhibitor occupying a corner booth is not permitted to close any part of the corner even though he may require to use the same for display.
✓ The Exhibitor Company’s name should be entered in Form No. 1

“SPACE ONLY” (Special Design Stand)
* No structure may exceed a height of 6 meters in Halls 1 to 8 and 5 meters in Za’abeel Hall
* No part of any structure may extend beyond the boundary of site allocated.
* No suspension may be made from the ceiling of Exhibition Halls nor may anything be fixed to the floor, walls or any other part of the building.
* No form or ceiling is allowed to be structured to the stands unless approval has been granted by the Organizer.
* The name and stand number of the Exhibitor must be prominently displayed. If this requirement is not observed, the Organizer reserves the right to affix stand numbers as they deem fit and will charge all costs incurred to the Exhibitor.
* All Exhibitors must provide their own wall panels instead of using the back walls of the adjacent Exhibitor.
* All exhibitors must provide their own carpet for flooring.

Submission for “SPECIAL DESIGN STAND”
This form must be submitted only if you are using a Non-Official Stand Building Contractor
Fully dimensioned drawings in triplicate, showing the proposed design of the stand must be submitted for approval to the Organizer at least 60 days prior to the event, before any work is allocated. One copy of the drawings will be returned authorizing construction to proceed, if the design is acceptable and conforms to the rules and regulations. Failure to obtain approval can result in costly alterations on site being required by the Organizer/Authorities concerned.

The Organizer will have the right to take down the stand/ or disallow participation without any compensation as a result of failure to submit the design for approval or unsafe method of construction or unsafe material/design even though approved by DWTC.

CONTRACTOR PERFORMANCE BOND
Before permission is granted by the Organizer for a Contractor to work at the Exhibition and the necessary entry passes issued, the Contractor will be required to sign an undertaking guaranteeing his observance of the Exhibition Regulations (refer to Form No. 13 for further details).

AIR-CONDITIONING
The indoor Exhibition Halls are fully air-conditioned. Air-conditioning will be provided throughout the Exhibition period.

WATER SUPPLY AND DRAINAGE
Water supply is only available at perimeter stands in all the Halls, including Za’abeel Hall. If water supply is essential to Exhibits, details must be given to the Official Stand Building Contractor. Please complete Form No. 10

COMPRESSED AIR
Compressed air will be provided by the Organizer for any Exhibits that require air inflation. The exact location of supply will be known to Exhibitors in due course. Please complete Form No. 11

PRESENTATION OF EXHIBITS
Exhibitors must present their Exhibits throughout the period of the Exhibition. No Exhibitor will be allowed to remove Exhibits from the Exhibition floor, prior to the official termination of the Exhibition.

DELIVERY OF EXHIBITS
Exhibits should only be delivered to the Exhibition Hall when the stand is constructed and ready. However, in the case of huge machines and other similar Exhibits, delivery must be arranged right after the floor markings as carpets will be laid only when the machine or similar Exhibits are brought in and placed as desired by the Exhibitor. The Exhibitor must arrange for an Authorized Representative to be present at the stand to receive the Exhibits as the Organizer is unable to accept delivery on his behalf, nor can the Organizer be held responsible for the subsequent safe keeping of such items. Machines or similar heavy Exhibits MUST BE IN POSITION on the first day of the build-up period and not brought in at anytime during the exhibition period.
REMOVAL OF EXHIBITS
Light Exhibits may be removed from the Exhibition Hall after the official closing time of the Exhibition on the last day, while heavy exhibits may be removed on the following day from 0800 hours to 1500 hours.

While the Organizer will maintain security surveillance at all times, Exhibitors are reminded that goods will be most at risk at this time and the stands should not be dismantled. All rented items and equipment should be collected by the appropriate suppliers. AL FAJER INFORMATION & SERVICES is not responsible for any loss of furniture or any items bought by the Exhibitors.

The removal of heavy Exhibits and the dismantling of stand fittings and electrical installations will commence at 0800 hours the following day. No mechanical lifting or handling equipment will be permitted to enter the Exhibition Halls for the removal of these heavy Exhibits except those used by the Official Contractor or Freight Forwarder.

To avoid congestion and to ensure smooth clearance at exit points, all Exhibitors and Contractors removing Exhibits, equipment or materials, are required to fill in Removal Chits (that must be endorsed by the Organizer) to be handed to the Gate Security Officer, before leaving the Exhibition site. Removal Chits can be obtained from the Organizer’s Office on site.

The removal charge for empty packages including forklift, transportation, labor etc. can be obtained from the Official Freight Forwarder. The empty packages can be re-used for re-packing of goods for reshipment. Re-packing charges with same boxes and with new boxes can also be obtained from our Official Freight Forwarder.

Note: No Removal Chit is needed if your Exhibits are removed by the Official Freight Forwarder.

MANNING OF STAND
The stand must be fully staffed and the Exhibits displayed throughout the Exhibition hours. All activities of the Exhibitor and his staff must be conducted within the allocated Exhibit space.

The Exhibitor may not undertake, or cause to be undertaken, any activity which, in the opinion of the Organizer is likely to cause any annoyance to Visitors or other Exhibitors.

No Exhibits are allowed to be brought in or taken out from the stand during the Exhibition hours.

COLLECTION OF RENTED FURNITURE AND TELEPHONE/FAX EQUIPMENT
Exhibitors are requested to ensure that nothing is left inside drawers or cabinets when rented furniture is returned to the Official Stand Building Contractor. The Contractor will collect the rented furniture half an hour after the Exhibition closes on the last day. Telephone & fax equipment must be handed over to the organizer’s office on site, immediately after the close of the exhibition.

Please refer to Form No.7 and Form No. 12 for your requirements of additional furniture and telephone or fax lines.

FILM AUDIO VISUAL DEMONSTRATION
Audio-Visual equipment may be brought in by the Exhibitor himself, or hired from the Official Stand Building Contractor. Please indicate your requirements in Form No. 8. When in operation, such equipment must not cause annoyance to Visitors or other Exhibitors through excessive sound or by virtue of its location. The Organizer reserves the right to stop any such audiovisual presentation which, in their opinion, may violate the above.

FIRE PRECAUTIONS
The Exhibition Halls are equipped with fire extinguishers, fire hoses, sprinklers and fire alarm system. Exhibitors, who, because of the nature of their Exhibits, require special types of fire extinguishers, must make arrangements at their own cost for the provision of such equipment. Note: All Exhibits and construction material should be of non-flammable materials.

Should you discover a fire:
1. Break the glass on the nearest fire alarm point. These are located at each Goods and Exit / Entry doors and strategically placed around the Centre;
2. Telephone the DWTC Control Room on (+971 4) 308 6700, or Exhibition Security Control Room on (+971 4) 308 6199 /6299 giving the location and nature of the incident.
3. Calmly notify adjoining Exhibitors of the situation and, only if safe to do so, tackle the fire with the appropriate fire extinguisher.

EMERGENCY ANNOUNCEMENTS
In the event of an emergency, a pre-recorded voice message will be sounded confirming that the alarm has been activated and that the situation is currently being investigated. If it is established that there is no need to evacuate the building then the message will confirm this.

EVACUATION PROCEDURE
If It becomes necessary to evacuate the building, a pre-recorded voice message will be activated instructing everyone to leave the building by the nearest exit.

Security staff will assist Exhibition staff and visitors to the nearest exit. Please make your way to one of the assembly points:

EMERGENCY MEDICAL SERVICES
DWTC provides an emergency service for persons who may become injured or ill whilst at the Exhibition Centre. In case of medical emergency, please call our First Aid clinic on (971 4) 308 4040 giving the exact location of the casualty and details of the injury sustained. The Emergency Medical Centre is located at the Exhibition Gate Reception next to Hall 5.
PUBLICITY
An extensive media and publicity campaign is planned by the Organizer in connection with the event. Exhibitors are strongly urged to assist in this campaign by publicizing the Exhibition in their own brochure, press releases and advertisements. A Press Office will be maintained during the Exhibition, to pass on information, news items and photographs to newspapers in the Gulf Region. Exhibitors are invited to supply suitable publicity materials in Arabic and English (preferably not exceeding 200 words) together with photographs suitably captioned for display and distribution.

EXHIBITION CATALOGUE
A comprehensive Exhibition catalogue will be published, containing a listing of Exhibitors, description of their Exhibits and general information about the Exhibition.
The Exhibition catalogue will be widely circulated in and around the UAE. It would be extremely advantageous to Exhibitors to advertise in the catalogue. For more information on Catalogue Advertising, please refer to Form No. 4.
The catalogue will become a permanent reference work used by Trade Buyers. Exhibitors must ensure that all information contained in the Catalogue Entry Form No. 4 is accurate.

CATALOGUE DISTRIBUTION
Copies of the catalogue will be available to visitors each day, while the Exhibition is open. Before the exhibition opens, a quantity will be distributed to selected media, leading decision makers, principal Trade Associations and other outlets likely to further promote the Exhibition.

MEDIA
The Media Department of DEWA will be the Official Publisher to produce the Exhibition Catalogue for the event. They have total responsibility for the editorial, advertising, design, layout and printing. They can be contacted at the following address for overall Event Media, Press Conference etc.

MARKETING
Ribal Dayekh
DUBAI ELECTRICITY AND WATER AUTHORITY
P.O. Box: 564, Dubai, U.A.E.
Tel: +971-4-3072006
E-mail: media@wetex.ae

SEMINARS
Shahla Ahmed Mohd Bin Suleiman
DUBAI ELECTRICITY AND WATER AUTHORITY
P.O. Box: 564, Dubai, U.A.E.
Tel: +971-4-3244444
Fax: +971-4-3248111
E-mail:shahla.binsuleiman@dewa.gov.ae

ADDITIONAL INFORMATION

SERVICES

ADMISSION PASSES
Exhibitors and their personnel who need to access the exhibition halls during the exhibition must register for an EXHIBITOR BADGE. Exhibitor badges are strictly reserved for use by exhibitors and their stand staff and should not be handed over to visitors or any other category of participants. An exhibitor Badge permits access to the exhibition halls during the build-up and open days of the show. Please fill up Form No.2

AUDIO VISUAL
Audio-Visual equipment may be brought in by the Exhibitor himself, or hired from the Official Stand Building Contractor. Please indicate your requirements in Form 8 When in operation, such equipment must not cause annoyance to Visitors or other Exhibitors through excessive sound or by virtue of its location. The Organizer reserves the right to stop any such audio visual presentation which, in their opinion, may violate the above.

BANNER ADVERTISING
Banner sites are available for additional advertising purposes.
Contact: Mr. Sujeet Bagchi
Cell: 050 6562962
Email: sujeet@alfajer.net

A. Banner Requirements (Form No. 5)
The organizer will arrange to prepare publicity hanging banner to the interested companies.
The hanging banners will be put inside the exhibition halls from the ceiling.
The banners will carry the image, logo & name of the company.
The banner size 2mx3m (both side) in PVC material cost US $ 4000
The cost includes the fixing and dismantling.

For all exhibitors, banners will be erected by DWTC.
It is important to advice on your banner requirement, thereby ensuring that the banner/s are positioned before the construction of stands. Please fill Form No. 5

BUSINESS CENTRE
Operated by the Dubai World Trade Centre (LLC), the Business Centre, located in the concourse between Halls 3 & 4, is open daily from 9:30am to 7:00pm, offering Secretarial Word Processing, Sale of Stationery Items, Sale of Electrical Accessories, Sale of Telephone Cards,Meeting Room Facilities, Mobile Phone Rentals, Photocopying, Faxing – Sending & Receiving, Laminating / Binding, Laser Printing, Courier Services, Internet Services.
CATALOGUE

A comprehensive Exhibition catalogue will be published, containing a listing of Exhibitors, description of their Exhibits and general information about the Exhibition. The Exhibition catalogue will be widely circulated in and around the UAE. It would be extremely advantageous to Exhibitors to advertise in the catalogue. For more information on Catalogue Advertising, please refer to Form 4.

The catalogue will be a permanent reference book which will be used by Trade Buyers, Visitors and Trade Professionals from the industry. Exhibitors must ensure that all information contained in the Catalogue Entry Form at Form 3 is accurate. The organizer will not be held responsible for any omissions, or deletion, or incorrect information arising out of technical reasons or human errors. It is advised to send the catalogue entries via email (in MS Word format) only. Handwritten entries or entries by fax will not guarantee current information. Organiser will not be responsible for any errors, any information mention in event catalogue.

CATALOGUE DISTRIBUTION

Copies of the catalogue will be available to visitors each day, while the Exhibition is open.

CHILDREN

For health and safety reasons, no children under the age of 16 are allowed to enter the exhibition halls during build-up, show opening and breakdown.

CLIMATE

The Exhibition is usually at a time of the year when the weather is most pleasant for visitors. Exhibitors should, however, be prepared for temperatures around 23 degrees centigrade dropping at night to around 15 degrees.

CURRENCY

The UAE unit of currency is the Dirham (Dhs) which is divided into Fils. One Dirham is equal to One Hundred Fils. The Dirham is valued against the Dollar and the exchange rate is around US$1 = Dhs 3.66. There are no restrictions on the import or export of any currency. The exchange rate is listed daily in the local newspaper.

DELIVERY OF EXHIBITS

Exhibits should only be delivered to the Exhibition Hall when the stand is constructed and ready. However, in the case of huge machines and other similar Exhibits, delivery must be arranged right after the floor markings as carpets will be laid only when the machine or similar Exhibits are brought in and placed as desired by the Exhibitor. The Exhibitor must arrange for an Authorized Representative to be present at the stand to receive the Exhibits as the Organizer is unable to accept delivery on his behalf, nor can the Organizer be held responsible for the subsequent safe keeping of such items. Machines or similar heavy Exhibits MUST BE IN POSITION on the first day of the build-up period and not brought in at anytime during the exhibition period.

You may please contact Mr. Malik / Mr. Waki Rais of BRIDGeway SHIPPING & CLEARING SERVICES at Tel: +971 4 3474150

FedEx SERVICE CENTRE

FedEx’s new World Service Centre comes complete with FedEx agent on Hand, eight hours a day, six days a week. The centre offers all FedEx services from package tracking and tracing to FedEx 10 kg and 25 kg boxes. Working hours: 10.00 – 14.00 & 16.00 – 20.00. Please contact FedEx Customer Service 24-hour toll free no. 8004050, for any assistance. This Service Centre is located in the concourse between Halls 3 & 4.

FLOWERS AND PLANTS

Plants and planters are available on hire from the Official Floral Contractor and will be available from the Exhibition Halls on the eve of the opening day. Flowers may also be purchased. For further information, you may please contact Blooms Tel: +9714 3946094.

FOOD & BEVERAGE

Due to Health and Safety regulations of Dubai Municipality and as per DWTC policy, all food & beverage items that are consumed within the exhibition complex must be supplied by the Dubai International Catering Centre ONLY. An on-site catering trolley service all through out the exhibition timings has been arranged by the organizers. Any food or beverage that is brought in from outside will not be allowed into the venue.

Please fill Stand Catering Services Order Form 17 and/or please contact the Organizer.

Hall 1 Concourse ; Coffee Bean & Tea Leaf Cafe. Round Table Pizza.
Hall 2 Concourse ; Loop restaurant, The Hub
Cafes inside the halls - Hall 4, 6, 7 & 8

INSURANCE

The exhibitor shall indemnify and hold harmless AL FAJER INFORMATION & SERVICES AND DUBAI ELECTRICITY AND WATER AUTHORITY its personnel, agents, etc. against and from all liabilities, losses, damages, costs, charges, expenses, actions, proceedings, claims and demand incurred by it or them as a result of or in connection with any loss, injury (including death) or damage, directly or indirectly, resulting from any act or omission of the Exhibitor or any of its personnel, agents, contractors, sub-contractors. The exhibitor shall at its own expense have in full force and effect for the duration of the exhibition, a Public Liability Policy.

The Organizer shall not be responsible for the loss or damage to any property of the Exhibitor or any other person caused by theft,
claims arising out of the Exhibitor’s stand fittings and for the exhibitor’s portion of the shell scheme and for any loss or damage to the basic causes. The Exhibitor shall indemnify and hold the Organizer safe and harmless from all loss and damage to person or property and all postponed or abandoned or if the Hall becomes totally or partially unavailable for the holding of the Exhibition due to any of the foregoing causes. The Exhibitor shall indemnify and hold the Organizer safe and harmless from all loss and damage sustained in the event that the opening or holding of the Exhibition is prevented, postponed or abandoned or if the Hall becomes totally or partially unavailable for the holding of the Exhibition due to any of the foregoing causes. The Exhibitor shall indemnify and hold the Organizer safe and harmless from all loss and damage sustained in the event that the opening or holding of the Exhibition is prevented, postponed or abandoned or if the Hall becomes totally or partially unavailable for the holding of the Exhibition due to any of the foregoing causes.

LANGUAGES AND TRANSLATIONS - TEMPORARY STAFF
The Official language is Arabic. However, English is widely spoken in business circles. The Organizers can make arrangements for temporary staff to be supplied from local sources. A limited number of interpreters will be available. Please complete Form 14 for your requirements of Booth Attendant/Hostess/Interpreter.

MANNING OF STAND
The stand must be fully staffed and the Exhibits displayed throughout the Exhibition hours. All activities of the Exhibitor and his staff must be conducted within the allocated Exhibit space. The Exhibitor may not undertake, or cause to be undertaken, any activity which, in the opinion of the Organizer is likely to cause any annoyance to Visitors or other Exhibitors. No Exhibits are allowed to be brought in or taken out from the stand during the Exhibition hours.

PHOTOGRAPHY
The Official Photographer of the Organizer will be available on site during the event. The contact numbers are available at the Organizer’s Office on site. Private photography for their own stands is permitted, but with prior written permission from the Organizers.

POSTAL SERVICES
The Emirates Post Office is located in between Hall 8 and Sheikh Rashid Hall of Dubai International Exhibition Centre. Opening hours are from 0800 hrs to 1300 hrs and from 1500 hrs to 1730 hrs, six days a week excluding Fridays, which is the weekly holiday in the UAE.

PRESENTATION OF EXHIBITS
Exhibitors must present their Exhibits throughout the period of the Exhibition. No Exhibitor will be allowed to remove Exhibits from the Exhibition floor, prior to the official closing announcement of the Exhibition.

PUBLICITY & PRESS
An extensive media and publicity campaign is planned by the Organizer in connection with the event. Exhibitors are strongly urged to assist in this campaign by publicizing the Exhibition in their own brochure, press releases and advertisements, newsletter and official invitation. A Press Office will be maintained during the Exhibition, to pass on information, news items and photographs to newspapers in the Gulf Region. Exhibitors are invited to supply suitable publicity materials in Arabic and English (preferably not exceeding 200 words) together with photographs suitably captioned for display and distribution.

REMOVAL OF EXHIBITS
Light Exhibits may be removed from the Exhibition Hall after the official closing time of the Exhibition on the last day, while heavy exhibits may be removed on the following day from 0800 hours to 1500 hours. While the Organizer will maintain security surveillance at all times, Exhibitors are reminded that exhibits/goods will be most at risk at this time and the stands should not be dismantled. All rented items and equipment should be collected by the appropriate suppliers. Organizers are not responsible for any loss/damage of exhibits/personal belongings of the exhibitor from their stand during the dismantling period. It is strongly advised to take care of the valuables exhibits and belongings by the exhibitors during the build-up and breakdown period. The removal of heavy Exhibits and the dismantling of stand fittings and electrical installations will commence at 1900 hours on last day. No mechanical lifting or handling equipment will be permitted to enter the Exhibition Halls for the removal of these heavy Exhibits except those used by the Official Contractor or official Freight Forwarder. The removal charge for empty packages including forklift, transportation, labor etc. can be obtained from the Official Freight Forwarder. The empty packages can be re-used for repacking of goods for reshipment, Re-packing charges with same boxes and with new boxes can also be obtained from our Official Freight Forwarder.

SECURITY
Dubai International Exhibition Centre will engage their security services to ensure the security and safety of your exhibits at the Exhibition Halls. While all reasonable arrangements for security coverage is made, we are not responsible for the security of the stands, its exhibits and contents (that includes personal property). The mentioned items will be the sole responsibility of the Exhibitor. All Exhibitors must arrange their own insurance to cover all risks and stages (right from the shipment date till the re-shipment of goods).

GENERAL CLEANING
The Organizer will arrange for the general cleaning of the Exhibition passages & general premises. Cleaning inside the stands will be responsibility of the exhibitors. Exhibitors will be responsible for cleaning their stand area, equipment and displays.

It is strongly advised to hire the cleaning services from DWTC Housekeeping department. Any Queries related to service departments is now handled by Customer Contact Centre Help line: +9714 308 6333, Fax: +9714 3188741, E-mail: exhibitors@dwtc.com
STORAGE
Please ensure that empty crates and boxes will not be stored inside the exhibitor’s stand. For storage requirement, you may please contact Bridgeway Shipping & Clearing Services.

INDEMNITY AND WAIVER
The Organizers may be held responsible by the Authorities in Dubai for the payment of any customs levy, tax, fine or other monies due from an exhibitor. Accordingly, exhibitors must undertake to indemnify the Organizers from any payment, which they are called upon to make to the Authorities on the exhibitor’s behalf. Please complete and return Form No. 22

The exhibitors also waive any and all claims, that they may have against DEWA or their contractor, of any kind whatsoever, in anyway related to the storage and display of exhibits/equipment, whether during, before or after regular show hours.

MEETING ROOM AND PRESS CONFERENCE
For your requirements of meeting rooms and press conference facilities, please contact.
Dubai World Trade Centre
Customer Contact Centre
Helpline Number +971 4308 6333
Fax: +971 4 318 8741
Email: exhibitors@dwtc.com

BANKING
Banking facilities are available on the ground level between Hall 3 & 4 of the Dubai World Trade Centre.

THE EMIRATES BANK INTERNATIONAL
Trade Centre Branch
P.O. Box: 2923, Dubai, United Arab Emirates
Tel: +971-4-3321617  Fax: +971-4-3310893

Full banking services, including travelers checks and transfer facilities are available. Working hours are from 0800 to 1300 hours, six days a week, excluding Fridays which is the weekly holiday in the UAE.

PERSONAL CUSTOMS FORMALITIES
Visitors personal effects are not subject to duty. Free import of the following is permitted.
• 100 cigarettes or 200 cigars or 1 kg of tobacco
• 150 ml of perfume
• Alcohol is generally not permitted to be brought into the Emirate by air travellers, although it is available in the Emirates.

MEDICAL FACILITIES
There are excellent modern hospitals in Dubai, with emergency departments. Those nearest to the Trade Centre are:

RASHID HOSPITAL
Situated at the Dubai end of Al Maktoum Bridge,
Tel: +971-4-3374000

IRANIAN HOSPITAL
Situated on the Jumeirah Iranian Hospital Road,
past Satwa round-about, parallel to the Jumeirah Beach Road.
Tel: +971-4-3440250

HOTEL ACCOMMODATION & VISA ASSISTANCE
WETEX 2017 attracts over 2000 Exhibitors & 20,000 + Trade Visitors every year, which makes Hotel Rooms in great demand during the exhibition period. Hence it is advisable to book your rooms in advance. The organizers have entrusted the job of arranging hotel accommodation to our Official Travel agent who, would be most happy to offer their assistance.

For details on rates and availability, please contact them at the following address:

OFFICIAL TRAVEL AGENT
Mr. Muhammad Irfan
Tours Consultant
Al Fajer Travels & Tourism
Tel: +9714 2869499
Fax: +9714 2869438
Irfan +971 55 7869594 / +971 50 2286291
Email: irfan@afttc.ae / afttc@emirates.net.ae
3* Hotel:
- The apartment Dubai: Superior Room only = 500 AED per night
- Tower suites: executive panorama + breakfast = 650 AED per night

4* hotel:
- Emirates grand hotel: deluxe room only = 720 AED per night
- Warwick hotel: deluxe room only = 660 AED per night
- Four point Sheraton: classic room only = 710 AED per night
- Rose Rayhaan by rotana: classic room only = 710 AED per night
- Villa rotana: studio + breakfast = 720 per night
- Novotel world trade center: queen superior room only = 880 AED per night
- Ascot Park place hotel: executive room only = 950 AED per night
- Towers rotana: classic room + breakfast = 850 AED per night

5* hotel:
- Crown plaza dubai: deluxe room + breakfast = 870 AED per night
- Jumeriah emirates tower: deluxe room + breakfast = 1250 AED per night
- Ritz carlton: deluxe room only = 1300 AED per night
- Dusit thani: deluxe room + breakfast = 1100 AED per night
- The H hotel: deluxe room + breakfast = 1100 AED per night
- Fairmont dubai: fairmont room + breakfast = 1200 AED per night
- Shangri la dubai: studio + breakfast = 1400 AED per night

Terms & conditions:
Above mentioned rates are net, inclusive of service charge and taxes
Above mentioned rates are non-commissionable
Above mentioned rates are subject to availability at the time of booking

- Cancellation Policy: Full charges apply
- Cancellation Charges: Full charges apply
- No Show: Full charges apply
- Early Check Out: Full charges apply
- Name Change: Full charges apply

No booking has been confirmed / rooms are subject to availability at the time of firm booking.

Room is subject upon availability.
Kindly advise us at the earliest to proceed with the booking and to avoid the non-availability of the room

VISA FORMALITIES
Exhibitors are advised to apply for their visa from their respective hotels only or through official travel agent only. However in certain specific cases the organizer can be requested by exhibitors only for processing the visa. The latest visa rules & regulations, condition will apply as laid down by Government of Dubai.

Visa Charges:
- Visas deposit: 2000 AED
- Visa with hotel Booking: 400 AED
- Visa without hotel Booking: 500 AED

CERTAIN NATIONALITIES DO NOT REQUIRE TO APPLY FOR VISAS TO UAE.
Please visit website www.dnrd.gov.ae for complete information about visa. For details and availability, please contact the Official Travel Agent at the following details:
  - Al Fajer Travels & Tourism
  - Tel: +9714 2869499
  - Fax: +9714 2869438
  - Irfan +971 55 7869594 / +971 50 2286291
  - Email: irfan@afttc.ae / afttc@emirates.net.ae
  - Contact: Mr. Irfan

Important points to be noted before submitting your Visa request:
1. Photocopies of all the pages of the passport wherein the personal details are listed, like name, date of birth, place of birth, date of issue and expiry of passport, photograph of passport holder (not exceeding 40KB in size), etc. should accompany the Visa application Form 15. & submit to our official travel agent.
2. Passport must be valid for a minimum period of six months from the proposed date of entry into the UAE. For normal visas, all details must be submitted at least 45 days prior to the proposed date of arrival into the UAE. Visa requests received later than that date will be treated as URGENT and charged accordingly.

3. Visas will be processed online. A copy of the online visa will be sent, upon receiving confirmation. Please note Organizers will not be responsible for non issuance of visas, which may be due to various factors.

4. By resolution of the Arab League, no Arab States recognizes the validity of a passport containing Israeli Visa or stamps.

5. All visas charges must be paid in advance & no refund is possible

Please Note:

Visit visas will be processed for exhibitors & visitors. For exhibitors / visitors not having Hotel bookings, a refundable deposit amount of Dhs 2000/- per person is required for visa processing, in addition to the visa charges. This deposit has to be made in advance, prior to processing the visit visa.

UAE visa on arrival countries

If your country of nationality appears on the list below, no advance visa arrangements are required to visit the UAE. Simply disembark your flight at Dubai International Airport and proceed to Immigration, where your passport will be stamped with a 30-day visit visa free of charge. This can be extended for an additional 30 days at an additional charge.

<table>
<thead>
<tr>
<th>Country</th>
<th>Country</th>
<th>Country</th>
<th>Country</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
<td>Finland</td>
<td>Italy</td>
<td>New Zealand</td>
<td>Sweden</td>
</tr>
<tr>
<td>Andorra</td>
<td>Germany</td>
<td>Liechtenstein</td>
<td>Portugal</td>
<td>Switzerland</td>
</tr>
<tr>
<td>Austria</td>
<td>Austria</td>
<td>Belgium</td>
<td>Malaysia</td>
<td>United Kingdom</td>
</tr>
<tr>
<td>Brunei</td>
<td>Greece</td>
<td>Hong Kong</td>
<td>Singapore</td>
<td>United States of America</td>
</tr>
<tr>
<td>Canada</td>
<td>Iceland</td>
<td>Ireland</td>
<td>Singapore</td>
<td>The Vatican</td>
</tr>
<tr>
<td>Denmark</td>
<td>Netherlands</td>
<td>Japan</td>
<td>South Korea</td>
<td>Portugal</td>
</tr>
</tbody>
</table>

Travellers from countries not listed above will need to arrange a visa in advance of travel.

ORDER FORMS

The Shell Scheme package includes rear and side walls in white, one lockable cupboard (reception desk) & 2 chair, 3 spotlights for every 9 square meter stand, one 500W power point, carpet for the stand area, name plate in English.

Note: There are a total number of 27 Forms. Please refer to the Forms Checklist.
ORDER FORMS
SHELL SCHEME (BASIC)

Elevation

Plan

Ceiling Beam
4 Nos. Spotlight (100W)
White Panel
White Fascia Board
With Co. Name in Blue
13 AMP Power Socket
Counter with 2 Chairs
Carpet tiles
SUPERIOR SCHEME (BASIC)

Note: Please refer to Form No. 23
Form 1

Deadline: 10th October 2017

To WETEX 2017
Al Fajer Information & Services
P.O. Box 11183, Dubai United Arab Emirates
Tel: +9714 3406888 Fax: +9714 3403608
Email: mohan@alfajer.net

Company Name _____________________________________ Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

FASCIA

For Shell Scheme Exhibitors Only
* The following is the correct name to appear on the fascia board of our stand
* Please TYPE or PRINT in CAPITAL LETTERS
* Ensure that it matches the name you provide in Form.3

Fascia Name in English (please print)

Please Note:
* Only company name with the maximum of 30 characters are included in the shell scheme price and no logos are included.
* Unless this form is returned by 1st October, the name which appears on the space booking form, will be used on the fascia. Any changes to the company name on the Fascia will incur a US$20/- additional per name.
# Exhibit Admission Passes

**To:** WETEX 2017  
Ms Monette Milar  
Dubai Electricity & Water Authority, PO Box: 564, Dubai- UAE  
Tel: 04-5150889  
Mob: 055-2234916  
Email: exhibitors2017@wetex.ae/ monette.milar@dewa.gov.ae

---

**Company Name:**  
(Name to be written in the Badge max. 30 Characters)  
**Stand No:**  

**Address:**  

**Telephone No:**  
**Fax:**  

**Email ID:**  

**Coordinator Name:**  
**Mobile no:**

---

**Exhibitor Admission Passes Note:**  
1. Please use the excel form to order passes for the personnel at your stand.  
2. Exhibitor’s Badge collection will start from:  
   - Date: Sept. 11 - 30, 2017  
   - Time: 7:30 am - 5:00 pm  
   - Location: DEWA Head Office 1st floor Finance Dept. Meeting room 2  
3. Email will be sent to the coordinator once badges are ready for collection.  
4. Badges should be worn on site at all times by the Exhibitors.  
5. Exhibitors will be provided only the no. of Exhibitor’s badges as per the below schedule:

<table>
<thead>
<tr>
<th>SN</th>
<th>Description</th>
<th>Size Occupied</th>
<th>No of Badges Max.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Schell Scheme/Open Space</td>
<td>9 sqm – 15 sqm</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>16 sqm – 30 sqm</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>31 sqm – 60 sqm</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>61 sqm – 100sqm</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>101 sqm – 150sqm</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>151sqm - 200 sqm</td>
<td>40</td>
</tr>
</tbody>
</table>

---

**Total no. of Passes Required**

<table>
<thead>
<tr>
<th>SN</th>
<th>Name (Firstname, Lastname)</th>
<th>Designation</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---
**Form 3**

**Deadline: 10th October 2017**

**Catalogue Entry**

To WETEX 2017

Al Fajer Information & Services  
P.O. Box 11183, Dubai United Arab Emirates  
Tel: +9714 3406888 Fax: +9714 3403608  
Email: palmira@alfajer.net

This information will be used for the official listing of your company in WETEX 2017 Official Catalogue.

Exhibitors are reminded that only the completion of the catalogue entry qualifies the exhibiting company for a free entry in the exhibition catalogue. The Organizers takes no responsibility for any omission of any exhibitor who does not send their entries before the above deadline date or for any omissions or errors resulting from insufficient, unclear or late information received from the exhibitor.

**FOR CATALOGUE ENTRY VIA EMAIL:**

Please send your Catalogue Entry by email in **MS Word format** only with Company Name, Address, Telephone, Fax Email, Website, Contact Person, Designation and Local Agent Contact (if any) along with the Company profile/Profile/Product Information in maximum 200-250 words.

You may also use a separate catalogue entry and listing for your local agent’s details as well. Kindly indicate Catalogue entry in the subject Line.

If you have any other queries about your catalogue entry, please contact us.

**Catalogue entry format:**

<table>
<thead>
<tr>
<th>Company</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Tel / Fax</td>
<td></td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
<tr>
<td>Contact</td>
<td></td>
</tr>
<tr>
<td>Products on display</td>
<td></td>
</tr>
<tr>
<td>Profile (not more than 250 words)</td>
<td></td>
</tr>
</tbody>
</table>
Deadline: 10th October 2017
Catalogue Advertisement

To
Ms. Monette Milar,
Dubai Electricity & Water Authority, PO Box : 564, Dubai - UAE.
Tel: 04-5150889
Mob: 055-2234916
Email: monette.milar@dewa.gov.ae

Company Name _____________________________________Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

YES, we wish to reserve the following advertisement space to be published in the show catalogue
(please tick wherever applicable)

☐ BACK OUTSIDE COVER (color) - US$ 6,000
☐ FRONT INSIDE COVER (color) - US$ 4,000
☐ BACK INSIDE COVER (color) - US$ 3,000
☐ INSIDE PAGES (color) - US$ 2,500

Information:
* Full Page Size Trim: W210mm x H297mm Print W190mm x w270mm
Bleed W230mm x H320mm
* Materials required: Illustrator, Illustrator PDF or high resolution PDF, PSD. Format.
All fonts should be outlined
and images embedded
* Distribution: Exhibitors, Trade Visitors, Office Delegates, Trade Centre, Chamber of Commerce, Commercial
Consulates and Embassies within UAE.
* Payment: By Cheque in favour of Dubai Electricity and Water Authority (DEWA)

Or You may transfer the amount to:
Name of Beneficiary: Dubai Electricity & Water Authority
Name of Bank: Emirates NBD Bank (PJSC)
Address: P.O. Box No. 2923, Main Branch - Dubai - UAE
Account No.: IBAN: AE38026001011001486103
Swift Code: EBLAEAD
Transaction Type: WETEX 2017 - Company Name & Invoice No.:

Signature __________________________                  Date _____________________
Deadline: 10th October 2017

Exhibitor Banner

To WETEX 2017
Al Fajer Information & Services
P.O. Box 11183, Dubai United Arab Emirates
Tel: +9714 3406888 Fax: +9714 3403608
Email: sujeet@alfajer.net

Company Name _____________________________________ Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

Hanging Banners
* The Organizers will arrange to prepare publicity hanging banner to interested companies
* The hanging banners will be placed inside the exhibition halls from the ceiling
* The banners will carry the image, logo and name of the company
* The cost includes fixing and dismantling
* Payment: Payment should be made in favor of Al Fajer Information & Services in US$ Bank Draft, net of bank charges or by telex transfer to our account: HSBC Bank Middle East, Main Branch, P.O Box 66 Dubai UAE, Acco No. 020-581880-001, Swift Code: BBMEAEAD, IBAN: AE970200000020581880001. Please state your Company Name and WETEX 2017 as reference.

<table>
<thead>
<tr>
<th>Banner Size</th>
<th>Material</th>
<th>Required</th>
<th>Cost / banner</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 x 3 meters (2 sides)</td>
<td>PVC</td>
<td></td>
<td>US$ 4000</td>
</tr>
</tbody>
</table>

Total Cost US$

Materials:
* 2, 3 & 4 colour digital artwork of the design with a colour proof in a CD Rom or in ZIP drive.
* All artwork should be in the same size as per the banner.
* Preferred in Adobe Illustrator, Photoshop or in Macromedia FreeHand .EPS file format, all text should be in outline. Photoshop EPS should be in 100 dpi in same size as the banner.

Note:
• For 2017, DWTC changes may change, the same will be intended to exhibitor as soon as we hear from DWTC

Signature __________________________                  Date _____________________
Deadline: 10th October 2017

To  BRIDGEWAY SHIPPING & CLEARING SERVICES
P.O. Box 8109, Dubai, UAE
Tel: +971 4 3474150  Fax: +971 4 3476115
Mr. Malik : +971 55 4720397
Mr. Waki Rais : +971 55 4720310
Email: malik@bridgewayexhibitions.com / waki.rais@bridgewayshipping.com

**Please indicate FREIGHT FORWARDER in the Subject line**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Stand No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide the following information if you are using your own transport/shipping agent:

<table>
<thead>
<tr>
<th>Name of the Forwarding Agent:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tel</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Note:**
* Only the Official Freight Forwarder will be allowed to operate within the Exhibition Hall
* Exhibitors must inform their own transport agent to contact the Office Freight Forwarder for lifting and handling requirement on site.
* **For quotation, please contact the Official Freight Forwarder on the following address:**

**Bridgeway Shipping & Clearing Services**
P.O. Box 8109, Dubai, UAE
Tel: +971 4 3474150  Fax: +971 4 3476115
Mr. Malik : +971 55 4720397
Email: malik@bridgewayexhibitions.com / waki.rais@bridgewayshipping.com

<table>
<thead>
<tr>
<th>No. of Pieces</th>
<th>Description of Contents</th>
<th>Dimension in Meters</th>
<th>Weight/KGS.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature __________________________                  Date _____________________
Deadline: 10th October 2017

Show Name: ____________________________

Company Name: ____________________________ Stand No: _____________ Hall No: ________

Telephone #: ____________________________ Fax #: ____________________________ E-mail: ____________________________

Contact Person: ____________________________ Position: ____________________________ Date: ____________________________

Signature: ____________________________ Company Stamp: ____________________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.

Exhibitors please ensure that the keys of doors & furnitures are returned and nothing is left behind when rented furnitures are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

**Rental for System Displays**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>COAT STAND (Wall Mounted) (1 meter length)</td>
<td>2</td>
<td>US $ 34</td>
</tr>
<tr>
<td>LITERATURE RACK (Wall Mounted) 4xA4 (1 meter length)</td>
<td>3</td>
<td>US $ 29</td>
</tr>
<tr>
<td>FLAT SHELF (Corner / L.Shape) Size in mm: W1000 D1000 H18</td>
<td>2</td>
<td>US $ 20</td>
</tr>
<tr>
<td>FLAT SHELF Size in mm: W1000 D300 H18</td>
<td>5</td>
<td>US $ 11</td>
</tr>
<tr>
<td>RAISED PLATFORM (Wooden) Size in mm: W1000 D1000 H100</td>
<td>6</td>
<td>US $ 13</td>
</tr>
<tr>
<td>SLOPED SHELF Size in mm: W1000 D300 H18</td>
<td>4</td>
<td>US $ 20</td>
</tr>
</tbody>
</table>

**PAYMENT DETAILS**

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE97020000002058188001
- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Late orders will be subject to availability +20% surcharges.
Exhibitors will be held responsible for any loss or damages.
Exhibitors please ensure that the keys of doors & furnitures are returned and nothing is left behind when rented furnitures are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

Rental for System Displays

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Folding Door</td>
<td>1</td>
<td>DHS 270</td>
</tr>
<tr>
<td>Normal Door (Wooden)</td>
<td>1</td>
<td>DHS 331</td>
</tr>
<tr>
<td>Steel Grid (With 20 Hooks)</td>
<td>1</td>
<td>DHS 122</td>
</tr>
<tr>
<td>Steel Grid (With 30 Hooks)</td>
<td>1</td>
<td>DHS 123</td>
</tr>
<tr>
<td>Peg Board (With 20 hooks)</td>
<td>1</td>
<td>DHS 122</td>
</tr>
<tr>
<td>Peg Board (With 30 hooks)</td>
<td>1</td>
<td>DHS 123</td>
</tr>
<tr>
<td>Aluminimium Ceiling Grid</td>
<td>1</td>
<td>DHS 110</td>
</tr>
<tr>
<td>Wall Panel</td>
<td>1</td>
<td>DHS 123</td>
</tr>
<tr>
<td>Aluminium Panel</td>
<td>1</td>
<td>DHS 122</td>
</tr>
<tr>
<td>Wall Panel</td>
<td>1</td>
<td>DHS 123</td>
</tr>
</tbody>
</table>

Total Amount ________________________________________________________
Amount in Words _____________________________________________________

PAYMENT DETAILS

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEEAED
IBAN: AE970200000020581880001

- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: _____________________________ Stand No: ___________ Hall No: ___________

Company Name: ___________________________ Telephone #: ______________ Fax #: ______________ E-mail: ______________

Contact Person: ___________________________ Position: ______________ Date: ______________

Signature: _________________________________ Company Stamp: ___________________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.

Exhibitors please ensure that the keys of doors & furnitures are returned and nothing is left behind when rented furnitures are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

Rental for Furniture & Optional Displays

<table>
<thead>
<tr>
<th>Furniture</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIGH STOOL LARGE (White)</td>
<td></td>
<td>US $ 44</td>
</tr>
<tr>
<td>HIGH STOOL SMALL (White &amp; Black)</td>
<td></td>
<td>US $ 162</td>
</tr>
<tr>
<td>STOOL BLACK (Low)</td>
<td></td>
<td>US $ 28</td>
</tr>
<tr>
<td>HIGH STOOL Plastic (White &amp; Black)</td>
<td></td>
<td>US $ 2</td>
</tr>
<tr>
<td>LEM STOOL (White &amp; Woodden)</td>
<td></td>
<td>US $ 49</td>
</tr>
<tr>
<td>LEATHER CHAIR (Black)</td>
<td>7</td>
<td>US $ 33</td>
</tr>
<tr>
<td>visitor’s CHAIR (Red Fabric)</td>
<td>7</td>
<td>US $ 33</td>
</tr>
<tr>
<td>WHITE CHAIR (Gilbert)</td>
<td>8</td>
<td>US $ 12</td>
</tr>
<tr>
<td>WOODEN STOOL</td>
<td>4</td>
<td>US $ 122</td>
</tr>
<tr>
<td>DELTA CHAIR (Black)</td>
<td>5</td>
<td>US $ 122</td>
</tr>
</tbody>
</table>

Total Amount ________________________________

Amount in Words ________________________________

PAYMENT DETAILS

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box: 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE970200000020581880001

- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: ____________________________________________________________

Company Name: ___________________________ Stand No: __________ Hall No: __________

Telephone #: ___________________________ Fax #: ___________________________ E-mail: ___________________________

Contact Person: ___________________________ Position: __________________ Date: __________

Signature: ___________________________ Company Stamp: ___________________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.
Exhibitors please ensure that the keys of doors & furnitures are returned and nothing is left behind when rented furnitures are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

Rental for Furniture & Optional Displays

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOFA FABRIC</td>
<td>10</td>
<td>US $134</td>
</tr>
<tr>
<td>EASY CHAIR (Black)</td>
<td></td>
<td>DHS 122</td>
</tr>
<tr>
<td>SINGLE SOFA (Blue, Red &amp; Gray)</td>
<td>18</td>
<td>US $55</td>
</tr>
<tr>
<td>SOFA SINGLE (White)</td>
<td></td>
<td>DHS 303</td>
</tr>
<tr>
<td>RECTANGULAR TABLE</td>
<td>15</td>
<td>US $49</td>
</tr>
<tr>
<td>Size in mm: W1200 D800 H750</td>
<td></td>
<td>DHS 181</td>
</tr>
<tr>
<td>EASY CHAIR (Black)</td>
<td>10</td>
<td>US $122</td>
</tr>
<tr>
<td>SIZE in mm: W600 H1200</td>
<td></td>
<td>DHS 170</td>
</tr>
<tr>
<td>NEW LINE SQUARE TABLE</td>
<td></td>
<td>US $49</td>
</tr>
</tbody>
</table>

Payment Details

Total Amount ________________________________________________________________

Amount in Words _____________________________________________________________

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box: 66, Dubai, Main Branch Dubai, U.A.E.
Account No: 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE97020000020581880001
- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
**Deadline: 10th October 2017**

**Show Name: ____________________________**

**Company Name: ____________________________ Stand No: ____________ Hall No: ____________**

**Telephone #: ____________________________ Fax #: ____________________________ E-mail: ____________________________**

**Contact Person: ____________________________ Position: ____________________________ Date: ____________________________**

**Signature: ____________________________ Company Stamp: ____________________________**

---

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.
  Exhibitors please ensure that the keys of doors & furnishings are returned and nothing is left behind when rented furnishings are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

### Rental for Furniture & Optional Displays

#### PAYMENT DETAILS

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>SQUARE TABLE (White)</td>
<td>W750 D750 H750</td>
<td>US $ 40</td>
</tr>
<tr>
<td>20</td>
<td>ROUND TABLE (Glass)</td>
<td>Dia720 H700</td>
<td>US $ 50</td>
</tr>
<tr>
<td>21</td>
<td>COFFEE TABLE (With Glass Top)</td>
<td>W650 D650 H465</td>
<td>US $ 29</td>
</tr>
<tr>
<td>22</td>
<td>INFORMATION COUNTER (in mm: W1000 D500 H1000)</td>
<td></td>
<td>US $ 35</td>
</tr>
<tr>
<td>23</td>
<td>INFORMATION COUNTER (in mm: W1000 D500 H750)</td>
<td></td>
<td>US $ 49</td>
</tr>
<tr>
<td>24</td>
<td>INFORMATION COUNTER (in mm: W2000 D500 H1100)</td>
<td></td>
<td>US $ 49</td>
</tr>
<tr>
<td>25</td>
<td>OCTANORM LOCKABLE COUNTER (Size in mm: W1000 D500 H1000)</td>
<td></td>
<td>US $ 50</td>
</tr>
<tr>
<td>26</td>
<td>LOCKABLE CUPBOARD (Size in mm: W1000 D500 H850)</td>
<td></td>
<td>US $ 49</td>
</tr>
<tr>
<td>27</td>
<td>NEW LINE TALL SHOWCASE (With Storage) (Size in mm: W800 D500 H2000)</td>
<td></td>
<td>US $ 94</td>
</tr>
</tbody>
</table>

---

**Total Amount ________________________________________________________________**

**Amount in Words _____________________________________________________________**

---

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Account No. 020-581880-001

Swift Code: BBMEAEAD

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P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: ________________________________________________________________

Company Name: ____________________________________________________________ Stand No: ____________ Hall No: ____________

Telephone #: __________________________ Fax #: ___________________________ E-mail: __________________________

Contact Person: __________________________ Position: __________________________ Date: __________________________

Signature: ________________________________________________________________ Company Stamp: __________________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.

Exhibitors please ensure that the keys of doors & furnitures are returned and nothing is left behind when rented furnitures are handed back to us on the last event day. Rental rates quoted hereunder are for the entire duration of the Exhibition.

Rental for Furniture & Optional Displays

<table>
<thead>
<tr>
<th>Style</th>
<th>Size in mm</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEWLINE OCTACASE</td>
<td>W800 D800 H2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEWLINE SHOWCASE (Slanted)</td>
<td>W1000 D500 H1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEWLINE T-CASE</td>
<td>W1000 D600 H1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NEW LINE SLIM TALL SHOWCASE (With Storage)</td>
<td>W500 D500 H2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OCTANORM SHOWCASE</td>
<td>W1000 D500 H1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHELF UNIT - 4 SHELVES</td>
<td>W1000 D500 H2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHELF UNIT - 4 SHELVES</td>
<td>W1000 D350 H2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OCTANORM SHOWCASE</td>
<td>W1000 D500 H1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHELF UNIT - 4 SHELVES</td>
<td>W1000 D350 H2000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PAYMENT DETAILS

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P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: ________________________________________________________________
Company Name: ____________________________________________________________
Stand No: ___________________ Hall No: ___________________
Telephone #________________________ Fax # ___________________________ E-mail: _______________
Contact Person: __________________ Position: __________________ Date: __________________
Signature: ____________________________ Company Stamp: ________________________

• Late orders will be subject to availability +20% surcharges.
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Rental for Furniture & Optional Displays

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV &amp; VIDEO STAND</td>
<td>59</td>
<td>US $ 28</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>44</td>
<td>US $ 39</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>40</td>
<td>US $ 39</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>41</td>
<td>US $ 49</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>42</td>
<td>US $ 49</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>46</td>
<td>US $ 29</td>
</tr>
<tr>
<td>EXHIBIT BASE (Newline)</td>
<td>47</td>
<td>US $ 29</td>
</tr>
</tbody>
</table>

Total Amount ________________________________________________________________
Amount in Words _____________________________________________________________

PLACE special emphasis on the importance of the IBAN code for inward transfers to Dubai.

Total Amount ________________________________________________________________
Amount in Words _____________________________________________________________

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Telephone #:________________________ Fax #:________________________ E-mail:________________________

Contact Person:________________________ Position:________________________ Date:________________________

Signature:________________________________________ Company Stamp:________________________

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<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LITERATURE RACK (Free Standing) 3xA4</td>
<td>52</td>
<td>DHS 247</td>
</tr>
<tr>
<td>LITERATURE RACK (Free Standing) 6xA4</td>
<td>54</td>
<td>DHS 466</td>
</tr>
<tr>
<td>COFFEE MACHINE</td>
<td>49</td>
<td>DHS 105, US $ 29</td>
</tr>
<tr>
<td>REFRIGERATOR (120lt. Small)</td>
<td>46</td>
<td>DHS 277, US $ 76</td>
</tr>
<tr>
<td>FREEZER (366 lt)</td>
<td>48</td>
<td>DHS 564, US $ 231</td>
</tr>
<tr>
<td>ARTIFICIAL PLANT</td>
<td>53</td>
<td>DHS 122, US $ 46</td>
</tr>
<tr>
<td>LITERATURE RACK DESKTOP</td>
<td>50</td>
<td>DHS 62, US $ 17</td>
</tr>
<tr>
<td>GARMENT RAIL (With wheel)</td>
<td>51</td>
<td>DHS 66, US $ 44</td>
</tr>
<tr>
<td>LITERATURE RACK (Acrylic single A4)</td>
<td>55</td>
<td>DHS 162, US $ 46</td>
</tr>
<tr>
<td>GARMENT RAIL (Free Standing) 3xA4</td>
<td>57</td>
<td>DHS 162, US $ 46</td>
</tr>
<tr>
<td>FREEZER (366 lt)</td>
<td>48</td>
<td>DHS 564, US $ 231</td>
</tr>
<tr>
<td>REFRIGERATOR (180lt. Medium)</td>
<td>47</td>
<td>DHS 331, US $ 90</td>
</tr>
<tr>
<td>GARMENT RAIL (Free Standing) 3xA4</td>
<td>57</td>
<td>DHS 162, US $ 46</td>
</tr>
</tbody>
</table>

Total Amount ________________________________________________________________

Amount in Words _____________________________________________________________

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P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajernet
Deadline: 10th October 2017

Show Name: ________________________________
Company Name: ___________________________ Stand No: ___________ Hall No: ___________
Telephone #: ___________________ Fax #: ___________ E-mail: ___________________________
Contact Person: ___________________________ Position: ___________ Date: __________________
Signature: __________________________________ Company Stamp: _______________________

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Rental for Furniture & Optional Displays

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>COAT STAND (Free Standing)</td>
<td>55</td>
<td>US $ 7</td>
</tr>
<tr>
<td>WALL DISPLAY PANEL (Red, Blue)</td>
<td>56</td>
<td>US $ 115</td>
</tr>
<tr>
<td>SAFETY LOCKER</td>
<td>57</td>
<td>US $ 29</td>
</tr>
<tr>
<td>SAFETY BOX</td>
<td>58</td>
<td>US $ 35</td>
</tr>
<tr>
<td>MANNEQUINS ADULT (Male/ Female)</td>
<td>59</td>
<td>US $ 485</td>
</tr>
<tr>
<td>BARRIER (2 post +1 meter rope)</td>
<td>60</td>
<td>US $ 110</td>
</tr>
<tr>
<td>PANTONE CHAIR</td>
<td>61</td>
<td>US $ 115</td>
</tr>
<tr>
<td>WASTE BASKET</td>
<td>62</td>
<td>US $ 12</td>
</tr>
</tbody>
</table>

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Deadline: 10th October 2017

Show Name: 
Company Name: Stand No: Hall No: 
Telephone #: Fax #: E-mail: 
Contact Person: Position: Date: 
Signature: Company Stamp: 

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- Exhibitors will be held responsible for any loss or damages. 
* Please keep a copy for your records on site. Rental rates quoted hereunder are for the entire duration of the Exhibition.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>DESCRIPTION</th>
<th>Rates in US$</th>
<th>Rates in Dhs</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>PROJECTOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) LCD PROJECTOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2 Multimedia Projector XGA 2500 ANSI Lumens</td>
<td>424.00</td>
<td>1550.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.3 Multimedia Projector XGA 2500 ANSI Lumens (3000)</td>
<td>700.00</td>
<td>2562.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>SCREEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) TRIPOD SCREEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1 Tripod Screen 160 cm. x 160 cm.</td>
<td>48.00</td>
<td>174.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2 Tripod Screen 160 cm. x 180 cm.</td>
<td>73.00</td>
<td>268.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) LCD SCREEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.1 40” LED Screen - Free Standing</td>
<td>333.00</td>
<td>1216.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2 46” LED Screen - Free Standing</td>
<td>523.00</td>
<td>1910.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3 55” LED Screen - Free Standing</td>
<td>1235.00</td>
<td>4522.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.4 65” LED Screen - Free Standing</td>
<td>1615.00</td>
<td>5909.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.1 37” LCD Screen</td>
<td>282.00</td>
<td>1036.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.2 32” LED Screen</td>
<td>247.00</td>
<td>903.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.3 23/24” LCD Screen</td>
<td>209.00</td>
<td>765.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>LAPTOP/DESKTOP COMPUTERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Note Book Computer P4</td>
<td>334.00</td>
<td>1224.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Desk Top Computers P4 With 17” LCD Screen</td>
<td>261.00</td>
<td>957.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>DVD</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>DVD Player</td>
<td>67.00</td>
<td>243.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Cost: 1550.00

PAYMENT DETAILS

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Deadline: 10th October 2017

For extra power supply please refer Electrical Supply Form.

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.
- All electrical connections will be standard 3 phase for the machinery. In order to distribute the electric load, orders should be clear, correct and should reach the Organizer’s Office well in advance.
- Rates quoted are for the entire duration of the Exhibition.

Rental rates quoted hereunder are for the entire duration of the Exhibition.

Show Name: ________________________________ Stand No: ____________ Hall No: ____________

Company Name: ________________________________ Telephone #: __________________________
Fax #: __________________________ E-mail: __________________________

Contact Person: ___________________________ Position: ____________ Date: ____________

Signature: ___________________________ Company Stamp: ____________________________

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SPOT LIGHT
100 W

DHS 110
US $ 29

ARM LIGHT
100 W

DHS 125
US $ 34

LOW VOLTAGE ARM LIGHT
50 W

DHS 155
US $ 42

METAL HALIDE (HQI)
70 W

DHS 105
US $ 51

LONG ARM HALOGEN
300 W

DHS 212
US $ 58

FLOOD LIGHT
300 W

DHS 212
US $ 58

Total Amount ________________________________________________________________

Amount in Words ____________________________________________________________
Deadline: 10th October 2017

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P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
**Deadline: 4th October 2017**

**Electrical Supply Form (Space Only - During Show) 9B1**

- **Show Name:**
- **Company Name:**
- **Stand No:**
- **Hall No:**
- **Telephone #:**
- **Fax #:**
- **E-mail:**
- **Contact Person:**
- **Position:**
- **Date:**
- **Signature:**
- **Company Stamp:**

**NOTE:**
- In line with the ongoing Health and Safety initiatives across the Venue, it is now essential that specific stand power is ordered for during build-up. Existing wall sockets will be inactive and power will be allocated from the hall distribution boards as ordered.
- Late orders will be subject to availability + surcharge.
- Exhibitors will be held responsible for any loss or damages.
- All electrical connections will be standard 3 phase for the machinery. In order to distribute the electric load, orders should be clear, correct and should reach the Organizer’s Office well in advance.
- For Shell Scheme exhibitors using machinery products please fill this form for additional power supply.
- For Raw Space exhibitors an Earth Leakage Circuit Breaker (ELCB) or Distribution Board (DB) is required.

**Cancellation Policy**
- Cancellation of order prior to the deadline date - No charge
- Cancellation / Amendment of previous order after deadline date – 100% cancellation charges
- The Standard of mains supplies at the Exhibition Hall is:
  - Single Phase main 220 volts 50Hz
  - Three Phase main 380 volts 50Hz

<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>15 Amps single phase main including cosumption</td>
<td>231.00</td>
<td>844.00</td>
<td>346.00</td>
<td>1266.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>30 Amps single phase main including cosumption</td>
<td>428.00</td>
<td>1566.00</td>
<td>642.00</td>
<td>2349.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>15 Amps three phase main including cosumption</td>
<td>688.00</td>
<td>2517.00</td>
<td>1032.00</td>
<td>3776.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>30 Amps three phase main including cosumption</td>
<td>1154.00</td>
<td>4223.00</td>
<td>1731.00</td>
<td>6335.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>60 Amps three phase main including cosumption</td>
<td>1952.00</td>
<td>7142.00</td>
<td>2928.00</td>
<td>10713.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>100 Amps three phase main including cosumption</td>
<td>3627.00</td>
<td>13275.00</td>
<td>5440.00</td>
<td>19913.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>09</td>
<td>Transformer 110V</td>
<td>55.00</td>
<td>200.00</td>
<td>82.00</td>
<td>300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>24 Hour power supply</td>
<td>+30%</td>
<td>+30%</td>
<td>+30%</td>
<td>+30%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Cost**

**PAYMENT DETAILS**

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars or by Telex transfer to our Account.

**HSBC BANK MIDDLE EAST**
P.O. Box 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE970200000020581880001

- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Return To: **Exhibitions & more**
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888  Fax: +971 4 3403608  Email:mohan@alfajer.net
Deadline: 4th October 2017

Electrical Supply (Space Only During Build-up) 9B2

Show Name: __________________________________________

Company Name: ________________________________________ Stand No: ________ Hall No: ________

Telephone #: __________________________ Fax #: __________________________ E-mail: __________________________

Contact Person: __________________________ Position: __________________________ Date: __________________________

Signature: __________________________ Company Stamp: __________________________

- Late orders will be subject to availability +50% surcharge, 100% Surcharge is applicable on all orders received after the start of build-up.
- Cancellation procedure: Within deadline date: No charges After Deadline: 100% charges.
- Orders received after deadline date: Exhibitors are liable to pay 100% of the invoice value, even if it is cancelled on a later date.
- Also note for upgradation of power supply order, cancellation procedure will apply.
- Exhibitors will be held responsible for any loss or damages.

In line with the ongoing Health and Safety initiative across the venue, it is now essential that specific stand power is ordered for during build-up. Existing wall sockets will be inactive and power will be allocated from the hall distribution boards as ordered.

For Raw Space Exhibitors an Earth Leakage Circuit Breaker (ELCB) or Distribution Board (DB) is required.

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SP15</td>
<td>15 Amps single phase main</td>
<td>144.00</td>
<td>252.00</td>
<td>216.00</td>
<td>788.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SP30</td>
<td>30 Amps single phase main</td>
<td>250.00</td>
<td>910.00</td>
<td>375.00</td>
<td>1365.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TP15</td>
<td>15 Amps three phase main</td>
<td>392.00</td>
<td>1435.00</td>
<td>588.00</td>
<td>2133.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TP30</td>
<td>30 Amps three phase main</td>
<td>697.00</td>
<td>2550.00</td>
<td>1046.00</td>
<td>3825.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL COST

Note:

- The distribution boards for build-up power will be located in each of the 4 corners of the halls.
- Each hall will have four distribution boards.
- The contractor will connect their own equipment and cables to the distribution board.
- Each distribution board will consist of single phase & three phase female commando or CEE Form sockets and 13 Amps plug tops.
- For each order the contractor will be issued with a numbered socket.
- Contractor build-up power is only to be used for stand construction purposes and not for stand testing.
- Build-up power will be used for build-up only.
- Build-up power cannot be shared with other stand contractors.
- The contractor will need to order and pay the power with Exhibitor Services.
- DWTC utility services will provide a 24/7 duty technician for the build power.
- There will be a separate breaker for each socket; in case the power trips, the contractor needs to contact the duty electrician to reset the breaker.
- All extension cables should be protected by a 13 Amps fuse.
- For orders of more than 15 Amps single phase, the contractor needs to supply their own male CEE form socket.
- There will be no other power source during build up, only the build-up power distribution boards will be live.
- During the event the build-up power Distribution Boards will be turned off.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 4th October 2017  Electrical Requirements

To  WETEX 2017
  Al Fajer Information & Services
  P.O. Box 11183, Dubai United Arab Emirates
  Tel: +9714 3406888 Fax: +9714 3403608
  Email: Mohan@alfajer.net

Company Name ________________________________ Stand No _________________

Address ____________________________________________________________________

Telephone __________________________ Fax________________

Email ______________________________________________________________________

Contact Person __________________________ Position _______________________

Please indicate in this grid plan (2cm = 1m) the approximate electrical layout you require for your stand. You should also indicate gangways and adjacent stands to ensure positive identification.
PAYMENT DETAILS

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Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE970200000020581880001

• Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

Note:
• For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
Deadline: 4th October 2017

Show Name: __________________________

Company Name: __________________________ Stand No: __________ Hall No: __________

Telephone #: __________________________ Fax #: __________________________ E-mail: __________________________

Contact Person: __________________________ Position: __________ Date: __________

Signature: __________________________ Company Stamp: __________________________

Note:
- Late orders will be subject to availability +50% surcharge, 100% Surcharge is applicable on all orders received after the start of build-up.
- Cancellation procedure: Within deadline date: No charges After Deadline: 100% charges.
- Orders received after deadline date: Exhibitors are liable to pay 100% of the invoice value, even if it is cancelled on a later date.
- Also note any amendment/upgradation of previous order, cancellation procedure will apply.
- Exhibitors will be held responsible for any loss or damages.
- The internal diameter of the water supply pipe is ½” and that of the drainage pipe is 1”-1/2”. Exhibitors who require special plumbing should state details in the space provided below. Separate quotation will be sent for any additional charges depending on the stand location.

Rental rates quoted hereunder are for the entire duration of the Exhibition.

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Water inlet and outlet pipe inclusive of up to 3 meter length piping (without tap &amp; sink)</td>
<td>1100.00</td>
<td>4030.00</td>
<td>1650.00</td>
<td>6045.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional per meter run of pipe</td>
<td>10.00</td>
<td>37.00</td>
<td>15.00</td>
<td>56.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water inlet and outlet pipe inclusive of up to 3 meters length piping with tap &amp; sink</td>
<td>1250.00</td>
<td>4585.00</td>
<td>1875.00</td>
<td>6878.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Cost

Any Special Requirement:
1
2
3

<table>
<thead>
<tr>
<th>Items</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Amount</td>
<td>Amount in Words</td>
</tr>
</tbody>
</table>

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box: 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE970200000020581880001
- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.
- Quotation can be provided separately for items not listed hereunder.

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
Deadline: 4th October 2017

Compressed Air Form-11

Show Name: _____________________________________________________________

Company Name: ___________________________________________ Stand No: __________ Hall No: __________

Telephone # __________________________ Fax # __________________________ E-mail: __________________________

Contact Person: __________________________________ Position: __________________ Date: __________________

Signature: __________________________________________________________ Company Stamp: __________________

Reminder:

- Late orders will be subject to availability +50% surcharge, 100% Surcharge is applicable on all orders received after the start of build-up.
- Cancellation procedure: Within deadline date: No charges After Deadline: 100% charges.
  Orders received after deadline date: Exhibitors are liable to pay 100% of the invoice value, even if it is cancelled on a later date.
- Also note for upgradation/amendment of the previous order, cancellation procedure will apply.
- Exhibitors will be held responsible for any loss or damages.
- The Price quoted below is exclusive of distributors board/ELCB.
- Supply is not totally clean and Exhibitors must provide their own filters, if 100% clean, dry air is needed. For your information, the percentage of humidity and oil contents is approximately 4% and 100 ppm, respectively.
- The above quote is for one piston compressor, without dryer. It is the responsibility of the exhibitors to drain off the water daily.
- If the standard supply is not suitable for your purpose, please contact us for a separate quotation.
- The Official Stand Building Contractor will make the connection to the exhibit, but this will be with the Exhibitor’s connectors, under the Exhibitor’s supervision and at the Exhibitor’s risk.
- Charges are inclusive of power supply.
- The installation and use of exhibitors’ own compressors is not permitted.
- For safety reasons the compressed air supply will be switched off from one hour after the event closes on its last day, as will the water and power supply.

Note: Prior permission need to be taken from Organizers and Official Contractors with respect to Exhibitors bringing in their own compressors. The piping and electrical supply is to be ordered from Exhibition & More.

Rental rates quoted hereunder are for the entire duration of the Exhibition.

<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>50-100</td>
<td>6</td>
<td>1127.00</td>
<td>4125.00</td>
<td>1690.00</td>
<td>6188.00</td>
<td>6</td>
<td>5784.00</td>
</tr>
<tr>
<td>100-300</td>
<td>8</td>
<td>1327.00</td>
<td>4855.00</td>
<td>1990.00</td>
<td>7282.00</td>
<td>8</td>
<td>6980.00</td>
</tr>
<tr>
<td>300-500</td>
<td>10</td>
<td>1597.00</td>
<td>5845.00</td>
<td>2395.00</td>
<td>8768.00</td>
<td>10</td>
<td>9455.00</td>
</tr>
<tr>
<td>500-750</td>
<td>10</td>
<td>1784.00</td>
<td>6530.00</td>
<td>2676.00</td>
<td>9795.00</td>
<td>10</td>
<td>11430.00</td>
</tr>
<tr>
<td>Additional (split) connection</td>
<td>+50%</td>
<td>+50%</td>
<td>+50%</td>
<td>+50%</td>
<td>6188.00</td>
<td>7282.00</td>
<td></td>
</tr>
</tbody>
</table>

Total Amount

Amount in Words

PAYMENT DETAILS

Orders are valid only when accompanied by full remittance. Payment should be made in favor of
AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

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Return To: Exhibitions & more
P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting)

<table>
<thead>
<tr>
<th>EXHIBITION DETAILS</th>
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</thead>
<tbody>
<tr>
<td>Exhibition Name</td>
</tr>
<tr>
<td>Hall No.</td>
</tr>
<tr>
<td>Stand Name</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ORDER CONTACT DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Company Name / Type</td>
</tr>
<tr>
<td>Company Address</td>
</tr>
<tr>
<td>Company City</td>
</tr>
<tr>
<td>Company Address</td>
</tr>
<tr>
<td>Direct No.</td>
</tr>
<tr>
<td>E-mail</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAYMENT DEADLINES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>20% OFF</td>
</tr>
<tr>
<td>4 weeks or more</td>
</tr>
<tr>
<td>Pay 4 weeks or more before the show to get a 20% discount.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STANDARD RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 weeks or less</td>
</tr>
<tr>
<td>Pay 4 weeks or less before the show and enjoy standard rates.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>50% SURCHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-site</td>
</tr>
<tr>
<td>Pay on-site once build-up has started and add a 50% surcharge.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>METHODS OF PAYMENT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CREDIT CARD</td>
</tr>
<tr>
<td>Pay online using Visa or Mastercard for instant confirmation.</td>
</tr>
</tbody>
</table>

| COMPANY CHEQUE       |
| Make cheque payments, 5 working days prior to deadline at the Exhibitor Services Shop. |

| BANK TRANSFER        |
| Make a bank transfer, 10 working days prior to deadline. |

Note: For 2017 DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
A World of Possibilities:
Dubai World Trade Centre is expert in delivering all your telecommunication and data services requirements during the exhibition. For ease, you can order directly using this form. However if you have more complex requirements such as direct external lines, leased lines, wired networks then please contact us and we will be delighted to quote for you.

The Exhibitor Services Catalogue is now available containing full product descriptions and imagery: Contact us on +971 4 308 6333 or e-mail us at exhibitors@dwtc.com

Due to the variability of wireless network signals within the exhibition environment, Dubai World Trade Centre operates the following:

Wireless internet networks installed by exhibitors and their contractors can only function on 2.4GHz, however DWTC does not recommend this for product demonstration due to interference from multiple networks and is unable to offer any technical support on this frequency.

Dubai World Trade Centre operates a “Clean Air” policy on wireless internet networks functioning on 5GHz and will reserve the right to switch off any unauthorised 5GHz wireless networks.

The “5GHz Wireless Internet Access” product only operates on the 5GHz wireless band. To know if your device supports 5GHz radio you can search www.gsmarena.com to see the specifications of your smartphone or tablet under DATA_WLAN. If it has “Wi-Fi 802.11 b/g/n” then it only supports 2.4GHz, if it has “Wi-Fi 802.11 a/b/g/n” then it supports 5GHz.

Any orders for internet access must have the required information detailed in full before the order will be processed.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Connection speed</th>
<th>PAYMENT DEADLINES:</th>
<th>Quantity</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>4 weeks or more</td>
<td>4 weeks or less</td>
<td>On-site</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wired internet</td>
<td>1 Mbps</td>
<td>-20%</td>
<td>4,460.00</td>
<td>+50%</td>
</tr>
<tr>
<td></td>
<td>2 Mbps</td>
<td>-20%</td>
<td>5,760.00</td>
<td>+50%</td>
</tr>
<tr>
<td></td>
<td>4 Mbps</td>
<td>-20%</td>
<td>7,710.00</td>
<td>+50%</td>
</tr>
<tr>
<td></td>
<td>10 Mbps</td>
<td>-20%</td>
<td>10,000.00</td>
<td>+50%</td>
</tr>
<tr>
<td></td>
<td>20 Mbps</td>
<td>-20%</td>
<td>13,500.00</td>
<td>+50%</td>
</tr>
<tr>
<td></td>
<td>40 Mbps</td>
<td>-20%</td>
<td>18,225.00</td>
<td>+50%</td>
</tr>
</tbody>
</table>

Higher band widths available on request

Leased line

<table>
<thead>
<tr>
<th>Number of users</th>
<th>Price on application</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Per user per event</td>
</tr>
<tr>
<td>1 - 4</td>
<td>500.00</td>
</tr>
<tr>
<td>5 – 49</td>
<td>360.00</td>
</tr>
<tr>
<td>50 – 99</td>
<td>250.00</td>
</tr>
<tr>
<td>100 plus</td>
<td>200.00</td>
</tr>
</tbody>
</table>

2 Hour 5GHz wireless internet access per user

|                                |                                |
|                                | 50.00                           |

Network switch and configuration with 4 network points

|                                |                                |
|                                |                                |
|                                | 1,300.00 (charged at the number of users required x corresponding rate) |

SUBTOTAL

|                                |                                |
|                                |                                |
|                                |                                |

REQUIRED INFORMATION

- Type of stand
  - Shell scheme
  - Single-storey space only
  - Double-storey space only

- Type of device
  - Laptop computer
  - Desktop computer
  - Tablet
  - Smart phone

- Quantity of devices

- Internet usage
  - E-mail
  - Internet browsing
  - Video/ Voice calling e.g. Skype
  - Video streaming
  - Others

- Clean Air policy
  - Received and understood
  - Received but have questions
  - Not received

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
Points to note:

1) Wired internet:
   a. A computer or device with a RJ45 network interface is required to use DWTC wired internet connections.
   b. Internet lines are activated on the last day of build-up. Please advise if you require the service prior to this date.

2) Wireless internet:
   Due to the variability of wireless network signals within the exhibition environment, Dubai World Trade Centre operates the following:
   a. Wireless internet networks installed by exhibitors and their contractors can only function on 2.4GHz, however DWTC does not recommend this for product demonstration due to interference from multiple networks and is unable to offer any technical support on this frequency.
   b. Dubai World Trade Centre operates a “Clean Air” policy on wireless internet networks functioning on 5GHz and will reserve the right to switch off any unauthorised 5GHz wireless networks.
   c. The “5GHz Wireless Internet Access” product only operates on the 5GHz wireless band. To know if your device supports 5GHz radio you can search www.gsmarena.com to see the specifications of your smartphone or tablet under DATA _ WLAN. If it has “Wi-Fi 802.11 b/g/n” then it only supports 2.4GHz, if it has “Wi-Fi 802.11 a/b/g/n” then it supports 5GHz.
   d. Any orders for internet access must have the required information detailed in full before the order will be processed.

3) Telecoms:
   a. Telephone lines such as direct external lines (DEL), point of sale lines (POS) and ISDN do not include per unit call charges which will be deducted from the deposit after the event
   b. Telephone lines are automatically programmed to allow for international calls unless otherwise requested.
   c. ISDN lines are supplied without the required ISDN modem.
   d. A preconfigured credit card machine with a UAE bank account, is required for a point of sale (POS) lines which are supplied without the required credit card machine.
   e. A power socket is required for fax and credit card machines.

4) General:
   a. It is essential that you inform your stand contractor that telecommunication or data lines have been ordered and it is the responsibility of the stand builder to pull the ordered cables inside the stand during build-up.
   b. Any equipment supplied is the responsibility of the exhibitor during the event and should be returned on the last day of the event. Any loss or damage incurred will be charged to the exhibitor.

5) Clean Air Policy:
   Contd.
5) Clean Air Policy:

a. Purpose

As the 5GHz Wi-Fi wireless networking uses the shared resource of the unlicensed radio frequencies, it is necessary to regulate the usage of such devices within the Dubai World Trade Centre (DWTC) venues.

By applying this policy, reliable and secure Wi-Fi based services can be provided at DWTC. This policy applies to all 5GHz wireless networking devices and users on DWTC premises.

b. Policy

Ownership and Management of Radio Airspace

DWTC is the owner of the 5GHz unlicensed radio frequencies on its property, that is, the 5GHz Unlicensed National Information Infrastructure (UNII) bands used in wireless networking. DWTC is responsible for managing these radio frequencies for the benefit of DWTC users. DWTC may restrict use of any devices that can cause interference in the unlicensed radio frequency ranges.

DWTC is solely responsible for providing wireless networking services within its venues and offices. No other entity may deploy wireless network access points or other wireless service in its space. Private wireless access points in the exhibition halls, concourse areas, meeting rooms or offices are strictly prohibited. DWTC reserves its right to sanction non-compliance.

DWTC is responsible for maintaining a secure network and will deploy adequate security mechanisms to support wireless networking in the venues.

DWTC deployed a 5GHz wireless network to cover all its venues, based on the 802.11a/n standards. DWTC will work with other entities to accommodate special needs, where technically feasible. DWTC will collaborate with organizers and tenants where devices used for specific business reasons may require specific solutions.

Wireless Service Considerations

Wireless networking has bandwidth limitations compared to the wired network. The wireless network should be viewed as augmenting the wired network, to provide more flexible network use. Applications that require large amounts of bandwidth, or are sensitive to changes in signal quality and strength may not be appropriate for wireless access.

Standards supported

IEEE 802.11a/n is the preferred wireless networking standard. Security standards may be applied as needed.

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
WIFI GUIDANCE

Dubai World Trade Centre only offers support for those devices that are compatible with the 5GHz wireless frequency, therefore please ensure that your device supports this band.

I WANT TO CONNECT MY LAPTOP

If you are trying to connect from your laptop, please consult your IT administrator if your laptop supports 5Ghz, if not, please contact our Exhibitors services desk, and one of our IT engineers will be more than happy to assist you by installing a wireless adaptor into your laptop, it will cost you AED200 once and forever.

I WANT TO CONNECT MY TABLET

If your tablet is IPAD 3,2, retina or any Samsung tablet, you are able to connect smoothly to our wireless network, for any other tablets model/brand, please visit Exhibitors Services desk before purchasing the WIFI account, and one of our IT engineers will be more than happy to assist you.

I WANT TO CONNECT MY SMART MOBILE

Please make sure that your smart phone is compatible with 5 GHz frequency, for more details please find below table, if your smart phone is not listed below, please contact Exhibitors Services helpdesk before purchasing the WIFI account, and one of our IT engineers will be more than happy to assist you.

<table>
<thead>
<tr>
<th>MOBILE</th>
<th>5ghz</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPhone 4/4s</td>
<td>✗</td>
</tr>
<tr>
<td>iPhone 5/5s</td>
<td>✓</td>
</tr>
<tr>
<td>Galaxy S2/S3/S3 Mini/S4</td>
<td>✓</td>
</tr>
<tr>
<td>Galaxy Note 1/2/3</td>
<td>✓</td>
</tr>
<tr>
<td>HTC One</td>
<td>✓</td>
</tr>
<tr>
<td>LG Nexus 4/5</td>
<td>✓</td>
</tr>
<tr>
<td>Blackberry Bold/Curve/Torch or Older</td>
<td>✗</td>
</tr>
<tr>
<td>Blackberry Bold 9900/Z10/Q10/X10</td>
<td>✓</td>
</tr>
</tbody>
</table>

For any assistance, please contact our helpdesk:
E-mail: exhibitors@dwtc.com
Tel : +971 4 308 6333
Stand Building Contractor / Stand Design Approval (for Space Only Exhibitor)

Return Copy to
Al Fajer Information & Services
P.O. Box: 11183, Dubai, United Arab Emirates
Tel: +9714 3406888  Fax: +971 4 3407758/ +971 4 3403608
Email: Mohan@alfajer.net

Please indicate STAND CONTRACTOR (FOR SPACE ONLY EXHIBITOR) in the Subject line

Company Name _____________________________________ Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

We advise that the following contractor has been appointed to erect the above stand or install electrics at the above exhibition. We also confirm that they have read and understood the relevant regulations as issued by Dubai World trade Centre (L.L.C.) and, therefore, agree to abide the same.

Appointed Contracting Company :______________________________________________________
Address  :_____________________________________________________ 
Contact Person/s  :____________________________________________ __________
Tel  :__________________________________Fax :________________
E-mail  :__________________________________Mobile: ____________ 

Details of works to be carried out including dimensional drawings showing the front, side & back perspectives, elevation and floor layout of the stand, must accompany this form. All double storey stands must provide the necessary documentation in duplicate.

Constructional details shall also be submitted, in duplicate, where it is intended to:
• Erect a multi-storey stand, platform floor or stage.
• Provide for a closely seated audience of 15 or more persons.
• Construct a stand exceeding 4m in height.
• Construct a stand where there is greater than 10m from any part of the stand to gangway.

There are specific regulations concerning stairway, ramps, exits and means of escape, for further clarification please see section regarding Erection of Stands in the manual for Stand fitting and Electrical Regulations.

Electrical Details
Electrical installations shall be of a nature to ensure safety in the utilization of electricity and shall be carried out in a competent manner.

These Plans, sections, specifications and written particulars shall be submitted on suitable materials in a clear and intelligible manner and to a scale of at least 1:200

Signed: _______________________________ Date __________________ __
For and on behalf of the Exhibitor

Signed: __________________________________ Date __________________ __
For and on behalf of the Contractor

Deadline: 10th October 2017
Exhibition Stand Structure Form

Please return this form to your Event Planner
• The deadline to return this form is 3 weeks prior to the start of build-up for single decker stands and 4 weeks for double decker and triple decker stands.
• Forms received after this date will be subject to a surcharge or may not be processed and stands may not be permitted to be built.

Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting).

EXHIBITION DETAILS

Event Name
Exhibitor Name
Stand Number
Hall

CONTRACTOR’S CONTACT DETAILS

First Name
Last Name
Job Title
Company Name
Company Address
City
Postal Code
Country
Telephone
Mobile
Email
Signature

Please complete one of the three options below:

OPTION 1: SPACE ONLY STANDS BELOW 4 METRES
Stands that include a ceiling, mezzanine level or a raised area above 300mm.
All of the following information MUST be provided (USE TICK BOX)

<table>
<thead>
<tr>
<th>Perspective Drawing</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Stand Dimensions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elevations Drawings (front, side and back)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Architectural Plan [Layout] Drawing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structural Material Details</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structural Connection Details</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Plate Sizes and Specifications (if applicable)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any Special Display Loading Allowance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accessible Ramp on Platform</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undertaking Letter [refer to note below]</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand Height</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

YES | NO

Glass Partition / Glazing
[must be 12 mm thick, tempered with anti-shatter film]

| Ceiling / Roof | YES | NO
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>[if yes, please provide structural details.]</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Use of Fabric / Material</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>[fire certificate must be provided]</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mezzanine Details [above 300mm]</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Storage Space</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>[if yes, please indicate the storage location on the stand design. The storage door must not have a lock.]</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provision for rounded/non-sharp corners for all exposed corner edges on a raised platform</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Submission Form for High Risk Equipment and Substance</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Cantilever / Overhang Structure Details</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

Form No. 13 A1

This form is to be used for stand submissions for events starting from 1st January 2018
OPTION 2: SPACE ONLY STANDS OF 4 METRES AND ABOVE
All of the following information MUST be provided [USE TICK BOX]

YES  NO

- Structural Drawings, Design Calculations and General Arrangement of Structure
- Design of Structural Main Frames (usage of a minimum 3 inches (7.62cm) diameter tube or equivalent support)
- Design of Connections and Base Plate (considering anchor of base plate with permanent flooring is not allowed)
- Architectural Drawings (e.g. Plan, Elevation, Sections)
- Elevations Drawing (front, side and back)
- Design / Detail of Handrail and Staircase Details
- Structural Connection Details of Members
- Base Plate Sizes (use min 400 x 400 x 12mm mild steel plate)
- Structural Materials Details
- Undertaking Letter (refer to note below)
- Submission Form for High Risk Equipment and Substance
- Cantilever / Overhang Structure Details

A charge of AED 500.00 (exclusive of any applicable VAT charges) applies to each submission and will be charged to the organiser accordingly.

NOTE
FOR UNCONVENTIONAL STANDS/SPACE FRAME (E.G. WHERE THE STRUCTURAL MATERIALS USED ARE OTHER THAN HOT ROLLED SECTIONS/STANDARD STEEL SECTIONS AVAILABLE IN THE MARKET) OR IF REQUESTED BY DWTC, THE CONTRACTOR/EXHIBITOR HAS TO SUBMIT AN UNDERTAKING LETTER TO DWTC ENGINEERING FOR ITS STRUCTURAL RIGIDITY, STABILITY AND SAFE DESIGN STATING THE STRUCTURE IS “FIT FOR PURPOSE”.

DWTC will review this submission (provided the complete information required has been provided) and get back to the organiser as follows:
- Up to 10 working days for space only stands below 4 metres from the date of submission was received
- Up to 15 working days for space only stands of 4 metres and above, double and triple deckers from the date the submission was received

OPTION 3: DOUBLE & TRIPLE DECKER STANDS
All of the following information MUST be provided [USE TICK BOX]

YES  NO

- Structural Drawings, Design Calculations and General Arrangement of Structure
- Design of Members / Elements (beam, column, slab)
- Design of Connections and Base Plate (considering anchor of base plate with permanent flooring is not allowed)
- Architectural Drawings (e.g. Plan, Elevation, Sections)
- Elevations Drawing (front, side and back)
- Design / Detail of Handrail and Staircase Details
- Structural Connection Details of Members
- Base Plate Sizes (use min 400 x 400 x 12mm mild steel plate)
- Structural Materials Details
- Undertaking Letter (refer to note below)
- Submission Form for High Risk Equipment and Substance

A charge of AED 1,000.00 (exclusive of any applicable VAT charges) applies to each submission and will be charged to the organiser accordingly.
CONDITIONS

• It is the contractor’s and exhibitor’s responsibility to ensure they have DWTC’s approval prior to commencing pre-fabrication of the stand.
• Submission documentation should explain the method of building the stand
• Submissions for stands of 4 metres and above, double and triple decker stands: 50% charges will be applied if the submission is incomplete
• Any late submission is subject to 100% surcharge
• All requirements should be routed through the event organiser
• Drawings/details should be submitted at least 3 weeks before the start of the tenancy for single decker stands and 4 weeks for double and triple decker stands.
• The main beam erection shall be completed 24 hours before the opening of the event
• All measurements in the submitted drawings shall be as per standard international (IS) unit system
• The contractor will be fully responsible for the design, stability and workmanship of the structure
• Any free standing wall of a stand of 4 metres and above requires a metal framing with base plate and stability design calculation
• Any stand of 4 metres and above in height requires complete structural drawing including its design calculation
• If DWTC’s approval under specific circumstances has been received for a stand to be built in one of the concourses, the stand must not exceed 4 metres in height. A special policy applies for the building of stands in the concourses. Double and triple decker stands are not allowed in the concourses
• Any canopy must be reinforced with a metal section and must be supported from the ground with a minimum 3 inches (7.62 cm) diameter tube or equivalent support having sufficient section
• Any custom design rigging to be used must be certified and industry approved trusses
• Banners / logos attached to a hanging truss must be fabricated by using metal tubes with bolted connections and must be submitted along with the design calculations for approval
• All shell scheme stands must be braced from all four sides (top portion) to control the stability especially octanorm pole / panel
• The stability and safety of all display items within the stand shall be the sole responsibility of the supplier (Exhibitor / Contractor)
• Stands should not impede on any aisles
• No fixing or adjoining structures above aisles are allowed
• No stand carpeting over aisle carpet is allowed in order to join stands opposite each other
• All Cantilever/overhang structure should be reinforced with a metal section and must be supported from the ground with a minimum 3 inch (7.62 cm) diameter tube or equivalent support having sufficient section.

STRUCTURAL CALCULATION: The designer shall submit detailed design criteria as well as design assumptions containing the following information (whenever possible):

• Stand name, stand number, contractor/designer/event name
• Applied standards in loading and design
• Materials properties: steel grades, modulus of elasticity, shear modulus, etc
• Durability requirements: deflection control and drift control.
• Robustness requirements as per relevant standards.
• Analysis and design software, spreadsheets used for design or/and verification, etc
• Detailed calculations shall include:
  » Gravity loads correspond to different floors.
  » Interconnection requirements, i.e. bolts grade and sizes, end plate thickness, etc.
  » Notional loads applied to each floor level in both orthogonal directions.
  » Basic load combinations for ultimate and service states design.
  » Extracts from analysis outputs: Shear and moment diagram, axial forces, deflection.
  » Design stress ratio (max = 0.95)
• The analysed computer model shall be free from any major warnings or errors.
• Capacity of the upper floor: 1 person per 2m². A warning letter, indicating the limitation of occupancy load, should be visibly placed at the bottom of the staircase. Maximum use overloads on the upper floor:
  » Area with tables and chairs, lobbies, restaurants, cafes, w = 3 kPa
  » Area with fixed seating, movie theatres, meeting rooms, offices, w = 4 kPa
  » Area for public free circulation w = 5 kPa
ATTACHMENT

- The contractor of the stand is required to sign the documents attached to this submission. Copies of the signed documents shall be presented to DWTC security before entering the marshaling yard. Before the start of the build-up, the same documents must be made available in the area where the stand will be built for inspection purposes. Failure to do so will lead for the works to be temporarily stopped until the documents are provided.
Deadline: 10th October 2017

Temporary Booth Attendant

To
WETEX 2017
Al Fajer Information & Services
P.O. Box 11183, Dubai United Arab Emirates
Tel: +9714 3406888 Fax: +9714 3403608
Email: shibu@alfajer.net

Company Name _____________________________________ Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

Note:
Payment: Payment should be made in favor of Al Fajer Information & Services in US$ Bank Draft, net of bank charges or by telex transfer to our account: HSBC Bank Middle East, main branch, P.O. Box 66 Dubai UAE, Account No. 020-581880-001, Swift Code: BBMEAEAD, IBAN No: AE 970200000020581880001. Please state your Company Name and WETEX 2017 as reference.

We require Exhibition Personnel follows:

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Number Required</th>
<th>Total Cost in US$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth Attendant</td>
<td></td>
<td>@US$ 320 / day (8 hrs only)</td>
</tr>
</tbody>
</table>
Form 15

Deadline: 10th October 2017  Visa Request

To Al Fajer Travels
Tel: +9714 2869499
Fax: +9714 2869438
Irfan +971 55 7869594 / +971 50 2286291
Email: irfan@afttc.ae / afttc@emirates.net.ae

Please indicate VISA REQUEST in the Subject line

Company Name _____________________________________ Stand No _________________
Address ____________________________________________________________________
Telephone ______________________________________________ Fax_________________
Email ______________________________________________________________________
Contact Person ____________________________________ Position ___________________

Please Note: Directly Contact Al Fajer Travels for Rates, of other Visa formalities.
Traveling by Emirates Airlines will enable you to get a Visa faster. Please Contact Emirates Airlines Offices.

Full Name: Mr /Mrs/Miss ________________________________________________________________________
Fathers Name:___________________________________ Family Name __________________________________
Mothers Name: __________________________________ Present Nationality______________________________
Previous Nationality __________________________ Sex: ________________ Marital Status__________________
Occupation: ___________________________Religion ___________________Date of Birth____________________
Place of Birth: __________________________________ Qualifications: _________________________________
Passport No: ______________________________ Category: Ordinary/Travel Document______________________
Place of Issue: _________________________ Date of Issue: ________________ Date of Expiry_______________
Spoken Languages: 1. _______________________ 2. ________________________3. _______________________
Last Entry Port in UAE: _______________________________Last Date of Expiry: __________________________
Home Address: _______________________________________________________________________________
Accompanied by wife/Children (under 15 years of age): Full Name/Date & Place of Birth/Sex/Relationship
1. _________________________________________________________________________________________
2. _________________________________________________________________________________________
3. _________________________________________________________________________________________
Name as Appear on the Card: __________________________________________________________________
Credit Card Number: _________________________________________ Expiry Date: _______________________

Signature __________________________                  Date _____________________
Form 16

Deadline: 10th October 2017

Hotel Reservation

To: Al Fajer Travels
Tel: +9714 2869499
Fax: +9714 2869438
Irfan +971 55 7869594 / +971 50 2286291
Email: irfan@afttc.ae / afttc@emirates.net.ae

Please indicate HOTEL RESERVATION in the Subject line

Company Name _____________________________________ Stand No _________________

Address ____________________________________________________________________

Telephone ______________________________________ Fax___________________

Email ______________________________________________________________________

Contact Person ____________________________________ Position ___________________

Notes:

• For updated list of Hotels please log on to www.wetex.ae

• All Exhibitors are advised to book their flights to Dubai and make accommodation arrangements as early as possible. The inbound flights to Dubai are expected to be critical during the month of March.

• In addition, Exhibitors can also approach our Official Travel Agent. They can offer rooms at VERY SPECIAL CONVENTION RATES for Exhibitors during the entire period of the Exhibition.

Signature __________________________                  Date _____________________
Introducing:

New                  Signature Dish                  Healthy Option                  Reduced Price


No Outside Food Policy

Dubai World Trade Centre holds the exclusive rights to all catering services within DWTC and as per the regulations laid down by Dubai Municipality, food and beverage may not be brought from outside the venue for consumption by organisers, contractors, exhibitors or visitors.

All food and beverage from outside the venue is prohibited and any violations will be charged at an equivalent loss of sale with the items confiscated. This includes but is not limited to:

- Coffee machines
- Water bottles and dispensers
- Local restaurant delivery meals
- Pre-packaged instant meals
- Confectionary
- Food and beverage samples

Additionally, in accordance with local Islamic customs, the display and distribution of pork and alcohol is strictly forbidden.

Note: For 2017, DWTC changes may change, the same will be intended to exhibitor as soon as we hear from DWTC.
Please Return Completed Forms to DWTC’s Exhibitor Services:
Helpline: +971 4 308 6333 • E-mail: exhibitors@dwtc.com

Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting)

EXHIBITION DETAILS
Exhibition Name
Exhibition Date
Hall No.
Stand No.
Stand Name

ORDER CONTACT DETAILS (we require these details so we can contact you about your order)

First Name
Last Name
Job Title
Company Name / Type
Contractor Exhibitor Agent
Company Address
Company City Postal Code Country
Direct No. Mobile No.
E-mail (important service information will be sent to this address)
On-site Contact Name On-site Contact No.

PAYMENT DEADLINES:
Pay 4 weeks or more before the show to get up to 20% discount.
Pay 4 weeks or less before the show and enjoy standard rates.

METHODS OF PAYMENT:

CREDIT CARD
Pay online using Visa or Mastercard for instant confirmation.

COMPANY CHEQUE
Make cheque payments, 5 working days prior to deadline at the Exhibitor Services Shop.

BANK TRANSFER
Make a bank transfer, 10 working days prior to deadline.
Stand Catering Form_2017

Catering Excellence On Every Scale:

DWTC is the exclusive provider of all onsite catering. Our stand catering service lets you relax, knowing that refreshments will always be on hand for visitors to your stand. Presenting the right food at the right time, from tempting snacks to fully catered meals, not only attracts more visitors – it’s one less detail to worry about.

Our award-winning kitchen can serve up a wide range of food and beverage according to dietary needs, cultural expectations and time of day. To keep your team fuelled during setup and tear down, we also provide pre-packaged contractor meals – at extremely attractive prices. Additionally we have fully bespoke menus that can cater to your exact requirements such as:

All day reception menus – Designed to offer an evolving selection of fare throughout the day such as hearty breakfasts, tempting lunches and wonderful afternoon teas complimented with a wide range of complimenting hot and cold beverages.

Buffet lunch menus – If you have the space, more substantial buffet lunch menus can be served on your stand. The menus, inspired by five continents, can be of Asian, Indian, Arabic or Western themes.

Canapé collections – Creative hot and cold canapés. The perfect accompaniment to gatherings on your stand regardless of the time of day and served with a wide selection of non-alcoholic cocktails.

Premium menus – Specially created for upscale and elaborate exhibition stands, we’ll customize our menus in close consultation with you so that any individual lifestyle or dietary need can be met. Each menu is presented using stylized crockery, cutlery and glassware in addition to service staff to make sure that your guests are fully catered for.

The following pages offer a wide range of catering items that can be simply ordered by filling out the form. You can also refer to the Exhibitor Services Catalogue which details product descriptions in addition to photographs of each item. More options are available on request and to create something more tailored to your needs then please contact us to discuss your requirements on +971 4 308 6333 or e-mail us at exhibitors@dwtc.com.

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC.
<table>
<thead>
<tr>
<th>Item</th>
<th>Unit</th>
<th>Requested Delivery Time</th>
<th>PAYMENT DEADLINES:</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BAKERY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khidri stuffed dates</td>
<td>400g</td>
<td>4weeks or more</td>
<td>220.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kholas large stuffed dates</td>
<td>400g</td>
<td>4weeks or less</td>
<td>250.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assorted Danish pastries</td>
<td>20pcs</td>
<td>4weeks or more</td>
<td>140.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assorted croissants</td>
<td>20pcs</td>
<td>4weeks or more</td>
<td>140.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assorted muffins</td>
<td>15pcs</td>
<td>4weeks or more</td>
<td>165.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assorted donuts</td>
<td>20pcs</td>
<td>4weeks or more</td>
<td>165.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cherry crumble</td>
<td>15pcs</td>
<td>4weeks or more</td>
<td>150.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sliced tea cake</td>
<td>10pcs</td>
<td>4weeks or more</td>
<td>245.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Butter cookies</td>
<td>50pcs</td>
<td>4weeks or more</td>
<td>170.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American cookies</td>
<td>20pcs</td>
<td>4weeks or more</td>
<td>185.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chocolate fudge brownies</td>
<td>20pcs</td>
<td>4weeks or more</td>
<td>165.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CONFECTIONARY</strong></td>
<td></td>
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<td>Wrapped mint candy</td>
<td>1kg</td>
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<td>Chocolate truffles</td>
<td>20pcs</td>
<td>-20%</td>
<td>185.00</td>
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<td>Quality Street chocolate box</td>
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<td>320g</td>
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<td>Traditional Arabic sweets</td>
<td>400g</td>
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<td>220.00</td>
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<tr>
<td>Turkish baklava</td>
<td>600g</td>
<td>-20%</td>
<td>210.00</td>
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<td>Reception package</td>
<td>1</td>
<td>-20%</td>
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Please write the quantity of items in the days columns.
## Stand Catering Form_2017

**PAYMENT DEADLINES:**
- **4 weeks or more**
- **4 weeks or less**

| Item                                      | Unit  | 4 weeks or more | 4 weeks or less | Fri | Sat | Sun | Mon | Tue | Wed | Thu |
|-------------------------------------------|-------|-----------------|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|
| **FRUIT**                                 |       |                 |                 |     |     |     |     |     |     |     |     |
| Sliced fruit platter                      | 30pcs | -20%            | 155.00          |     |     |     |     |     |     |     |     |
| Seasonal fruit basket                     | 4kg   | -20%            | 195.00          |     |     |     |     |     |     |     |     |
| **SANDWICH PLATTERS**                     |       |                 |                 |     |     |     |     |     |     |     |     |
| Classic sandwiches                        | 30pcs | -20%            | 245.00          |     |     |     |     |     |     |     |     |
| Luxury sandwiches                         | 30pcs | -20%            | 375.00          |     |     |     |     |     |     |     |     |
| Vegetarian sandwiches                     | 30pcs | -20%            | 245.00          |     |     |     |     |     |     |     |     |
| Mixed sandwiches                          | 30pcs | -20%            | 260.00          |     |     |     |     |     |     |     |     |
| Savory mixed bagels                       | 20pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Savory wraps                              | 30pcs | -20%            | 260.00          |     |     |     |     |     |     |     |     |
| **COLD CANAPES**                          |       |                 |                 |     |     |     |     |     |     |     |     |
| Smoked salmon & cream cheese              | 30pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Tomato & mozzarella skewers               | 30pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Tiger prawns with ginger                  | 30pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Fresh tuna & pesto                        | 30pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Quail eggs, spicy mayo on focaccia        | 30pcs | -20%            | 220.00          |     |     |     |     |     |     |     |     |
| Brie & pear                               | 30pcs | -20%            | 245.00          |     |     |     |     |     |     |     |     |
| Assorted maki                             | 18pcs | -20%            | 375.00          |     |     |     |     |     |     |     |     |
| Crab & celery                             | 30pcs | -20%            | 300.00          |     |     |     |     |     |     |     |     |
| Chicken mousse                            | 30pcs | -20%            | 245.00          |     |     |     |     |     |     |     |     |
| Stuffed vine leaves wrapped in pastry      | 30pcs | -20%            | 250.00          |     |     |     |     |     |     |     |     |
| Antipasti platter                         | 1.2kg | -20%            | 310.00          |     |     |     |     |     |     |     |     |
| International cheese platter              | 1kg   | -20%            | 310.00          |     |     |     |     |     |     |     |     |

Please write the quantity of items in the days columns.
<table>
<thead>
<tr>
<th>Item</th>
<th>Unit</th>
<th>PAYMENT DEADLINES:</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Requested Delivery Time</th>
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<tr>
<td><strong>HOT CANAPES</strong></td>
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<td>Tandoori chicken &amp; mango salsa</td>
<td>30pcs</td>
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<tr>
<td>Thai crab cake &amp; sweet chili sauce</td>
<td>30pcs</td>
<td>-20%</td>
<td>245.00</td>
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<tr>
<td>Lamb kebbeh</td>
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<td>-20%</td>
<td>255.00</td>
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<tr>
<td>Chicken satay with peanut dip</td>
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<td>275.00</td>
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<td>Tomato &amp; goats cheese quiche</td>
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<td>-20%</td>
<td>250.00</td>
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<td>Sausage rolls</td>
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<tr>
<td>Cheese burek</td>
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<td>-20%</td>
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<tr>
<td>Opera cake</td>
<td>30pcs</td>
<td>-20%</td>
<td>245.00</td>
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<tr>
<td>Green tea chocolate cake</td>
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<td>-20%</td>
<td>245.00</td>
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<tr>
<td>Lemon &amp; bergamot cream tartlets</td>
<td>30pcs</td>
<td>-20%</td>
<td>245.00</td>
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<tr>
<td>Passion fruit tartlets</td>
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<td>195.00</td>
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<tr>
<td>Raspberry &amp; banana cake</td>
<td>30pcs</td>
<td>-20%</td>
<td>245.00</td>
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</tr>
<tr>
<td>Coconut &amp; chocolate cake</td>
<td>30pcs</td>
<td>-20%</td>
<td>245.00</td>
<td></td>
<td></td>
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<tr>
<td>Fruit kebabs</td>
<td>30pcs</td>
<td>-20%</td>
<td>235.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Apple &amp; almond jalousie</td>
<td>30pcs</td>
<td>-20%</td>
<td>195.00</td>
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<tr>
<td>Hazelnut pear tart</td>
<td>20pcs</td>
<td>-20%</td>
<td>150.00</td>
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<tr>
<td>Mini white chocolate cheesecake</td>
<td>30pcs</td>
<td>-20%</td>
<td>220.00</td>
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<tr>
<td>Assorted French macaroons</td>
<td>20pcs</td>
<td>-20%</td>
<td>275.00</td>
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</table>

Please write the quantity of items in the days columns.

*PAYMENT DEADLINES:*
- **4 weeks or more**
- **4 weeks or less**

Form No. 17 E

Stand Catering Form_2017

V02.09.15_MST

www.dwtc.com
**COLD DRINKS: Please note that refrigerators should be ordered through your stand contractor**

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit</th>
<th>PAYMENT DEADLINES:</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Requested Delivery Time</th>
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<tr>
<td><strong>Soft drinks package</strong></td>
<td>144 cans</td>
<td>4 weeks for more</td>
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<td>4 weeks for less</td>
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<td>Including 6 cases of soft drinks</td>
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<td>20%</td>
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<td>700.00</td>
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<tr>
<td>Pepsi</td>
<td>24 cans</td>
<td>-20%</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td>Diet Pepsi</td>
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<td>-20%</td>
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<td></td>
<td>150.00</td>
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<td>7up</td>
<td>24 cans</td>
<td>-20%</td>
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<td></td>
<td></td>
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<tr>
<td>Mirinda</td>
<td>24 cans</td>
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<td>Perrier</td>
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<td>Red Bull</td>
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<td>425.00</td>
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<td>Club soda</td>
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<td>Flavoured iced tea</td>
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<td>225.00</td>
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<tr>
<td>Local mineral water (1.5ltr)</td>
<td>12 btls</td>
<td>-20%</td>
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<td>Local mineral water (500ml)</td>
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<td>Evian still mineral water (500ml)</td>
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<td>305.00</td>
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<tr>
<td>Acqua Panna still water (500ml)</td>
<td>24 btls</td>
<td>-20%</td>
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<td>Badoit sparkling water (330ml)</td>
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<td>-20%</td>
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<td>Granini orange juice</td>
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<tr>
<td>Granini pineapple juice</td>
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<td>Fresh orange juice</td>
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<td>Fri</td>
<td>Sat</td>
<td>Sun</td>
<td>Mon</td>
<td>Tue</td>
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<td>Thu</td>
<td>Requested Delivery Time</td>
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<td>80.00</td>
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</tr>
<tr>
<td>Arabic coffee flask</td>
<td>1.0 l</td>
<td>-20%</td>
<td>130.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arabian hospitality package</td>
<td>1</td>
<td>-20%</td>
<td>4,250.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional Arabic coffee server</td>
<td>8hrs</td>
<td>-20%</td>
<td>2,200.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dallmayr coffee machine (per day)</td>
<td>1</td>
<td>-10%</td>
<td>650.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dallmayr coffee packet</td>
<td>100 cups</td>
<td>-10%</td>
<td>945.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dallmayr milk packet</td>
<td>100 cups</td>
<td>-10%</td>
<td>270.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dallmayr tea packet</td>
<td>100 cups</td>
<td>-10%</td>
<td>350.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dallmayr chocolate powder</td>
<td>100 cups</td>
<td>-10%</td>
<td>270.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nespresso single pour coffee machine with coffee capsules, sugar, milk &amp; cups (excluding water)</td>
<td>200 cups</td>
<td>-10%</td>
<td>2,650.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nespresso double pour coffee machine with coffee capsules, sugar, milk &amp; cups (excluding water)</td>
<td>350 cups</td>
<td>-10%</td>
<td>4,650.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nespresso coffee capsules with sugar, milk &amp; cups</td>
<td>100 cups</td>
<td>-10%</td>
<td>1,150.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carimali professional coffee machine staffed by one barista including fresh coffee beans, fresh milk, sugar, cups &amp; stirers for 200 cups per day (installation, technical support &amp; water included)</td>
<td>1 day</td>
<td>-10%</td>
<td>3,900.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 days</td>
<td>-10%</td>
<td>11,400.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 days</td>
<td>-10%</td>
<td>14,900.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carimali fresh coffee beans with fresh milk, sugar, cups &amp; stirers</td>
<td>100 cups</td>
<td>-10%</td>
<td>1,250.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fresh milk</td>
<td>2 l</td>
<td>-10%</td>
<td>55.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional barista</td>
<td>8hrs</td>
<td>-20%</td>
<td>2,050.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please write the quantity of items in the days columns.
<table>
<thead>
<tr>
<th>Item</th>
<th>Unit</th>
<th>PAYMENT DEADLINES:</th>
<th>Requested Delivery Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SUNDARY ITEMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crockery, cutlery &amp; glassware</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disposable cups</td>
<td>25</td>
<td>-10%</td>
<td>30.00</td>
</tr>
<tr>
<td>Disposable tumblers</td>
<td>25</td>
<td>-10%</td>
<td>35.00</td>
</tr>
<tr>
<td>Disposable teaspoons</td>
<td>25</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Eco-line disposable knives</td>
<td>25</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Eco-line disposable forks</td>
<td>25</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Eco-line disposable dessert spoons</td>
<td>25</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Eco-line disposable stirrers</td>
<td>100</td>
<td>-10%</td>
<td>40.00</td>
</tr>
<tr>
<td>Eco-line disposable plates (small)</td>
<td>25</td>
<td>-10%</td>
<td>35.00</td>
</tr>
<tr>
<td>Eco-line disposable plates (large)</td>
<td>10</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Paper napkins</td>
<td>50</td>
<td>-10%</td>
<td>25.00</td>
</tr>
<tr>
<td>Refuse bags</td>
<td>10</td>
<td>-10%</td>
<td>30.00</td>
</tr>
<tr>
<td>Cold water dispenser</td>
<td>1</td>
<td>-10%</td>
<td>290.00</td>
</tr>
<tr>
<td>Basic water dispenser</td>
<td>1</td>
<td>-10%</td>
<td>70.00</td>
</tr>
<tr>
<td>Basic water dispenser</td>
<td>1</td>
<td>-10%</td>
<td>80.00</td>
</tr>
<tr>
<td>Water (refill)</td>
<td>5gallon</td>
<td>-10%</td>
<td>35.00</td>
</tr>
<tr>
<td>Ice cubes</td>
<td>2.5kg</td>
<td>-10%</td>
<td>35.00</td>
</tr>
<tr>
<td>Service personnel</td>
<td>8hrs</td>
<td>-20%</td>
<td>800.00</td>
</tr>
<tr>
<td>Hostess (meet, greet &amp; order taker)</td>
<td>8hrs</td>
<td>-20%</td>
<td>2,940.00</td>
</tr>
<tr>
<td>Stewarding (back of house staff)</td>
<td>8hrs</td>
<td>-20%</td>
<td>680.00</td>
</tr>
<tr>
<td><strong>EXHIBITOR MEAL OPTIONS:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hot, vegetarian meal and water</td>
<td>1person</td>
<td>-20%</td>
<td>55.00</td>
</tr>
<tr>
<td>Hot, non-veg meal and water</td>
<td>1person</td>
<td>-20%</td>
<td>60.00</td>
</tr>
<tr>
<td>Luxury sandwich and water</td>
<td>1person</td>
<td>-20%</td>
<td>45.00</td>
</tr>
<tr>
<td>Sit-in meal voucher</td>
<td>1person</td>
<td></td>
<td>95.00</td>
</tr>
</tbody>
</table>

**GRAND TOTAL** in United Arab Emirates Dirham (AED)

**Note:** For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC
4 Day Event Stand Cleaning Form_2017

Please Return Completed Forms to DWTC’s Exhibitor Services:
Helpline: +971 4 308 6333 • E-mail: exhibitors@dwtc.com

Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting)

**EXHIBITION DETAILS**

<table>
<thead>
<tr>
<th>Exhibition Name</th>
<th>Exhibition Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall No.</td>
<td>Stand No.</td>
</tr>
</tbody>
</table>

**ORDER CONTACT DETAILS** (we require these details so we can contact you about your order)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Name / Type</td>
<td>Contractor</td>
<td>Exhibitor</td>
</tr>
<tr>
<td>Company Address</td>
<td>Company City</td>
<td>Postal Code</td>
</tr>
<tr>
<td>Direct No.</td>
<td>Mobile No.</td>
<td></td>
</tr>
</tbody>
</table>

E-mail (important service information will be sent to this address)

On-site Contact Name

On-site Contact No.

**PAYMENT DEADLINES:**

- **20% OFF**
  - Pay 4 weeks or more before the show to get a 20% discount.

- **STANDARD RATE**
  - Pay 4 weeks or less before the show and enjoy standard rates.

**METHODS OF PAYMENT:**

- **CREDIT CARD**
  - Pay online using Visa or Mastercard for instant confirmation.

- **COMPANY CHEQUE**
  - Make cheque payments, 5 working days prior to deadline at the Exhibitor Services Shop.

- **BANK TRANSFER**
  - Make a bank transfer, 10 working days prior to deadline.

Note: For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC
A World of Possibilities:

Dubai World Trade Centre’s Cleaning division is expert in providing all your cleaning requirements during the exhibition. For ease you can order directly using this form. However if you have more elaborate requirements such as floor refinishing, carpet shampooing, laundry and dry cleaning then we will be delighted to provide a quote for you.

The Exhibitor Services Catalogue is now available containing full product descriptions and imagery: Contact us on +971 4 308 6333 or e-mail us at exhibitors@dwtc.com

---

### Points to note:

1) Dubai World Trade Centre holds the exclusive rights to the cleaning within the exhibitions halls. As such external cleaning companies are not permitted within the venue.

2) The Nightly Cleaning solution includes vacuuming or wet mopping of floors; dusting of counter tops and furniture; emptying of bins, cleaning of walls, glass and partitions (except clear acrylic partitions).

3) All cleaning is carried out at night, not during the exhibition open hours to ensure the stands are ready prior to the opening of the exhibition. It will be performed on the night before the opening day of the event and each night thereafter.

4) Double decker stands will be charged on the total floor space per m².

5) The role of the Stand-by Cleaner is to ensure that your stand is kept clean and presentable at all times and free from the accumulation of waste.

6) The rubbish skip rental is for the removal of waste materials, excluding labour, generated during the build-up and tear-down of the exhibition. Please note that there are road restrictions on the movement of skips on Fridays.

7) DWTC’s Cleaning division unfortunately is unable to clean exhibits.

8) DWTC’s Cleaning division cannot be held liable for any loss or damage related to the cleaning of the exhibition stand.

9) DWTC’s Cleaning division does not supply cleaning materials to exhibitors or their contractors.

10) In order to guarantee quality of service, exhibition stands must be clear of all contractors’ work and materials by midnight on the last day of build-up.

---

### PAYMENT DEADLINES:

**Area in m²**

<table>
<thead>
<tr>
<th>Item description</th>
<th>PAYMENT DEADLINES:</th>
<th>Area in m²</th>
<th>No. of days</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nightly Cleaning per m² per day</td>
<td>4 weeks or more</td>
<td>1 – 2,999 m²</td>
<td>-20%</td>
<td>8.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

---

<table>
<thead>
<tr>
<th>Item description</th>
<th>PAYMENT DEADLINES:</th>
<th>Area in m²</th>
<th>No. of days</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand-by cleaner min of 8 hours (only available with stand cleaning order)</td>
<td>4 weeks or more</td>
<td>70.00</td>
<td>-20%</td>
<td>70.00</td>
</tr>
<tr>
<td>Rubbish skip rental (per 18m³ skip)</td>
<td>4 weeks or less</td>
<td>975.00</td>
<td>-20%</td>
<td>975.00</td>
</tr>
<tr>
<td><strong>NEW:</strong> Exhibitor Pack Includes disinfecting wipes, hand sanitizer, tissue boxes and fragrance sticks</td>
<td>4 weeks or more</td>
<td>250.00</td>
<td>-20%</td>
<td>250.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

---

**GRAND TOTAL in United Arab Emirates Dirham (AED)**

---

**Note:** For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC
# Stand Security Coverage Form_2017

**Please Return Completed Forms to DWTC’s Exhibitor Services:**

Helpline: +971 4 308 6333 • E-mail: exhibitors@dwtc.com

Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting).

## EXHIBITION DETAILS

<table>
<thead>
<tr>
<th>Exhibition Name</th>
<th>Exhibition Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall No.</td>
<td>Stand No.</td>
</tr>
<tr>
<td>Stand Name</td>
<td></td>
</tr>
</tbody>
</table>

## ORDER CONTACT DETAILS (we require these details so we can contact you about your order)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Contractor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name / Type</th>
<th>Company Address</th>
<th>Company City</th>
<th>Postal Code</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct No.</th>
<th>Mobile No.</th>
<th>E-mail (important service information will be sent to this address)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On-site Contact Name</th>
<th>On-site Contact No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## PAYMENT DEADLINES:

### STANDARD RATE

**METHODS OF PAYMENT:**

**N**ow

- **CREDIT CARD**
  - Pay online using Visa or Mastercard for instant confirmation.

**5 days** prior

- **COMPANY CHEQUE**
  - Make cheque payments, 5 working days prior to deadline at the Exhibitor Services Shop.

**10 days** prior

- **BANK TRANSFER**
  - Make a bank transfer, 10 working days prior to deadline.
A World of Possibilities:

Dubai World Trade Centre’s Security division is expert in delivering all your security requirements during the exhibition. For ease you can order directly using this form. However if you have more elaborate requirements in securing your stand then please call us and we will be delighted to quote for you.

The Exhibitor Services Catalogue is now available containing full product descriptions and imagery: Contact us on +971 4 308 6333 or e-mail us at exhibitors@dwtc.com

<table>
<thead>
<tr>
<th>Item Description</th>
<th>PAYMENT DEADLINES:</th>
<th>Quantity</th>
<th>Start date</th>
<th>Start time</th>
<th>End date</th>
<th>End time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female security personnel – (8 hours minimum)</td>
<td>4 weeks or more</td>
<td>140.00 per hour</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 weeks or less</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>On-site</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Day 1</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Day 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Day 3</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Day 4</td>
<td></td>
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<tr>
<td></td>
<td>Day 5</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item Description</th>
<th>PAYMENT DEADLINES:</th>
<th>Quantity</th>
<th>Start date</th>
<th>Start time</th>
<th>End date</th>
<th>End time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male security personnel – (8 hours minimum)</td>
<td>4 weeks or more</td>
<td>120.00 per hour</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 weeks or less</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>On-site</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Day 1</td>
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<td></td>
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<td></td>
<td>Day 2</td>
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<td>Day 3</td>
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<td>Day 4</td>
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<tr>
<td></td>
<td>Day 5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GRAND TOTAL in United Arab Emirates Dirham (AED)

**Note:** For 2017, DWTC charges may change, the same shall be intimated to the exhibitor as soon as we hear from DWTC
**Form 20**

**Deadline: 10th October 2017**

Visitor Invitation

To

WETEX ORGANIZING COMMITTEE  
DUBAI ELECTRICITY & WATER AUTHORITY  
P.O.Box: 564, Dubai, U.A.E  
Tel: +971 4 324444 ext 460 / +971 4 3220604  
Fax: +971 4 3248111 / 3244922 / 3244320  
Website: www.wetex.ae  
E-mail: semar.kamaluddin@dewa.gov.ae

Please indicate VISITOR INVITATION in the Subject line

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Stand No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address __________________________________________________________________________

Telephone __________________________ Fax __________________________

Email __________________________________________________________________________

Contact Person __________________________ Position __________________________

Please indicate in the space below the number of free Visitor Invitation that you require, for inviting your customers at your stand. You can write/ filling your stand numbers / your company name in the invitation.

I/we will require

Mailing Address:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Signature __________________________ Date __________________________
**Form 21**

**Deadline: 10th October 2017**

To WETEX ORGANIZING COMMITTEE
DUBAI ELECTRICITY & WATER AUTHORITY
P.O.Box: 564, Dubai, U.A.E

For Media and Marketing Enquiries:
Tel: +971 4 307 2006
Email: media@wetex.ae

**Please indicate Public Relations in the Subject line**

1. Name: (Mr/Mrs/Ms)
2. Company name:
3. Stand number
4. Name of person in charge of Marketing:
   Tel: ___________________________: Email: ___________________________

5A Name of person in charge of PR, if different from above:
   Tel: ___________________________: Email: ___________________________

OR

5B. Do you have any appointed PR Agency? If yes, please provide details
   Name of PR Agency: ___________________________
   Address of PR Agency: ___________________________

6. Are you launching any products or services at the show? If yes, please provide details:
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

7. Are you demonstrating any products at the show? If please provide details:
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

PLEASE PROVIDE ALL DATE REQUESTED TO ENABLE US TO ACTION YOUR ORDER
PLEASE KEEP A COPY FOR YOUR RECORDS.
Deadline: 10th October 2017

To WETEX 2017
Al Fajer Information & Services
P.O. Box 11183, Dubai United Arab Emirates
Tel: +9714 3406888 Fax: +9714 3403608
Email: Mohan@alfajer.net

Please indicate INDEMNITY AND WAIVER in the Subject line

Please complete by printing in CAPITAL letters only (we cannot be held responsible for mistakes from illegible handwriting).

Company Name: ____________________________________________ Stand No __________________________
Address _____________________________________________________________________________________
Telephone ________________________________________________ Fax________________________________
Email _______________________________________________________________________________________
Contact Person _______________________________________ Position _________________________________

In exchange for good and valuable consideration, including, inter alia, Dubai World Trade Centre (L.L.C.) entering into a license agreement with us, the receipt and sufficiency of which is hereby acknowledged;

**INDEMNITY**
We hereby indemnify Dubai World Trade Centre (L.L.C.) from and against any and all customs levy, tax, fine or any other payments which Dubai World Trade Centre (L.L.C.) are called upon to pay to the authorities in Dubai on our behalf in any way connected with WETEX 2017

**WAIVER**
We hereby waive any and all claims that we may have against Dubai World Trade Centre (L.L.C.) of any kind whatsoever, in anyway related to the storage and display of exhibits/equipment during WETEX 2017 whether during, before or after regular show hours. We also acknowledge we are solely responsible for the security and safekeeping of all our aforementioned possessions during, before and after regular show hours.

Signaure ______________________________________ Date ______________
Name ______________________________________
Title ______________________________________
Seal of the Company ________________________

This form may only be signed by a Director or Partner of the exhibiting company

PLEASE PROVIDE ALL DATE REQUESTED TO ENABLE US TO ACTION YOUR ORDER
PLEASE KEEP A COPY FOR YOUR RECORDS.
Deadline: 10th October 2017

Superior SHELL SCHEME OPTIONS

Upgraded options are only for Shell Scheme booked exhibitors NOT for the Raw Space exhibitors.

Note:
• Upgrade option will cost US$ 80 Per sq.m or Dhs 294 Per sq.m
  Rate $80 x Area = Total Cost
• Please provide your company logo in Adobe Illustrator / EPS format at least two weeks prior to the event.
• Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by telex transfer to our account. Rental rates quoted hereunder are for the entire duration of the Exhibition.

PAYMENT DETAILS

Total Amount ________________________________________________________________
Amount in Words _____________________________________________________________

Orders are valid only when accompanied by full remittance. Payment should be made in favor of
AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box: 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BMMEAADD
IBAN: AE970200000020581880001

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P.O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
NOTE:
- Advertisement charges levied by the Organizers are not included in the below prices.
- The hanging banners will be placed inside the exhibition halls from the ceiling.
- The banners will carry the image, logo and name of the company.
- The cost includes fixing, printing, installing, dismantling and rigging points.

Materials:
- All artwork should be in the same size as mentioned.
- Preferred in Adobe Illustrator, Photoshop or Adobe FreeHand .EPS file format, all text should be in outline.
- Photoshop EPS should be in 100 dpi in same size as the mention.

Rental rates quoted hereunder are for the entire duration of the Exhibition.

<table>
<thead>
<tr>
<th>Code</th>
<th>Graphic</th>
<th>Rates in US$</th>
<th>Rates in Dhs</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A)</td>
<td>DIGITAL PRINT ON PANEL</td>
<td>200.00</td>
<td>736.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension of Graphic per Panel (W 950 mm x H 2400 mm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(B)</td>
<td>DIGITAL PRINT ON HARD WOODEN WALL</td>
<td>295.00</td>
<td>1083.00</td>
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<td></td>
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<tr>
<td></td>
<td>Dimension of Graphics on Wooden Wall per Running meter (W 950 mm x H 2400 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(C)</td>
<td>DIGITAL PRINTING ON FOREX</td>
<td>235.00</td>
<td>862.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension of Graphic on Forex (W 950 mm x H 2400 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(D)</td>
<td>DIGITAL PRINT ON LIGHT BOX (BACKLIT)</td>
<td>200.00</td>
<td>736.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension of Graphic for light box (W 950 mm x H 1000 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(E)</td>
<td>BANNER PRINTING ON PVC WITH FRAME</td>
<td>450.00</td>
<td>1656.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Dimension of Graphic on PVC (W 296 mm x H 2400 mm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(F)</td>
<td>DIGITAL PRINTING ON FASCIA</td>
<td>195.00</td>
<td>715.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Fascia Name (W 2900 mm x H 300 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(G)</td>
<td>DIGITAL PRINTING OF LOGO ON FASCIA</td>
<td>75.00</td>
<td>274.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Single Logo (W 983 mm x H 210 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(H)</td>
<td>DIGITAL PRINTING ON LOCKABLE COUNTER</td>
<td>110.00</td>
<td>405.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Digital Printing-Front Area (W 930 mm x H 830 mm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Digital Printing-Two Sides (W 430 mm x H 830 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(I)</td>
<td>DIGITAL PRINTING ON POP UP</td>
<td>1890.00</td>
<td>6955.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Pop Up (W 4090 mm x H 2290 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(J)</td>
<td>DIGITAL PRINTING ON ROLL UP</td>
<td>270.00</td>
<td>994.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Roll Up (W 850 mm x H 2000 mm)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(K)</td>
<td>DIGITAL PRINTING FOR FREE STANDING</td>
<td>144.00</td>
<td>530.00</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Dimension for Free Standing (W 1000 mm x H 2000 mm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Cost: 6955.00

PAYMENT DETAILS

Total Amount ________________
Amount in Words __________________________

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account:

HSBC BANK MIDDLE EAST
P.O. Box 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE97020000020581880001
- Please mention the IBAN code, as it is mandatory for all inward transfers to U.A.E.

Quotation can be provided separately for items not listed hereunder.

FOR MORE INFORMATION PLEASE CONTACT SUJEET BAGCHI AT sujeet@alfajar.net/0506562962
Rigging, Banners & Graphics Form_2017

Please Return Completed Forms to DWTC’s Exhibitor Services:
Helpline: +971 4 308 6333 • E-mail: exhibitors@dwtc.com

Please complete in type or block capitals (we cannot be held responsible for mistakes from illegible handwriting)

### EXHIBITION DETAILS

<table>
<thead>
<tr>
<th>Exhibition Name</th>
<th>Exhibition Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hall No.</th>
<th>Stand No.</th>
<th>Stand Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ORDER CONTACT DETAILS (we require these details so we can contact you about your order)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contractor</th>
<th>Exhibitor</th>
<th>Agent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company Address</th>
<th>Company City</th>
<th>Postal Code</th>
<th>Country</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct No.</th>
<th>Mobile No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E-mail (important service information will be sent to this address)</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-site Contact Name</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

### PAYMENT DEADLINES:

- **UP TO 30% OFF**
  - Pay 4 weeks or more before the show to get up to 30% discount.

- **STANDARD RATE**
  - Pay 4 weeks or less before the show and enjoy standard rates.

- **50% SURCHARGE**
  - Pay on-site once build-up has started and add a 50% surcharge.

### METHODS OF PAYMENT:

- **Credit Card**
  - Pay online using Visa or Mastercard for instant confirmation.

- **Company Cheque**
  - Make cheque payments, 5 working days prior to deadline at the Exhibitor Services Shop.

- **Bank Transfer**
  - Make a bank transfer, 10 working days prior to deadline.
## A World of Possibilities:

Dubai World Trade Centre’s Rigging team are a highly experienced provider of rigging solutions and have one of the largest portfolios of primary and secondary rigging in the Middle East. We can supply BGV C1 and CAT A electric hoists; variable speed chain hoists with Kinesys automation software; load cells and load monitoring systems; truss specials such as ground support systems, hinged corners, truss circles and spacers; as well as consultancy and CAD design. For ease you can order directly using this form, however for more elaborate requirements, please contact us and we will be delighted to quote for you.

The Exhibitor Services Catalogue is now available containing full product descriptions and imagery: Contact us on +971 4 308 6333 or e-mail us at exhibitors@dwtc.com

### BANNER AND GRAPHIC PRINTING

<table>
<thead>
<tr>
<th>Item Description</th>
<th>PAYMENT DEADLINES</th>
<th>Quantity</th>
<th>Weight</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roll up banner of size 85cm x 200cm</td>
<td>4 weeks for more</td>
<td>550.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roll up banner of size 150cm x 200cm</td>
<td>4 weeks for less</td>
<td>875.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pop up banner of size 300cm x 300cm</td>
<td>On-site</td>
<td>3,900.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pop up banner of size 400cm x 300cm</td>
<td>On-site</td>
<td>4,680.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Free standing direction sign 50cm x 70cm double sided</td>
<td>On-site</td>
<td>350.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Digital printed Flexpro banners

<table>
<thead>
<tr>
<th>Item Description</th>
<th>PAYMENT DEADLINES</th>
<th>Quantity</th>
<th>Weight</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>With hanging rods (per m² on a min 2m²)</td>
<td>4 weeks for more</td>
<td>150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>With application (per m² on a min 2m²)</td>
<td>4 weeks for less</td>
<td>150.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One way vision graphics (per m² on a min 2m²)</td>
<td>On-site</td>
<td>175.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Framed shell scheme graphics (per m² on a min 2m²)</td>
<td>On-site</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shell scheme graphics (900mm x 2400mm)</td>
<td>On-site</td>
<td>360.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Banner Rigging – Installation & Removal

<table>
<thead>
<tr>
<th>Pole width up to 2000mm</th>
<th>PAYMENT DEADLINES</th>
<th>Quantity</th>
<th>Weight</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pole width above 2000mm to 5000mm</td>
<td>-20%</td>
<td>650.00</td>
<td>+50%</td>
<td></td>
</tr>
<tr>
<td>Pole width above 5000mm to 6000mm</td>
<td>-20%</td>
<td>975.00</td>
<td>+50%</td>
<td></td>
</tr>
<tr>
<td>Pole width above 6000mm to 7000mm</td>
<td>-20%</td>
<td>1,300.00</td>
<td>+50%</td>
<td></td>
</tr>
<tr>
<td>Pole width above 8000mm to 9000mm</td>
<td>-20%</td>
<td>1,560.00</td>
<td>+50%</td>
<td></td>
</tr>
<tr>
<td>1) Up to 2m² lightweight box / circular banner</td>
<td>-20%</td>
<td>1,300.00</td>
<td>+50%</td>
<td></td>
</tr>
<tr>
<td>2) Up to 4m² lightweight box / circular banner</td>
<td>-20%</td>
<td>1,950.00</td>
<td>+50%</td>
<td></td>
</tr>
</tbody>
</table>

### PRIMARY RIGGING CHARGES

<table>
<thead>
<tr>
<th>Item Description</th>
<th>PAYMENT DEADLINES</th>
<th>Quantity</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drop wire (for items with total weight of 20kg or less)</td>
<td>-20%</td>
<td>455.00</td>
<td>+50%</td>
</tr>
<tr>
<td>Drop wire – hoist &amp; fix (for items with total weight of 20kg or less)</td>
<td>-20%</td>
<td>585.00</td>
<td>+50%</td>
</tr>
<tr>
<td>Roof point (30-250kg) excluding installation of 3rd party hoists</td>
<td>-20%</td>
<td>1,025.00</td>
<td>+50%</td>
</tr>
<tr>
<td>Special roof point (change from standard height) excluding installation of 3rd party hoists</td>
<td>-20%</td>
<td>1,215.00</td>
<td>+50%</td>
</tr>
</tbody>
</table>
Rigging Plans

- **Drop wire** – 6 mm wire rope fitted with a quick term connector. The wire will be left for the contractor to lift the item to the desired height (for banners, lightweight pieces and truss weighting 20 kg or less).
- **Drop wire (hoist & fix)** – 6mm wire rope fitted with a quick term connector. DWTC will hoist and fix your trussing, banners or set pieces to the desired height and later will be responsible for the tear-down.
- **Roof point (20 kg to 250 kg)** – For heavy items weighing more than 20 kg. DWTC will supply a roof point for the contractor to attach their own manual or electric hoist.

### Available Rigging Point Heights in the Halls

<table>
<thead>
<tr>
<th>Hall Type</th>
<th>Height (mm)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibition Halls 1 and 2</td>
<td>7100</td>
</tr>
<tr>
<td>Rigging points under the air wall (between Exhibition Halls)</td>
<td>6800</td>
</tr>
<tr>
<td>Rigging points under the bulk head (between Exhibition Halls 2 and 3)</td>
<td>4400</td>
</tr>
<tr>
<td>Exhibition Halls 3 and 4</td>
<td>9700</td>
</tr>
<tr>
<td>Rigging points under the air wall (between Exhibition Halls)</td>
<td>9580</td>
</tr>
<tr>
<td>Exhibition Halls 5, 6, 7 &amp; 8</td>
<td>7100</td>
</tr>
<tr>
<td>Rigging points under the air wall (between Exhibition Halls)</td>
<td>6700</td>
</tr>
<tr>
<td>Za’abeel Hall 1</td>
<td>6450</td>
</tr>
<tr>
<td>Za’abeel Hall 2 and 3</td>
<td>7000</td>
</tr>
<tr>
<td>Sheikh Rashid Hall</td>
<td>12250</td>
</tr>
<tr>
<td>Sheikh Maktoum Hall</td>
<td>6500</td>
</tr>
<tr>
<td>Sheikh Saeed Hall 1, 2 &amp; 3</td>
<td>9600</td>
</tr>
<tr>
<td>Trade Centre Arena</td>
<td>13600</td>
</tr>
</tbody>
</table>

---

### Rigging Plans

**Please select:***

- **Drop wire** – 6 mm wire rope fitted with a quick term connector. The wire will be left for the contractor to lift the item to the desired height (for banners, lightweight pieces and truss weighting 20 kg or less).
- **Drop wire (hoist & fix)** – 6mm wire rope fitted with a quick term connector. DWTC will hoist and fix your trussing, banners or set pieces to the desired height and later will be responsible for the tear-down.
- **Roof point (20 kg to 250 kg)** – For heavy items weighing more than 20 kg. DWTC will supply a roof point for the contractor to attach their own manual or electric hoist.

**All roof points will be installed at approximately 40cm below the bottom roof truss within the halls.** Any request for a change of standard height will be classed as a special roof point.
Points to note:

1. **Banner & Graphic Printing:**
   a. All orders must be accompanied with the artwork detailing the CMYK / Pantone references and sizes of the items.
   b. Artwork can be supplied in the following files: Adobe Illustrator; EPS; High Res PDF or TIF.
   c. Banner printing does not include rigging.
   d. Any amendments and changes on-site to the approved and agreed artwork will be subject to a surcharge.

2. **Banner Rigging:**
   a. All banners need to be supplied with poles in vinyl welded or sewn sleeves.
   b. All banners must be delivered two days prior to the build-up of the event. Delivery should be made to DWTC, Saturday to Thursday 08:00 until 17:00 hours.
   c. All banners will be disposed of immediately after the last day of tear-down.
   d. Dubai World Trade Centre is not liable for the loss or damage to banners during transportation, storage, installation and de-rig.

3. **Rigging Plans:**
   a. All orders for rigging must follow the required guidelines and be submitted with a clear and precise rigging plan at the time of ordering. Any changes required due to incorrect rigging plans will be subject to a surcharge.
   b. All rigging plans must show the location of each rigging point in relation to the stand using metric measurements.
   c. All rigging must be within the perimeter of the stand.
   d. The exact weight of each rigging point must be detailed in kilograms in addition to the total weight in kilograms of the structure.
   e. The type of structure or banner material must be detailed along with the metric width, height and length.
   f. The stand orientation must be detailed by showing the location of the main entrance and by the stands or walls on the other neighboring three sides.
   g. The height from the floor to the top of the structure or banner when fully suspended must be shown using metric measurements.

4. **Installation:**
   a. DWTC rigging hours are Saturday to Thursday 08:00 until 17:00. Any requests outside these hours are subject to availability and surcharge.
   b. Rigging not ready for completion by 15:00 on the last day of build-up will be the responsibility of the contractor to install.
   c. Any damage to DWTC equipment by third party contractors will be charged.

5. **Health and Safety:**
   a. DWTC's Rigging team is not liable for secondary rigging installed by third party contractors.
   b. During build-up, gangways must be kept clear to allow access by the Rigging team.
   c. No stand structure is allowed to be attached to the DWTC ceiling as either a precautionary, or as an added safety measure.
   d. Any bottom rigging lifting equipment or lifting eyes that are not stamped, rated, approved with a valid test certificate will not be accepted.
   e. Any box banner, circular or straight greater than 1m in length, square or diameter, must be suspended on a minimum of two suspension points.
Rigging, Banners & Graphics Form_2017

STAND ORIENTATION GRID

Hall Entrance

Neighbouring Stand Number

Neighbouring Stand Number

Neighbouring Stand Number

PLEASE SPECIFY THE FOLLOWING:

All banners must be delivered to DWTC at least two days prior to the build-up of the event Saturday to Thursday, 08:00 until 17:00

Desired height from floor to the bottom of the structure or banner:

Size of the structure or banner:

Total weight of the structure or banner:

www.dwtc.com
Deadline: 10th October 2017

Procedure in preparation WETEX 2017 Exhibitors Badges and Distribution

1. To submit Form 2 as per Exhibitor’s Manual through email add: Exhibitors2017@wetex.ae/monette.milar@dewa.gov.ae

2. Deadline of submission of the Exhibitor’s names is on October 1, 2017.

3. For Local Exhibitors or with a branch in UAE, collection of Exhibitor’s badges will start from:
   - Date: Oct. 1-19, 2017
   - Time: 7:30 am till 5:00 pm
   - Location: DEWA Head Office - 1st floor Finance Dept.
   - Contact: Ms. Monette Milar (04-5150889 / 055-2234916)

   Email will be sent to the Coordinator once badges are ready for collection.

4. For exhibitors booked an area up to 200 sq.m, the no. of Exhibitor’s badges will be provided as per the below schedule:

<table>
<thead>
<tr>
<th>Description</th>
<th>Size Occupied</th>
<th>No of Max. Badges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schell Scheme/ Open Space</td>
<td>9 sqm – 15 sqm</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>16 sqm – 30 sqm</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>31 sqm – 60 sqm</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>61 sqm – 100 sqm</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>101 sqm – 150 sqm</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>151 sqm – 200 sqm</td>
<td>40</td>
</tr>
</tbody>
</table>

Deadline of submission of the logos for the Sponsors to be printed on the badges will be at latest on Sept 7, 2017.
Deadline: 10th October 2017

Carpet Order Form-27

Show Name: ________________________________

Company Name: ___________________________ Stand No: ____________ Hall No: ____________

Telephone #: ____________________________ Fax #: ____________________________ E-mail: ____________

Contact Person: __________________________ Position: ______________ Date: ________________

Signature: ______________________________ Company Stamp: __________________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.

Please Note: Before placing your carpet order please check what is the carpet colour provided by the organizer for Shell Scheme or Upgrade Shell Scheme and for passage carpet.

Specification: Needle Punch Carpet

Rate: USD 10 Per Sq Meter x Area [ ] = Total Cost [ ]

Please place a tick in the box below corresponding to the colour code you would like.

NEEDLE PUNCH CARPET

1. LIGHT BROWN (1038)
2. DARK GREY (2020)
3. RED (3039)
4. LIGHT BLUE (5053)
5. BLACK (2021)
6. DARK BLUE (5055)

PAYMENT DETAILS

Total Amount ______________________________________________________________

Amount in Words ___________________________________________________________

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
P.O. Box 66, Dubai, Main Branch Dubai, U.A.E.
Account No. 020-581880-001
Swift Code: BBMEAEAD
IBAN: AE970200000020581880001

Quotation can be provided separately for items not listed hereunder.

Return To: Exhibitions & more
P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: ________________________________________________________________

Company Name: ____________________________________ Stand No: __________ Hall No: __________

Telephone #: ___________________ Fax #: __________________ E-mail: ___________________

Contact Person: __________________ Position: ________________ Date: ___________________

Signature: ______________________ Company Stamp: ______________________

- Late orders will be subject to availability +20% surcharges.
- Exhibitors will be held responsible for any loss or damages.

Rate: USD 15 Per Sq Meter x Area _____ = Total Cost _____

Note: Minimum Order Should be 30 Sq Meter or Above

Please place a tick in the box below corresponding to the colour code you would like.

CUT PILE (FOCUS)

1. ORANGE (120)
2. RED 140
3. DARK BLUE (380)
4. DARK GREY (950)
5. LIGHT GREEN (460)
6. MAROON (540)
7. BLACK (990)
8. LIGHT YELLOW (260)
9. BROWN (880)

PAYMENT DETAILS

Orders are valid only when accompanied by full remittance. Payment should be made in favor of AL FAJER INFORMATION & SERVICES in US Dollars Bank Draft or by Telex transfer to our Account.

HSBC BANK MIDDLE EAST
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P. O. Box 50162, Dubai, UAE, Tel: +971 4 3406888 Fax: +971 4 3403608 Email: mohan@alfajer.net
Deadline: 10th October 2017

Show Name: 

Company Name: Stand No: Hall No: 

Telephone #: Fax #: E-mail: 

Contact Person: Position: Date: 

Signature: Company Stamp: 

EXHIBITION DETAILS

Exhibition Name: Date: 

Venue: Stand no.: Area: 

STAND CONSTRUCTION

Required for: Rental Purchase 

Type: Modular Custom Upgraded Shell Scheme 

Budget: <Dhs.30k Dhs.30k – Dhs.60k Dhs.60 – 100k Above 200k 

Dhs.100 – 150k Dhs.150k – 200k 

Specific requirement:

Flooring: Walling: 

Company Colour: Electrical: 

Furniture: Graphics: 

Audio Visual Stand Help: 

Display items: Dimensions and Weight: 

Special construction: Platform Mezzanine High Tower 

Other requirements:

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<th>Small</th>
<th>Size</th>
<th>Nos.</th>
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<td>Meeting Area</td>
<td>Storage</td>
<td>Presentation</td>
<td>Hospitality</td>
<td>Catering Bar</td>
<td>Pantry</td>
<td>Work Stations</td>
</tr>
</tbody>
</table>

Documents Available:

Rough Designs Photos Floor Plan Corporate Brochures 

Submission Deadline: Signature:
For General Enquiries
Tel: +971 4 322 0003 / +971 4 322 0607 / +971 4 515 0696 / +971 4 515 1939
Email: branlyn@dewa.gov.ae / avinas.shanmughan@dewa.gov.ae

For Solar Enquiries
Tel: +971 4 322 3031 / +971 4 515 0631
Email: may.apuya@dewa.gov.ae / aanal.patwari@dewa.gov.ae

For Media & Marketing Enquiries
Tel: +971 4 515 1784
Email: media@wetex.ae

For Sponsors Enquiries
Email: abdul.hameed@dewa.gov.ae

Emergency Medical Services
Tel: +971 4 308 4040 (0700 – 2200)

Official Freight Forwarder
Bridgeway Shipping
Tel: +971 4 886 1170
Email: exhibitions@bridgewayshipping.com

Dubai World Trade Centre
Hotline Number: +971 4 308 6333
Email: exhibitors@dwtc.com

Security Control
Tel: +971 4 308 6299 (24hrs Service)
Tel: +971 4 308 6199 (24hrs Service)

Official Stand Contractor
Exhibitions & More
Tel: +971 4 340 6888 Extn 246
Email: sameer.m@alfajer.net

For more information please visit: WWW.WETEX.AE / WWW.DUBAISOLARSHOW.COM